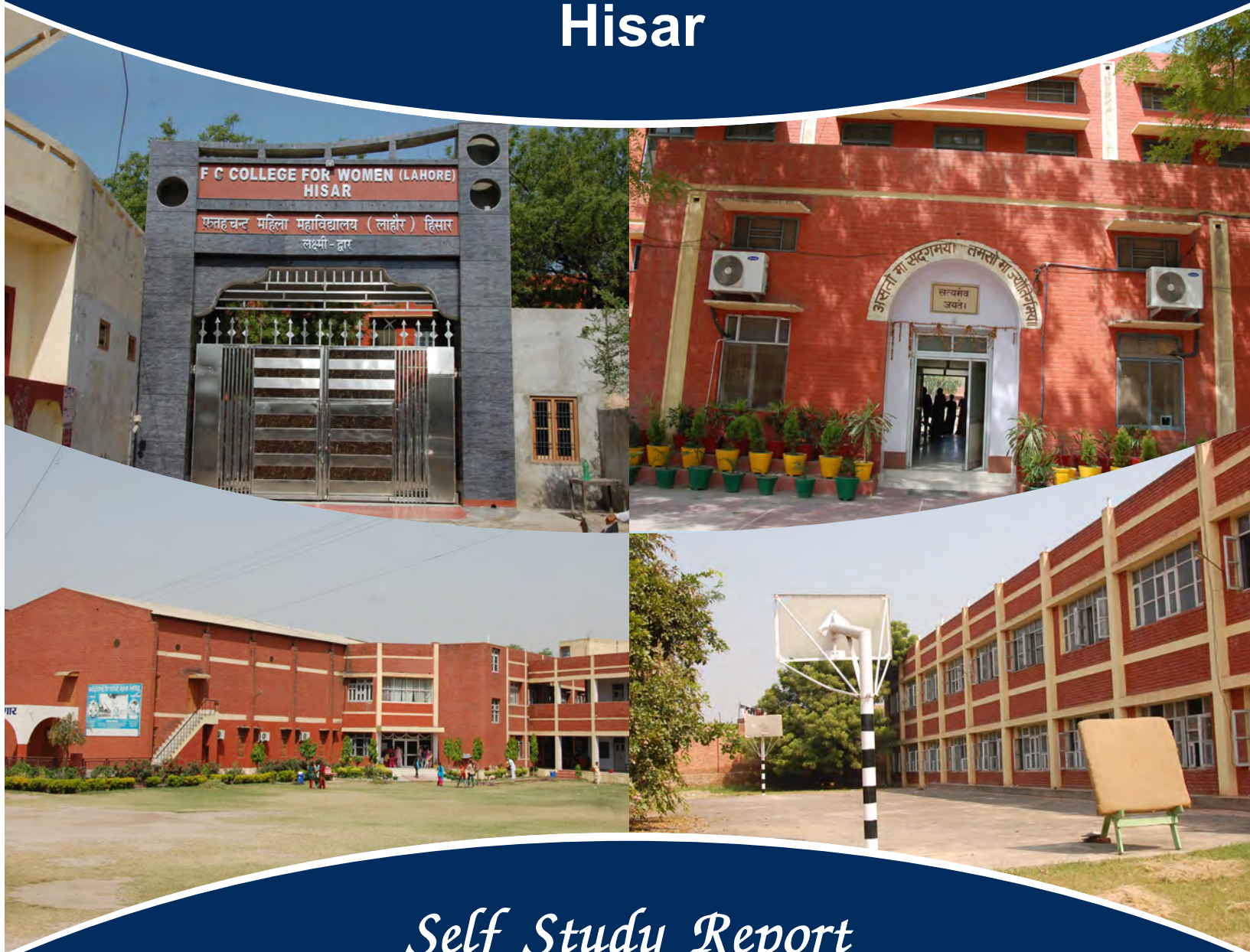




# FC COLLEGE FOR WOMEN Hisar



## *Self Study Report*

Submitted to

**National Assessment and Accreditation Council  
Bangalore**

# Pioneer of Women Education



Late Rai Fateh Chand

## **PREFACE**

This self-study report for reassessment of accreditation by NAAC is an objective study of the current levels of excellence in F. C. College for Women, Hisar. The NAAC team on its first visit to college awarded the college B+ grade. Our institution then was among the first of the appraised by NAAC in this educationally and socially backward area of Haryana.

Since the last visit of the NAAC team, we have introduced several new courses for which all the infrastructure required was created such as new classrooms, laboratories and qualified staff. Besides, the basic supporting infrastructure has been added which includes power generation system, adequate drinking water supply system and toilets for the student community. Most of our students come from the villages of surrounding areas. They not only need good facilities to encourage them to pursue their college education, they also need to be guided properly to use the infrastructure to their advantage. This costs a lot of money and we have spared no effort to ensure that this expense is put to good use for their benefit.

We are now of the view that our institution is ready for a higher grade. This institution has been managed over the decades by eminent persons who have always striven for excellence in academics, co-curricular activities and use of modern technology to aid teaching. The detailed report on the current levels of excellence and future plans follows this introductory note.

Nisha Bhatia  
Principal  
F.C. College for Women, Hisar

## CONTENTS

S. No.	Title	Page No.
1.	Executive Summary	3-5
2	Criteria Wise Analytical Report	6-9
3.	Profile of the College	10-26
4.	<b>Criterion I:</b> Curricular Aspects	27-42
5.	<b>Criterion II:</b> Teaching-Learning and Evaluation	43-64
6.	<b>Criterion III:</b> Research, Consultancy and Extension	65-80
7.	<b>Criterion IV:</b> Infrastructure and Learning Resources	81-98
8.	<b>Criterion V:</b> Students Support and Progression	99-126
9.	<b>Criterion VI:</b> Governance, Leadership and Management	127-140
10.	<b>Criterion VII:</b> Innovations and Best Practices	141-147
11.	Evaluative Reports from the Departments	148-170
12.	Post Accreditation Initiatives	171-173
13.	Annexures	174-191
13.	Declaration by the Head of the Institution	192

## Executive Summary

### The SWOC analysis of the institution:

**Strength** – (A) The college started functioning in Hisar in 1954 offering seven subjects with 25 students. Now there are over 3000 students studying in various streams. Prominent among the courses offered presently are: B.A., B.Com., B.Sc. Medical, B.Sc. Non-Medical, M.Com. and M.A. Psychology. Over the years, the students have shown interest in job oriented courses. Keeping in view the current job scenario and demand, new subjects have been added to the curriculum. Commerce and Science have gained popularity over the years. From 19 students in B.Sc (Medical) and 120 students in B.Sc. (Non-Medical) in 2010-11, the current strength is 104 students in Medical and 162 in Non-Medical stream. About 80 percent of Science students get jobs after graduation and post graduation degree. In Commerce, from 224 students in 2010-11, the number of admissions has risen to 342 in the current session (2014-15). In Arts, traditional subjects like Political Science, Economics, History, Mathematics, Geography and Public Administration attract more students because of options in higher education and job opportunities. These subjects offer popular combination for B.Ed and for competitive examinations. Some job oriented courses – Fashion Designing, Home Science, Commercial Arts Painting and Designing provide opportunities to students to start their own enterprises.

The three Add-on Courses offered along with their regular degree courses give students an advantage in the job market. Students opting for Copy Editing and Web Designing; Library Science and Information and Communication can either enter the profession directly or have the option to study these subjects further.

**(C) Facilities – Every effort is** made to provide good academic atmosphere to the students conducive for learning. The laboratories are upgraded and other infrastructure is added as needed regularly. New building blocks have been added for class-rooms, cycle shed, canteen and hostel to meet newer requirements.

**(D) Safe environment: Most of our students** belong to backward rural areas of Haryana. Their parents are reluctant to send their wards to co-educational colleges. This college has been catering to the needs of this conservative section of the society for the last 58 years. The safe and secure environment of the college encourages parents to send their wards for higher education to us. Students have now started taking interest in professional courses like Commerce and Science.

**Weaknesses:** Most of the students have a rural and conservative background. Their choices are influenced by their parents who decide the subjects their wards take up for graduation. This, coupled with a weak grip on English language ensures that most students choose a few particular subjects. For example, BCA was introduced in 2008 under Self- finance Scheme. As many as 46 students took it up in 2008-09. But it could not become very popular. In the current session, there are only 30 students in this course. In the Arts stream Home Science, Music (instrumental and vocal), and Functional English are not among the sought after subjects. Functional English is preferred by only those students who have had schooling in a public school and who want to pursue Master's degree in English. Music does not figure in the combination of subjects for competitive examinations. The perspective and the attitude of the guardians play a major role in the selection of subjects.

**Opportunities:** About 80 percent of Science and BCA students opt for higher education. Later they are absorbed in jobs at different levels. A majority of the students from Arts stream opt for a degree in education and about 60 percent prefer pursuing higher post-graduation degrees. They get jobs in local schools or in other agencies. Students of Commerce stream opt for higher education and jobs in related fields.

