



**FATEH CHAND COLLEGE FOR WOMEN,
HISAR-125001**

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POLICY DOCUMENT ON CODE OF ETHICS

PRINCIPLE ON CODE OF ETHICS FOR STUDENT AND TEACHER, PRINCIPAL, NON-TEACHING STAFF AND ADMINISTRATORS

Fateh Chand College for Women, Hisar has codes of conduct & Ethics for the smooth functioning of its different academic and administrative wings. All the activities of the College are governed by its Rules Act, Statutes, Ordinances, & Regulations. All the members of FC fraternity, including students, teachers, administrative staff and all other employees are made aware through periodically organized awareness programs of these codes of Conduct and charter of etiquettes that the College follows in its everyday functioning.

In order to maintain and promote reputation of the college for academic Excellence and integrity, the College Management has framed the code of Conduct & Ethics for

1. Principal
2. Teaching Staff
3. Non-teaching staff
4. Students

The Code of Conduct for Principal, teaching and non- teaching staff is given in their appointment letter. The code of conduct of student is given in the college prospectus/handbook brochure, which they should abide by. The code of conduct is derived based on the guidelines given by the University Grant Commission & Affiliated University.

1. Every stakeholder of the college shall abide by the code of conduct& ethics prescribed for them by the Institution.

2. Every faculty involved in teaching and research activities is expected. to conform to the highest standards of honesty and integrity. Activities such as plagiarism, misrepresentation, and falsification of data are expressly prohibited.
3. Teaching and non-teaching staff are expected to create and maintain records and documentation, which fully conform to all applicable Mandatory bodies (UGC/ NAAC/STATE GOVT./UNIVERSITY) and professional standards.
4. Every teaching and non-teaching staff who is involved, directly or indirectly, in the preparation or submission of a bill to any government or private body is expected to use his or her best efforts to ensure the bill addresses only those services rendered and products delivered and in the correct amount, supported by appropriate documentation.
5. The college reserves the right, at any time, and without notice, to amend the Code of Conduct & Ethics of its stakeholders in its own discretion.



Principal

F. C. College for Women
HUSAB