- Courses like B.Com., M.Com., M.A. (Psychology) provide excellent opportunities in the area of Banking, Indian Economic/Statistical Services, Research, Business, Self-employment and State and Central government services.
- Study of languages opens up various opportunities in the area of Journalism, Public Relations, Writing, Translation and Mass Communication.
- Vocational and Add-on Courses such as Copy Editing and Web Designing, Information and Communication, Library Science, B.Com., B.Sc. (with Computer Science and Biotech.) enhance the possibility and employability in various sectors.
- Achieving excellence in sports also helps our sports persons secure good government jobs.

**Challenges:** The college caters to the needs of a backward area of Haryana. Hence girls' education, choice of subjects and future plans are influenced by their parents and the elders in the family. Lack of quality education in schools leads to a phobia of English language. The students getting admission in B.A.I find it difficult to write simple sentences in English. They do not opt for certain subjects because of this reason. The vast syllabus to be covered in one semester and the large number of students in sections (80 - 100) do not leave enough time for the teacher to pay personal attention to students. There is also a misconception in the

minds of the students that courses run under self – finance schemes are not taught by the qualified and experienced (permanent) teachers. They tend to prefer subjects taught by the permanent faculty.

The college is trying to overcome these difficulties by appointing more faculties and holding remedial classes.

- Declining interest of students in traditional courses has its toll on admissions especially in humanities.
- Existence of two government colleges in Hisar has affected our admissions as fees in these colleges are considerably less as compared to Grant-in-aid College.
- Future Plans: The institution is committed to work for the betterment of its students, empowering them with the right kind of education. It is rightly said that an educated girl transforms two families. By ensuring overall development of its students, the institution is contributing to the overall growth of society and country at large.
- The institution plans to build extra classrooms to accommodate the growing number of students.
- A new seminar hall is being set up with latest equipments to hold seminars, workshops, extension lectures etc.

**There are plans for a new gymnasium to be set up. The proposal has already been sent to UGC.**

## **Criteria-wise Analytical Report**

### **I Curricular aspect:**

The college is fully equipped to prepare young women to face any kind of challenges in their lives through good education and personal development. The college runs a large number of UG and PG courses in various disciplines to cater to the needs of the girls of this educationally and socially backward area. It boasts of the best in class infrastructure, techno-friendly ambience, career counseling facility and dedicated faculty. Thanks to the Management and the faculty, the college has been growing over the decades and kept pace with the changing socio-economic and academic environment. The college has presently over 3000 students on its rolls. It offers M.Com and M.A. (Psychology) courses. The institution offers B.A., B.Sc. (Comp. Sc.) and B.Sc. (Biotech.) courses also. The students are encouraged to opt for add-on courses including Copy Editing and Web Designing, Information and Communication, and Library Science. As an institution affiliated to Kurukshetra University, we follow the prescribed syllabi.

We lay special emphasis on skill development. Teachers are encouraged and required to regularly participate in faculty development programmes. Many of our teachers are members of several academic bodies of the university that are responsible for upgradation of syllabi from time to time. We have an effective feedback system in place which ensures that there is never a dearth of good ideas to make the institution better. Students, their parents, serving and superannuated teachers and old students regularly send feedback to the authorities for the purpose.

### **II Teaching - Learning and Evaluation:**

The college provides a conducive teaching-learning atmosphere. Admissions are made purely on the basis of merit in a transparent manner overseen by senior faculty members. Seats are reserved for various categories of students as prescribed by the government. The teachers ensure that brilliant students are encouraged to further improve their knowledge by all the means available. The slow learners get special attention from the teachers to ensure that they do not lag behind. We encourage constant interaction between these two categories of students so that they help each other. Special classes are arranged regularly for slow learners. The performance of the students is regularly assessed through class tests, and special assignments. The performance in class tests, assignments and attendance is communicated to the students and their parents regularly. This also forms the basis of the marks awarded in internal assessment.



### **III Research, Consultancy and Extension**

The college encourages its teachers to take up research assignments. At present 21 teachers have doctorate degrees and 28 teachers hold M.Phil. degrees. Many others are pursuing their research. Any teacher doing research can use all the facilities available for the purpose in the college. These include: books, periodicals, journals, Internet, Xerox and printing facilities. The college faculty contributes papers to research journals regularly.

Students are encouraged to participate in field activities under the auspices of the NSS, NCC and other clubs and societies working in the college. The activities covered include, for example, Pulse Polio drive, sanitation, tree plantation, road safety awareness and campaigns against female foeticide.

### **IV Infrastructure and Learning Resources:**

The institution provides access to Internet, Photostat facility, OHP and LCD multimedia facilities to its students to meet their educational needs. The administrative offices of the college are fully computerized. The college campus is quite large and spacious with 35 classrooms which are well-lit and well ventilated. The college also has one EDUSAT room, one Smart classroom, one language lab, seminar hall and a spacious, national events level fully air-conditioned auditorium. Recently some new classrooms have been constructed. The college also has well equipped labs which have practical work in them.

The students also enjoy the facilities of a large canteen, a common room, a gymnasium hall and spacious play grounds in beautiful green surroundings. The Building Maintenance Committee and Campus Beautification Committee ensure the proper maintenance and optimum use of facilities available. A number of water coolers with purification systems have been installed in the campus. A power backup system with generators, invertors and UPS system takes care of electricity supply cutoffs. The college has a central library with separate sections for books on each subject.

### **V Student Support and Progression:**

The college provides multi layered student support mechanism. The college has a Career Guidance and Placement Cell to provide necessary guidance to choose the right career. Extension lectures by eminent resource persons from different fields like banking, career guidance organizations and the university teaching departments are also organized to make the students aware about employment alternatives. To help the students continue their studies and to facilitate their progression, the college provides scholarships, fee concession and

book-bank facilities. Talks by personality development gurus are held from time to time to polish the rough edges of their personality.

Talent Search competition is held every year at the beginning of academic year to provide the fresh students with an opportunity to showcase their individual talents. A number of societies organize functions from time to time. The sports facilities provide ample scope for the students to explore their sporting and athletic prowess in indoor and outdoor games like Football, Archery, Ball Badminton, Cricket, Table Tennis, Volley Ball, Judo, Yoga, Boxing, Sambo, Roller Skating etc. Our boxers have regularly represented India at international events and have won medals at various levels. Our footballers representing K.U. Kurukshetra won the All India Inter University Football Championship. The archery and yoga teams have consistently performed well in the last 4 years. Our students have been awarded commendations and recommendations in the university Zonal and Inter Zonal Youth Festivals. Our Sanskrit one act plays secured 1st position at the Zonal Youth Festival for three years consecutively and won 1st position in the Inter Zonal Youth Festival held in 2014.

In the field of academics our students have always done well, although, majority of them come from rural and poor socio-economic backgrounds. They are provided help and guidance to pursue higher education or take up other courses to make their future secure.

## **VI Governance, Leadership and Management:**

The Management and the faculty of the college are committed to impart quality education in all core disciplines of knowledge by developing educated, thinking women as agents of social change, intellectually competent, ethically sound and socially compassionate with ancient Indian values blended with modern scientific outlook. The institution formulates sound strategies to achieve the vision and mission of the college. For effective implementation of these strategies and for smooth functioning of various activities, maximum numbers of teachers are involved in the process of decision making and implementation of policies. Various committees like Advisory Committee, Admission Committee, Library Committee, Purchase Committee, Discipline Committee, Cultural Societies etc. work under the guidance of the principal.

Ours is a grant-in-aid institution. Resources are generated through self-financing courses. Accounts of the college are duly audited by internal auditors and external government auditors. The college has set up IQAC which monitors and ensures effective implementation of all strategies and gives valuable suggestions for further improvement.

## **VII Innovations and Best Practices:**

The institution monitors its performance constantly for further improvement. Our aim is not merely to award a degree to the girl students but also to make them socially aware and responsible citizens. The stress is laid to maintain a clean and safe environment. Eco Clubs, Building Maintenance and Beautification Committees work ceaselessly to monitor the college atmosphere. Proper disposal of waste, making vermicompost and organic gardening are the highlights of our campus maintenance programme. Papers and sheets used by the students for assignments are saved and reused for office work and photocopying. Plastic carry bags are discouraged and regular workshops for creating useful things out of waste material are held.

Our college basically caters to the girl students of comparatively conservative and backward rural area of Haryana. Girls are encouraged to take part in cultural and sports activities to gain confidence and polish personal grooming. The emphasis on sports has produced national and international level sports persons. India's ace athlete Krishna Poonia is a product of this institution. In the same league we have had boxers Pavitra, Pinky Jangra and Kavita Goyat in recent years who have done exceptionally well in games at university, state, national and international levels. This speaks volumes for the coaching and training facilities provided by the college.

## Profile of the Affiliated /Constituent College

**1. Name and address of the college:**

Name: <b>FATEH CHAND COLLEGE FOR WOMEN</b>		
Address: <b>Near Devi Bhawan Mandir, Hisar</b>		
City: <b>Hisar</b>	Pin : <b>125001</b>	State : <b>Haryana</b>
Website : <b>www.fcchisar.com</b>		

**2. For communication:**

Designation	Name	Telephone with STD code	Mobile	Fax	E-mail
Principal	Mrs. Nisha Bhatia	(O) : 01662-234682 (R) : 01662-245523	9541627500	271634	nisbhatia@gmail.com
Vice Principal	Dr. Sudesh Anand	(O) : 01662-234682 (R) :	9215525979	271634	<a href="mailto:fccprincipal@rediffmail.com">fccprincipal@rediffmail.com</a> <a href="mailto:fccollegehisar@gmail.com">fccollegehisar@gmail.com</a>
Steering Committee Co-ordinator	Dr. Pratibha Devendra	(O) : 01662-234682 (R) : 01662-243249	9996328281 9416080106	271634	pratibhadevendra@yahoo.co.in

**3. Status of the of Institution :**

Affiliated College

Constituent College

Any other (specify)

✓

**4. Type of Institution:**

a. By Gender

- i. For Men
- ii. For Women ✓
- iii. Co-education

- b. By shift
  - i. Regular ✓
  - ii. Day
  - iii. Evening

**5. Is it a recognized minority institution?**

Yes	
No	✓

**If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.**

N.A.
------

**6. Source of funding:**

Government	
Grant-in-aid	✓
Self-financing	✓
Any other	

**7. a. Date of establishment of the college: 27-03-1954 (dd/mm/yyyy)**

**b. University to which the college is affiliated /or which governs the college (If it is a constituent college) : Kurukshetra University, Kurukshetra**

**c. Details of UGC recognition:**

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	12-07-1974	<b>Enclosed Annexure-1</b>
ii. 12 (B)	01-10-1984	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

**d. Details of recognition/approval by statutory/regulatory bodies other than UGC**

**(AICTE, NCTE, MCI, DCI, PCI, RCI etc.)**

Under Section/clause	Recognition/Approval details Institution/Department/ Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

**8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?**

Yes No (✓)

**If Yes, has the College applied for availing the autonomous status?**

Yes No (✓)

**9. Is the college recognized**

**a. by UGC as a College with Potential for Excellence (CPE)?**

Yes No (✓)

If Yes, date of recognition: N.A. (dd/mm/yyyy)

**b. for its performance by any other governmental agency?**

Yes No (✓)

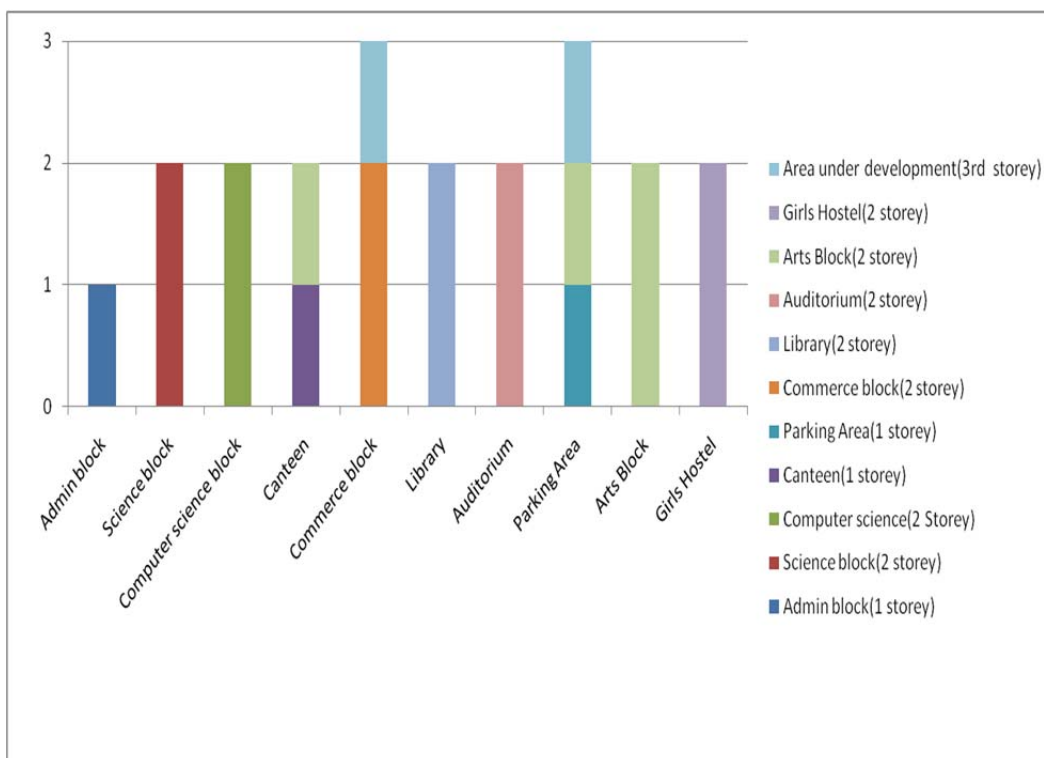
If Yes, Name of the agency N.A. and

Date of recognition: N.A.

**10. Location of the campus and area in sq.mts:**

Location *	Urban
Campus area in sq. mts.	8.3 Acres
Built up area in sq. mts.	7874.93 Sq. mt.

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)



**Annexure -2 (Building Maps)**

**11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.**

- Auditorium (✓)
- Seminar complex with infrastructural facilities (✓)
- Sports facilities
- \* play ground (✓)
- \* swimming pool (x)
- \* gymnasium (✓)

- Hostel
- \* **Boys' hostel** (x)
  - i. Number of hostels
  - ii. Number of inmates
  - iii. Facilities (mention available facilities)
- \* **Girls' hostel**
  - i. Number of hostels **1**
  - ii. Number of inmates : **280**
  - iii. Facilities (mention available facilities) : **Well furnished rooms, water cooler, 24 hours electricity supply, gysers, Audio-Visual room, wi-fi connected computers, reading room, open playing space, huge dining hall to accommodate about 100 students, PCO, CCTV cameras.**
- \* **Working women's hostel** (x)
  - i. Number of inmates
  - ii. Facilities (mention available facilities)

**Residential facilities for teaching and non-teaching staff (give numbers available -- cadre wise) - Yes,**

Retiring Room for Principal - 1

Teaching Staff - 7

Non-Teaching Staff - 10

- Cafeteria -- (✓)
- Health centre – MI room in college as well as hostel for first aid.  
First aid, Inpatient, Outpatient, Emergency care facility, Ambulance.....



Health centre staff –

Qualified doctor      Full time      Part-time

Qualified Nurse      Full time      Part-time

- Facilities like banking, post office, book shops : **Book Shop**
- Transport facilities to cater to the needs of students and staff : **N.A.**
- Animal house : **N.A.**
- Biological waste disposal : **N.A.**
- Generator or other facility for management/regulation of electricity and voltage : **3 Generators - 40 KVA Each & 1 Generator - 100 KVA and Inverters**
- Solid waste management facility : **Sewerage Connection**
- Waste water management : **Sewerage Connection**
- Water harvesting : **No**

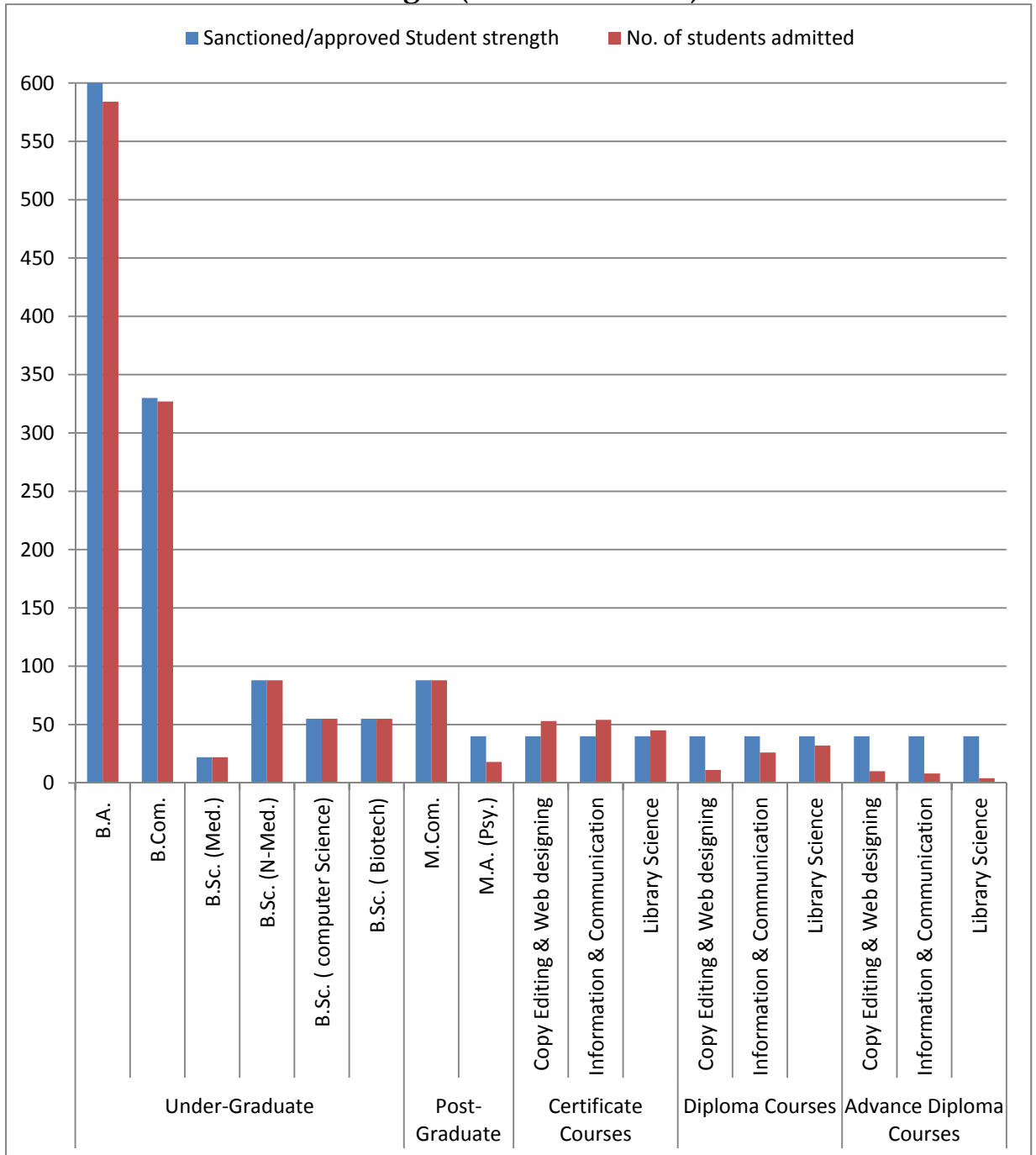
**12. Details of programmes offered by the college (Give data for current academic year)**

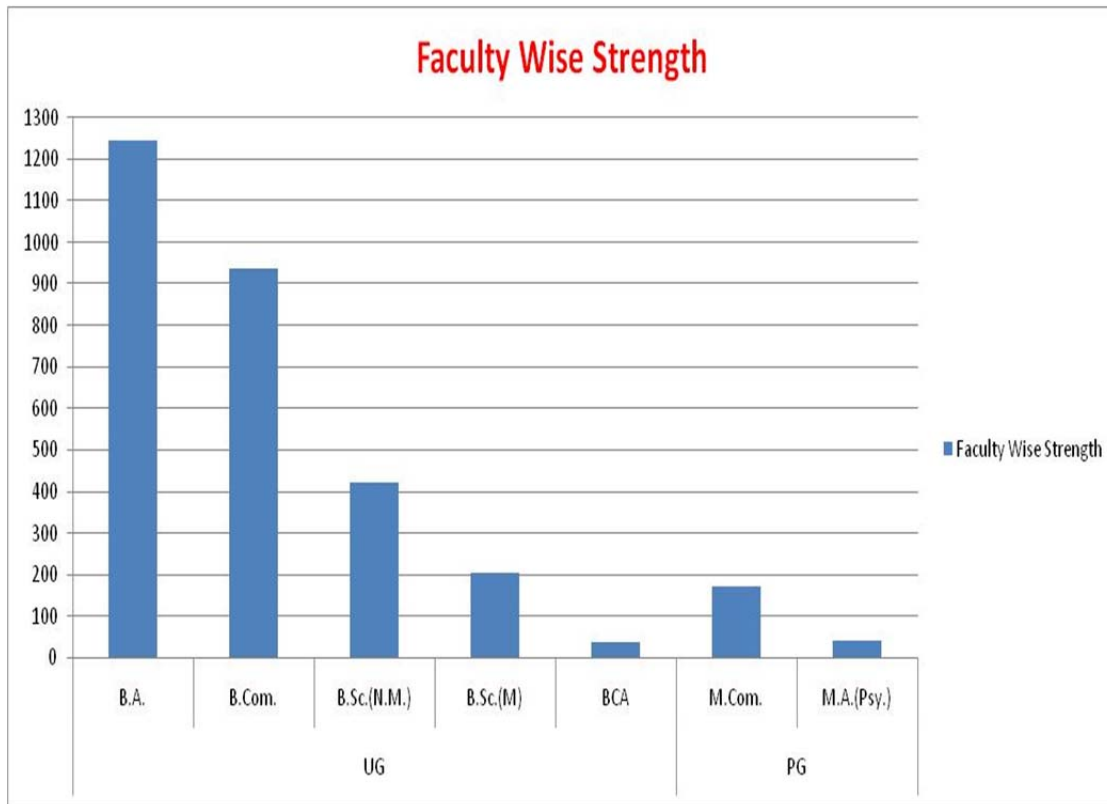
**Session 2014-15**

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
	Under-Graduate	B.A.	3 Yrs.	10+2	Eng./Hindi	600	584
		B.Com.	3 Yrs.	10+2	Eng./Hindi	330	327
		B.Sc. (Med.)	3 Yrs.	10+2	English	22	22
		B.Sc. (N-Med.)	3 Yrs.	10+2	English	88	88
		B.Sc. ( computer Science)	3 Yrs.	10+2	English	55	55
		B.Sc. ( Biotech)	3 Yrs.	10+2	English	55	55
	Post-Graduate	M.Com.	2 Yrs.	B.Com.	Eng./Hindi	88	88
		M.A. (Psy.)	2 Yrs.	Graduation	Eng./Hindi	40	18
	Integrated Programmes PG	-	-	-	-	-	-
	Ph.D.	-	-	-	-	-	-

	M.Phil.	-	-	-	-	-	-
	Ph. D.	-	-	-	-	-	-
	<b>Certificate Courses</b>	Copy Editing & Web designing	6 Months	10+2	Eng./Hindi	40	53
		Information & Communication	6 Months	10+2	Eng./Hindi	40	54
		Library Science	6 Months	10+2	Eng./Hindi	40	45
	<b>Diploma Courses</b>	Copy Editing & Web designing	6 Months	Certificate	Eng./Hindi	40	11
		Information & Communication	6 Months	Certificate	Eng./Hindi	40	26
		Library Science	6 Months	Certificate	Eng./Hindi	40	32
	<b>Advance Diploma Courses</b>	Copy Editing & Web designing	6 Months	Diploma	Eng./Hindi	40	10
		Information & Communication	6 Months	Diploma	Eng./Hindi	40	08
		Library Science	6 Months	Diploma	Eng./Hindi	40	04
	UG Diploma						
	PG Diploma						

## Students Strength (Session 2014-15)





**13. Does the college offer self-financed Programmes?**

Yes  No

If Yes, how many? : 2 U.G., 2 P.G., 10 Subjects of Science and Arts

**14. New programmes introduced in the college during the last five years if any?**

Yes	<input checked="" type="checkbox"/>	No		Number	2
-----	-------------------------------------	----	--	--------	---

**M.A. Psy. & B.C.A. – 2008-09**

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	UG	PG	Research
<b>Science</b>	Physics		
	Chemistry		
	Botany		
	Zoology		
	Computer Science		
	Biotechnology		
	Mathematics		
<b>Arts</b>	Hindi	M.A. Psychology	
	Sanskrit		
	Punjabi		
	Economics		
	Political Sc.		
	Philosophy		
	History		
	Geography		
	Psychology		
	Sociology		
	Functional English		
	Fashion Designing		
	Public Administration		
	Mathematics		
	Home Science		
	Defence Studies		
	Commercial Arts Designing & Painting		

Particulars	UG	PG	Research
	Music (Instrumental)		
	Music (Vocal)		
<b>Commerce</b>	B.Com.	M.Com.	
Any Other not covered above	B.C.A.		

**16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com.)**

- a. Annual system : 3 (Add-on Courses)
- b. Semester system : 6 (B.A., B.Sc., B.Com., B.C.A., M.A., M.Com.)
- c. Trimester system : N.A.

**17. Number of Programmes with**

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach (✓) Add-on-Courses-3
- c. Any other ( specify and provide details)

**18. Does the college offer UG and/or PG programmes in Teacher Education?**

Yes No (✓)

**If Yes,**

- a. **Year of Introduction of the programme(s).....(dd/mm/yyyy) and number of batches that completed the programme**

**b. NCTE recognition details (if applicable)**

Notification No.: .....

Date: ..... (dd/mm/yyyy)

Validity:.....

- c. **Is the institution opting for assessment and accreditation of Teacher Education Programme separately?**

Yes                      No    (✓)

**19. Does the college offer UG or PG programme in Physical Education?**

Yes                      No    (✓)

If Yes,

a. **Year of Introduction of the programme(s)..... (dd/mm/yyyy) and number of batches that completed the programme**

b. **NCTE recognition details (if applicable)**

Notification No.: .....

Date: ..... (dd/mm/yyyy)

Validity:.....

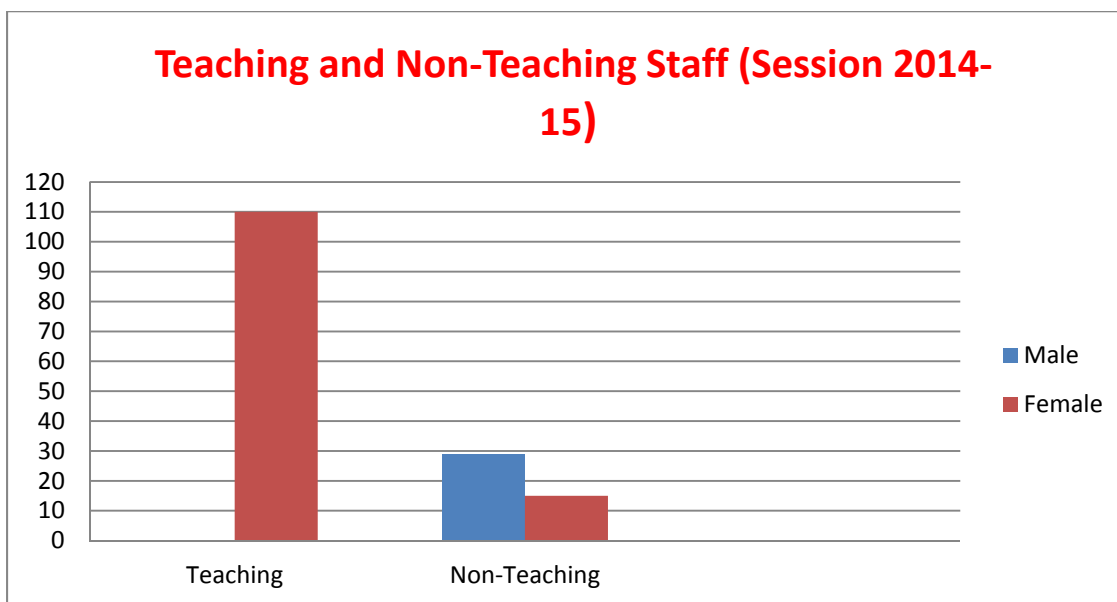
c. **Is the institution opting for assessment and accreditation of Physical Education Programme separately?**

Yes                  No   

**20. Number of teaching and non-teaching positions in the Institution**

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government	-	1	-	-	-	34	-	19	02	-
<i>Recruited</i>	-	-	-	-	-	26	11(M)	1 2 (F)		
<i>Yet to recruit</i>	-	1	-	-	-	8	-	4	-	-
Sanctioned by the Management/ society or other authorized bodies	-	-	-	-	-	84	16 (M)	13	-	-
<i>Recruited</i>								(F)		
<i>Yet to recruit</i>										

\*M-Male \*F-Female



**21. Qualifications of the teaching staff:**

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	-	-	-	-	-	-	-
Ph.D.	-	-	-	10	-	4	14
M.Phil.	-	-	-	3	-	3	6
PG	-	-	-	4	-	2	6
Temporary teachers							
Ph.D.	-	-	-	-	-	9	9
M.Phil.	-	-	-	-	-	13	13
PG	-	-	-	-	-	62	62

**22. Number of Visiting Faculty /Guest Faculty engaged with the College.**

Nil



**23. Furnish the number of the students admitted to the college during the last four academic years.**

Categories	2010-11		2011-12		2012-13		2013-14	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	-	123	-	163	-	228	-	307
ST	-	1	-	-	-	-	-	-
OBC	-	344	-	449	-	570	-	686
General	-	1322	-	1650	-	1852	-	1909
Others	-	-	-	-	-	-	-	-
Total		1790		2262		2650		2902

**24. Details on students enrollment in the college during the current academic year: (Session 2014-15)**

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	2849	211	-	-	3060
Students from other states of India	4	-	-	-	4
NRI students	-	-	-	-	-
Foreign students	-	-	-	-	-
Total	2853	211	-	-	3064

**25. Dropout rate in UG and PG (average of the last two batches)**

UG  PG

**26. Unit Cost of Education**

*(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled ) (2013-14)*

(a) including the salary component

(b) excluding the salary component



Cycle 1: **01-10-2002** (dd/mm/yyyy) Accreditation Outcome/Result...**B+**.....

Cycle 2: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

*\* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

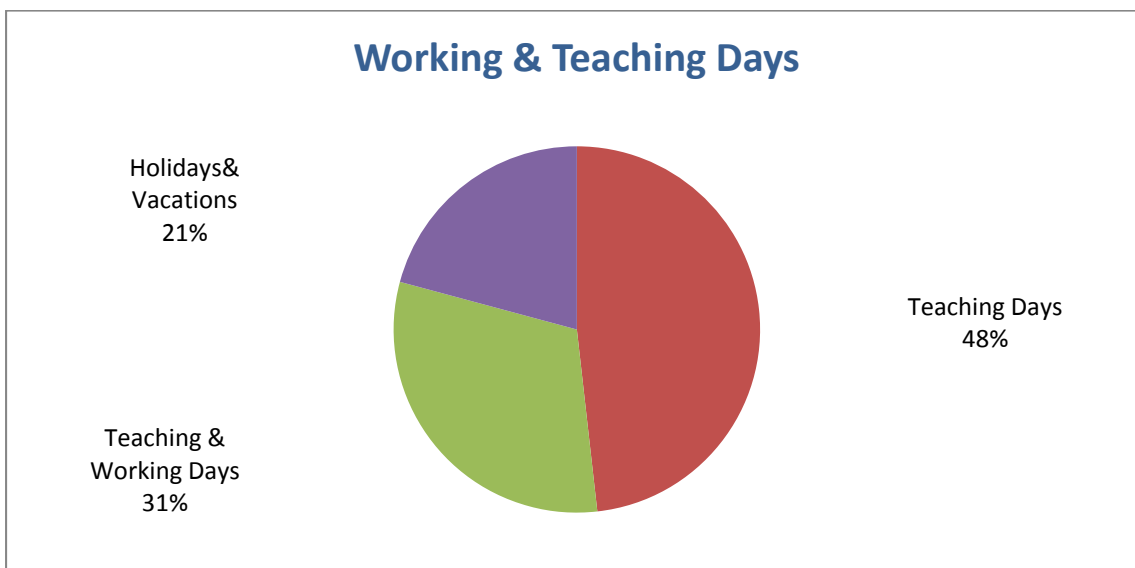
**Annexure – 3 (Copy of Accreditation Certificate)**

**Annexure – 4 (Report of Peer Team)**

**31. Number of working days during the last academic year.**

289

(Session 2013-14)



**32. Number of teaching days during the last academic year**

*(Teaching days means days on which lectures were engaged excluding the examination days)*

176 on average

(Session 2013-14)

**33. Date of establishment of Internal Quality Assurance Cell (IQAC)**

**IQAC :17-01-2004** (dd/mm/yyyy)

**34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.**

AQAR (i) **08/07/2005** (dd/mm/yyyy)

AQAR (ii) **08/07/2005** (dd/mm/yyyy)

AQAR (iii) **13/12/2014** (dd/mm/yyyy)

AQAR (iv) ..... (dd/mm/yyyy)

**35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)**

# Curricular Aspects





## C. Criteria-Wise Inputs

### CRITERION I: CURRICULAR ASPECTS

#### 1.1 Curriculum Planning and Implementation

##### 1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

###### **Vision**

The institution was founded with the vision of giving girl students an easy access to higher education. It aims at making them self reliant and well aware of their rights as well as duties, thus bring about an all round development of their personalities. This institution inspires the girl students, especially with rural background, to adapt themselves to the ever changing social scenario. Through various extracurricular activities, the college makes efforts that the students are well ingrained in Indian culture and ethos. Thus the college aims at giving to society diligent, cultured and skillful women ready to take up the challenges of domestic as well as the global world.

###### **Mission**

The mission is to make higher education available at affordable cost by employing latest IT techniques with the active involvement and support of management, faculty and community.

###### **Objective**

Above all, the college is supported by well qualified, hardworking and committed staff members to guide the students to the path of success.

While endeavour shall be to accomplish success, failure will be accepted gracefully as it is part of life.

These objectives are communicated by having a regular dialogue with students, management and teachers through regular meetings, brain storming sessions and weekly morning assembly.

##### 1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

For effective implementation of the curriculum, each faculty gives two assignments and one class test in each semester which is mandatory for all students. In addition to it, the teachers take regular class tests. House Exams are not under the provision of the semester system as per guidelines of Kurukshetra University, Kurukshetra.

The staff schedules an academic calendar before the commencement of the session so that the students keep a steady pace of learning.

**1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?**

Teachers are given financial and administrative support for various projects for improving the teaching and learning environment. Teachers attend seminars, workshops and Refresher Courses regularly to update their knowledge. Teachers go to the library to verify that the books of each syllabus and class are available. If any new books are required, the HOD gives the requirement and the books are purchased by the library. The titles of new books are displayed prominently in the library.

Some departments have computers and internet access. The college also has a Smartclassroom and EDUSAT. Various departments arrange guest lectures from time to time to enhance the knowledge of students.

**1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.**

The college follows the calendar and the schedule of the affiliating university. Depending on the demand and requirement of the girl students, new courses are applied for periodically. For example, Public Administration as an elective subject for B.A. faculty was introduced from the current session. The college is already running a number of new courses under self finance scheme including three Add-on Courses. All the departments have internet facility. EDUSAT facility is fully utilized by the teachers. Talks by the experts are arranged periodically.

**1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?**

Students of various departments, particularly of Commerce, Psychology, Science and Add-on Courses are given practical hands-on knowledge through visits to the related local and other industries and institutions. Experts from the industry are also invited to interact with the students.

**1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies,**



**student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.**

- Mrs. Nisha Bhatia, Principal, is a member of faculty of Life Sciences of Kurukshetra University, Kurukshetra for the session 2012-13, 2013-14, 2014-15.
- Dr. Pratibha Devendra of the Department of Defence Studies was Outside Expert Member of Board of Studies of MDU in 2010-11, 2012-13 and 2014-15.
- Dr. Meenakshi Mahajan of the Department of Music (Vocal) was a member of the Board of Studies of KUK in 2010-11 and 2012-13.
- Dr. Krishna Gupta of the Department of Sanskrit was a member of Board of Studies of KUK in 2010-11 and 2011-12.
- Dr. Sudershandeep, Dept. of Geography is a member of Working Committee of Content Development, EDUSAT since 2010-11, dept. of Higher Education Haryana, Panchkula.
- Mrs. Sushma Aggarwal, Dept. of Music, is a member of Board of Studies of Dept. of Dance & Music (U.G.) Kurukshetra University, Kurukshetra for the session 2013-14, 2014-15.
- Mrs. Veena Kakkar, Dept. of History is a member of Board of Studies of History Dept. (U.G.) of Kurukshetra University, Kurukshetra for the session 2014-15.
- Mrs. Suman Bikramjit, Dept. of Commercial Arts Designing & Painting is a member of Board of Studies (U.G.) of Dept. of Fine Arts of Kurukshetra University, Kurukshetra for the session 2014-15.

**1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'Yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.**

The college follows the curriculum developed by the KUK for most of the courses offered. However the curriculum, design and planning for Fashion Designing (one of the elective subjects in B.A.) and for the three Add-on Courses was developed by the college. The three Add-on Courses are

Copy Editing and Web Designing, Information and Communication and Library Science. The college offers Certificate, Diploma and Advanced Diploma in these subjects.

**1.1.8 How does institution analyse/ensure that the stated objectives of curriculum are achieved in the course of implementation?**

The objectives of the curriculum are achieved by strictly following the university pattern of assignments, tests and regular appraisals in academics, sports and extracurricular activities.

The college has an Advisory/Academic Council which takes regular feedback from teachers and students and ensures the achievement of the stated objectives of the curriculum. In case of any shortcoming, the Council ensures that the hurdles, if any, are removed and objectives achieved.

The Internal Quality Assurance Cell ensures the quality of the teaching-learning process and strives hard to get positive results.

**1.2 Academic Flexibility**

**1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.**

In order to motivate young women, most of whom belong to the rural areas to seek self employment as well as to inculcate the spirit of entrepreneurship in young graduates, the college has introduced Add-on Career Oriented Courses under UGC scheme. From the session 2004-05 the college is offering three Add-on Courses at the first degree level. These courses will help students find new employment opportunities or become self employed. The demand for specialized courses is rising globally.

The courses will also help our students compete with the professionally qualified graduates of the prestigious colleges of the metros.

**1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'Yes', give details.**

The college offers Certificate, Diploma and Advanced diploma to the students who opt for Add-on Courses in three subjects.

**1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher**

- **studies and improved potential for employability**
- **Range of Core /Elective options offered by the University and those opted by the college**
- **Choice Based Credit System and range of subject options**
- **Courses offered in modular form**
- **Credit transfer and accumulation facility**
- **Lateral and vertical mobility within and across programmes and courses**
- **Enrichment courses**  
The University offers wide range of options in various subjects. The institution has opted following core/elective options in various programmes for providing academic flexibility to the students.

### **Bachelor of Arts**

#### **Core Subjects**

1. English
2. Hindi
3. Environment studies
4. Computer Education

#### **Elective Subjects:**

1. Hindi
2. Sanskrit (Comp.)
3. Sanskrit (Elec.)
4. Punjabi
5. Mathematics
6. Public Administration
7. Sociology
8. Music (Vocal)
9. Music (Instrumental)
10. Political Science
11. Home Science
12. Philosophy
13. Economics
14. Psychology
15. History

#### **Restructured/Vocational Subjects:**

1. Commercial Arts, Designing & Painting
2. Functional English
3. Fashion Designing

## **Bachelor of Science**

### **Core Subjects**

1. English
2. Hindi
3. Mathematics
4. Environment Studies

### **Elective Subjects**

1. Physics
2. Chemistry
3. Computer Science
4. Zoology
5. Botany
6. Biotechnology

## **Bachelor of Commerce (General)**

### **Semester-I**

1. Financial Accounting
2. Business Communication Skills
3. Micro Economics
4. Principles of Management
5. Business Mathematics-I
6. Introduction to Computer Applications
7. Environmental Studies

### **Semester-II**

1. Advanced Financial Accounting
2. Macro Economics
3. Business Environment
4. Organizational Behaviour
5. Business Mathematics-II
6. IT and E-Commerce
7. Environmental Studies

### **Semester –III**

1. Corporate Accounting-I
2. Business Statistics
3. Human Resource Management
4. Principles of Marketing
5. Business Laws-I
6. Any One of the Following Optional Groups:

7. Advertising

**Semester –IV**

1. Corporate Accounting-II
2. Business Environment in Haryana
3. Financial Management
4. Company Law-I
5. Business Laws-II
6. Management of Sales Force

**Semester –V & VI**

1. Income Tax
2. Cost Accounting
3. Management Accounting and Financial Management
4. Business Environment
5. Advertising & Sales Management
6. Essentials of E-Commerce

**Bachelor of Computer Application**

**Semester –I**

1. Computers & Programming Fundamentals
2. Windows & PC Softwares
3. Mathematical Foundations-I
4. Logical Organisations of Computers-I
5. Communicating English
6. Programming in 'C'

**Semester-II**

1. Advanced Programming in 'C'
2. Logical Organisation of Computers-II
3. Mathematical Foundations-II
4. Office Automation Tools
5. Structured System Analysis and Design
6. Personality Development
7. Lab-I Based on BCA-112 & BCA-124
8. Lab.-II Based on BCA-116 & BCA-121

**Semester-III**

1. Object Oriented Programming Using C++
2. Data Structures
3. Computer Architecture

4. Software Engineering
5. Fundamentals of Data Base Systems
6. Computer Oriented Numerical Methods

#### **Semester-IV**

1. Advanced Data Structures
2. Advanced Programming using C++
3. E-Commerce
4. Relational Database Management System
5. Computer Oriented Statistical Methods
6. Management Information System
7. Lab-I Based on BCA-231 & BCA-242
8. Lab.-II Based on BCA-232 & BCA-241

#### **Semester-V**

1. Introduction to Object Oriented Programme
2. Operating Systems
3. Software Engineering
4. Computer Networks
5. Computer Graphics
6. Web Designing-II
7. Lab-I Programming in C++
8. Lab.-II Web Designing

#### **Semester-VI**

1. Programming in C++
2. Introduction to Linux
3. Internet Technology
4. Visual Basic
5. Multimedia Technology
6. Introduction to .NET
7. Lab-I Linux and C++
8. Lab.-II Programming in VB

#### **Master of Commerce**

##### **Semester -I**

1. Organizational Behaviour
2. Business Environment
3. Managerial Economics
4. Company Law
5. Accounting for Managerial Decisions

## 6. Marketing Management

### **Semester-II**

1. Human Resource Management
2. International Business Environment
3. Strategic Marketing
4. Financial Management & Policy
5. Corporate Accounting
6. Business Statistics
7. Viva-Voce cum Case Study

### **Semester-III**

1. Computer Applications in Business
2. Advanced Financial Management
3. Financial Institutions & Markets
4. Marketing Research
5. Applications of Statistical Methods in Business
6. Business Ethics & Social Responsibility

### **Semester –IV**

1. IT and E-Commerce
2. Portfolio Management
3. Stock Market Operations
4. Services Marketing
5. Corporate Governance
6. Strategic Human Resource Management
7. Viva-Voce cum Case Study

## **Masters of Arts (Psychology)**

### **Semester -I**

1. System & Theories
2. Experimental Psychology
3. Social Psychology
4. Research Methods and Statistics
5. (i) Practical (ii) Profiling of Equipments

### **Semester-II**

1. Physiological Psychology
2. Cognitive Psychology
3. Social Psychology
4. Research Methods and Statistics

5. (i) Practical (ii) Profiling of Equipments

### **Semester-III & IV**

1. Psychopathology and Clinical Psychology
2. Organisational Psychology
3. Principles and Applications of Counselling
4. Life Span Human Development
5. (i) Practical (ii) Profiling of Instruments

- The institution offers various Add-on and re-structured/vocational courses along with conventional courses for improving academic flexibility. These courses help in enriching their personal, inter-personal, employability, technical and soft skills. The conventional courses provide an opportunity to the students for progression to higher studies and research.
- The college is affiliated to Kurukshetra University and it does not provide credit transfer, accumulation facility, courses in modular form, choice based credit system, lateral and vertical mobility within and across programmes and courses.

**1.2.4 Does the institution offer self-financed programmes? If 'Yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.**

The College offers a number of courses under self finance scheme. Of these, six elective subjects in B.A. are- Psychology, Sociology, Geography, Fashion Designing, Functional English and Public Administration. Besides these, B.Sc. with Computer Science, Biotechnology, Commerce (under-graduate and post-graduate programme) and BCA, M.A. Psychology are self finance courses.

These courses were introduced keeping in view the increasing demand of the industry and job opportunities they offer. The college follows the syllabi prescribed by the Kurukshetra University. The teachers teaching these self finance courses are appointed after a proper selection process.

All the teachers on sanctioned posts are given full grades, whereas the teachers appointed under self finance scheme courses are given salary according to their qualifications and experience.

The syllabi of the three Add-on Courses, namely Copy Editing and Web Designing, Information and Communication and Library Science was formulated by the college. These courses offer Certificate, Diploma and



Advanced Diploma to on-roll students and come under self finance scheme.

The institution offers the following subjects as one of the elective options under self financed scheme.

**Under Graduate:**

1. Sociology
2. Psychology
3. Fashion Designing
4. Functional English
5. Geography
6. Biotechnology
7. Public Administration
8. Computer Science

**Post Graduate Courses:**

1. M.Com.
2. M.A. Psychology

**Fee Structure**

S. No.	Class	1 <sup>st</sup> Term Fee (May to Oct- 2014)	2 <sup>nd</sup> Term Fee (Nov. to Apr.- 2015)	Total Amount
1	B.Sc. (NM) 1 <sup>st</sup> with Comp. Sc.	6370.00	2150.00	8523.00
2	B.Sc. (NM) 2 <sup>nd</sup> & 3 <sup>rd</sup> with C. Sc.	6008.00	2150.00	8158.00
3	B.Sc. (M) 1 <sup>st</sup> with Biotech.	7123.00	2900.00	10023.00
4	B.Sc. (M) 2 <sup>nd</sup> & 3 <sup>rd</sup> with Biotech.	6058.00	2300.00	8358.00
5	B.Com. 1 <sup>st</sup>	7123.00	2600.00	9723.00
6	B.Com. 2 <sup>nd</sup> & 3 <sup>rd</sup>	6658.00	2600.00	9258.00
7	BCA 1 <sup>st</sup>	14783.00	3260.00	18043.00
8	BCA 2 <sup>nd</sup> & 3 <sup>rd</sup>	14018.00	3260.00	17278.00
9	M.Com. 1 <sup>st</sup>	7113.00	2720.00	9833.00
10	M.Com. 2 <sup>nd</sup>	8763.00	3920.00	12683.00
11	M.A. Psychology 1 <sup>st</sup>	7613.00	3320.00	10933.00
12	M.A. Psychology 2 <sup>nd</sup>	7563.00	3320.00	10883.00

**Subject wise Additional Fee for Self Finance Subject (for 6 months)**

<b>S. No.</b>	<b>Class</b>	<b>Sub. Fee</b>	<b>Self Finance Fee</b>	<b>Total Fee</b>
1	Fashion Designing	180.00	1400.00	1580.00
2	Functional English	180.00	1400.00	1580.00
3	Geography	150.00	1400.00	1550.00
4	Psychology	150.00	1400.00	1550.00
5	Public Administration	0.00	900.00	900.00
6	Sociology	0.00	900.00	900.00

**1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘Yes’ provide details of such programme and the beneficiaries.**

The three Add-on Courses mentioned in para 1.2.4 are offered to regular students and they are awarded Certificate, Diploma and Advanced Diploma in these courses.

These courses provide them with additional qualification along with their graduate and post graduate degrees and enhance their chances of better employment. In the current year (2014-15) there are 74 students enrolled for Copy Editing and Web Designing; 88 for Information and Communication and 81 for Library Science.

**1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combo of their choice” If ‘Yes’, how does the institution take advantage of such provision for the benefit of students?**

The university allows flexibility of degree courses with certificate diploma course etc. The college allows three Add-on Courses along with UG & PG degrees.

**1.3 Curriculum Enrichment**

**1.3.1 Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?**

The college follows the university schedule for assignments by the students, holding house and final examinations. The courses are completed

in time and efforts are made to ensure regular attendance in the classes by informing the students and their parents about their attendance and performance periodically. Periodic evaluation is also done in sports and extracurricular activities.

Apart from teaching the prescribed syllabus, lectures, seminars and workshops, on current affairs, AIDS Awareness, Female Foeticide are held regularly during the session.

While the students are prepared to face the challenge of professional world, care is taken that they are instilled with moral and cultural values by regularly holding morning assembly and character building camps.

The students are sensitized on issues like gender bias, environment conservation. The issues of current affairs and personal hygiene are discussed with students in their classes.

**1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?**

As per K.U. Kurukshetra norms, the college does not have any flexibility in this regard. However three Add-on-Courses sponsored by UGC are run by the college to equip students with job oriented skills.

**1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?**

To make students aware of the cross cutting issues like gender bias, condition of inmates of Old Age Home and Orphanage, all the significant days are celebrated as functions on regular basis as Hindi Diwas, Flag Day, Independence Day, Women's Day, Youth Day etc.

To address the global concern of saving environment, Environmental Studies is taught as a compulsory subject in under graduate classes. The Women's Cell, The Legal Literacy Cell, Eco Club, NSS, and NCC units of the college hold talks by eminent personalities from time to time.

- In all the classes, to promote computer literacy K.U. Kurukshetra has made computer awareness course compulsory for 1<sup>st</sup> year U.G. students in all the streams.
- Women cell, Legal Literacy Cell, Eco Club as well as NSS & NCC units of college hold regular activities to make the students aware about Gender Issues, Climate Change, Environmental Education, Human Rights etc.

**1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?**

- **moral and ethical values**
  - **employable and life skills**
  - **better career options**
  - **community orientation**
- The college takes good care to groom the students in a manner that they not only become professionally competent but also morally upright, socially responsible and good human beings. While the students are prepared to face the challenge of professional world, care is taken that they are instilled with moral and cultural values by regularly holding morning assembly and character building camps. Besides running three Add-on Courses that add to the job prospects of students ,they are also informed about new job opportunities in the market and the avenues of higher education by prominent career counsellors from time to time. The NSS, Women’s Cell, Red Cross Unit, Red Ribbon Club and NCC units of the college interact with the community on the health related issues, female foeticide, women’s right and duties, drugs awareness campaign, AIDS awareness campaign.
  - The district level Voter Day function was held in the college by the Hisar District D.C. office on 25-01-2014. Its aim was to make the students aware about their voting right and duty.
  - The students were given a demonstration by the fire department of Hisar about how to use fire extinguishers in case of any emergency.

**1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?**

The college does not have any flexibility in designing the curriculum.

**1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?**

Following are the ways to monitor and evaluate the quality of enrichment programme.

- **Departmental Meetings**  
Each department holds regular meetings of its teachers to monitor and

evaluate the progress of students.

- **IQAC**  
IQAC in its meeting evaluates the existing teaching - learning methods and suggests various ways to make the curriculum interesting through application of latest pedagogical skills.
- **Parents-Teachers Association**  
PTA is held twice a year to get feedback regarding various programmes.
- **Tutorials**  
Each tutor takes feedback from the students regarding the benefits of various programmes. Each tutor tries to find out any inconvenience to the students regarding these programmes and the feedback is given to the principal.
- **Students' Council**  
Students' union elections are banned in Haryana as per Govt. policy. However, toppers of all classes are nominated by the principal to constitute college students' council. The student members give regular feedback to the principal.

#### **1.4 Feedback System**

##### **1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?**

Mainly the college follows the curriculum prepared by the university. In case of any discrepancy or misrepresentation of facts, the university is informed. The teachers also air their views in the Board of Studies' meetings. However the courses and syllabi of Fashion Designing and the three Add-on Courses were formulated by the college and approved by the university.

**1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If ‘Yes’, how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?**

As cited above, in case of any aberration, the university is informed and the changes incorporated in the curriculum, if any, on the basis of the feed back from the parents, students and the management.

**1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)**

No new courses have been introduced during the last four years as the college is already running a large number of programmes.

# Teaching-Learning and Evaluation







## **CRITERION II: TEACHING-LEARNING AND EVALUATION**

### **2.1 Student Enrolment and Profile**

#### **2.1.1 How does the college ensure publicity and transparency in the admission process?**

Applications for admission are invited from the students and merit lists are prepared accordingly. The schedule of admission is advertised in the local and national newspapers. There is complete transparency in the preparation of merit lists and the admission procedure. Seat reservation norms are followed as per government and university rules. The college prospectus contains all the necessary and relevant information for the students. For any other information the college website can be seen.

Admission Guidance Committee is always there to help the candidates. After the admissions, admission register of all the classes are prepared by the office which include the students' complete bio-data.

#### **2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.**

**The admissions are done purely on merit basis**

In all the courses for 1<sup>st</sup> year U.G. and P.G. the merit list is prepared on the basis of marks in the qualifying exams.

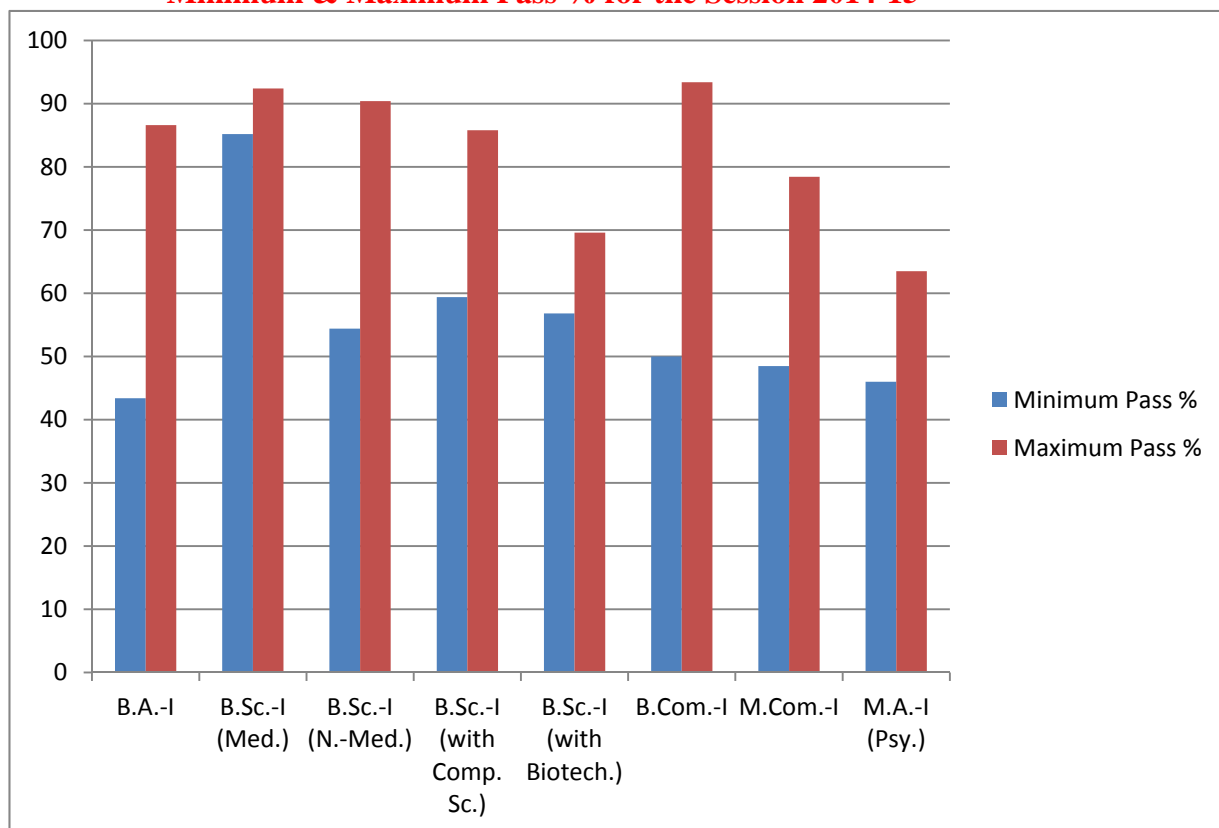
- The admission committee comprising of heads of departments and other staff members is constituted by the principal.
- Reservation policy and number of seats in each course and class is mentioned in college prospectus.
- Application forms for each course are received by the fixed date.

#### **2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.**

The minimum and maximum percentage of marks for admission to various classes during the current session (2014-15) is as under:-

Class	Minimum	Maximum
B.A.-I	43.4	86.6
B.Sc.-I (Med.)	85.2	92.4
B.Sc.-I (N.-Med.)	54.4	90.4
B.Sc.-I (with Comp. Sc.)	59.4	85.8
B.Sc.-I (with Biotech.)	56.8	69.6
B.Com.-I	50.0	93.4
M.Com.-I	48.47	78.44
M.A.-I (Psy.)	46.0	63.5

**Minimum & Maximum Pass % for the Session 2014-15**



**2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'Yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?**

Yes, there is a mechanism to review the admission process and students profiles annually. Authorities at Higher Education department, Panchkula

in consultation with the affiliating Universities meet every year before the commencement of admission process to discuss the changes desired according to the needs of the students and overall socio-economic scenario. At the college level, within broad parameters, the Advisory Committee of college and the College Council deliberates at length to finalise different parameters of admission according to university rules and other matters before the publication of the college prospectus.

- These efforts certainly help in making offered subjects and courses more relevant according to the changed needs of society. For students there is a provision that she can opt for change in elective subjects within 15 days of the commencement of classes. This provision helps those students who are unable to cope up with their initial choice.

#### **2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion**

- \* **SC/ST**
- \* **OBC**
- \* **Women**
- \* **Differently abled**
- \* **Economically weaker sections**
- \* **Minority community**
- \* **Any other**

- Scholarships are given by Govt. of India to students belonging to SC/ST category.
- The college follows Haryana Govt. Reservation Policy for the students belonging to OBC category.
- This is a girls' college. According to Haryana Govt. policy no tuition fee is charged from girl students of UG classes.
- The college follows Haryana Govt. Reservation Policy for the students belonging to differently abled category.
- The college follows Haryana Govt. Reservation Policy for the students belonging to economically weaker sections.

- The college follows Haryana Govt. Reservation Policy for the students belonging to Minority community.
- The college follows Haryana Govt. Reservation Policy for the children of ex-servicemen and grandchildren of freedom fighters.
- The college gives books to needy students for the entire session.
- Financial assistance in the form of scholarships and fee concession is provided to poor students.
- Free boarding and lodging facilities as well as full fee concession is given to college sports persons of national and international level.

**2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.**

Programmes	Number of Applications (2014-15)	Number of students admitted					Demand Ratio 2014-15
		2010-11	2011-12	2012-13	2013-14	2014-15	
<b>U.G.</b>							
B.A.-I	632	333	422	470	469	584	1.3:1
B.Com.-I	619	224	308	349	349	342	1.4:1
B.C.A.-I	-	21	53	30	20	-	1.4:1
B.Sc.-I (Med.)	215	19	51	104	91	90	2:1
B.Sc.-I (Non Med.)	573	120	143	143	156	162	4.4:1
<b>P.G.</b>							
M.Com.-I	262	71	78	90	91	89	1.6:1
M.A. Psy.	40	18	25	32	27	18	1.5:1
<b>Others :-</b>							
<b>Certificate</b>							
Copy Editing & Web Designing	53	-	55	43	48	53	1:1
Information & Communication	54	-	52	50	48	54	1:1
Library Science	45	-	40	52	55	45	1:1
<b>Diploma</b>							
Copy Editing & Web Designing	11	-	18	07	12	11	1:1
Information &	26	-	20	17	14	26	1:1

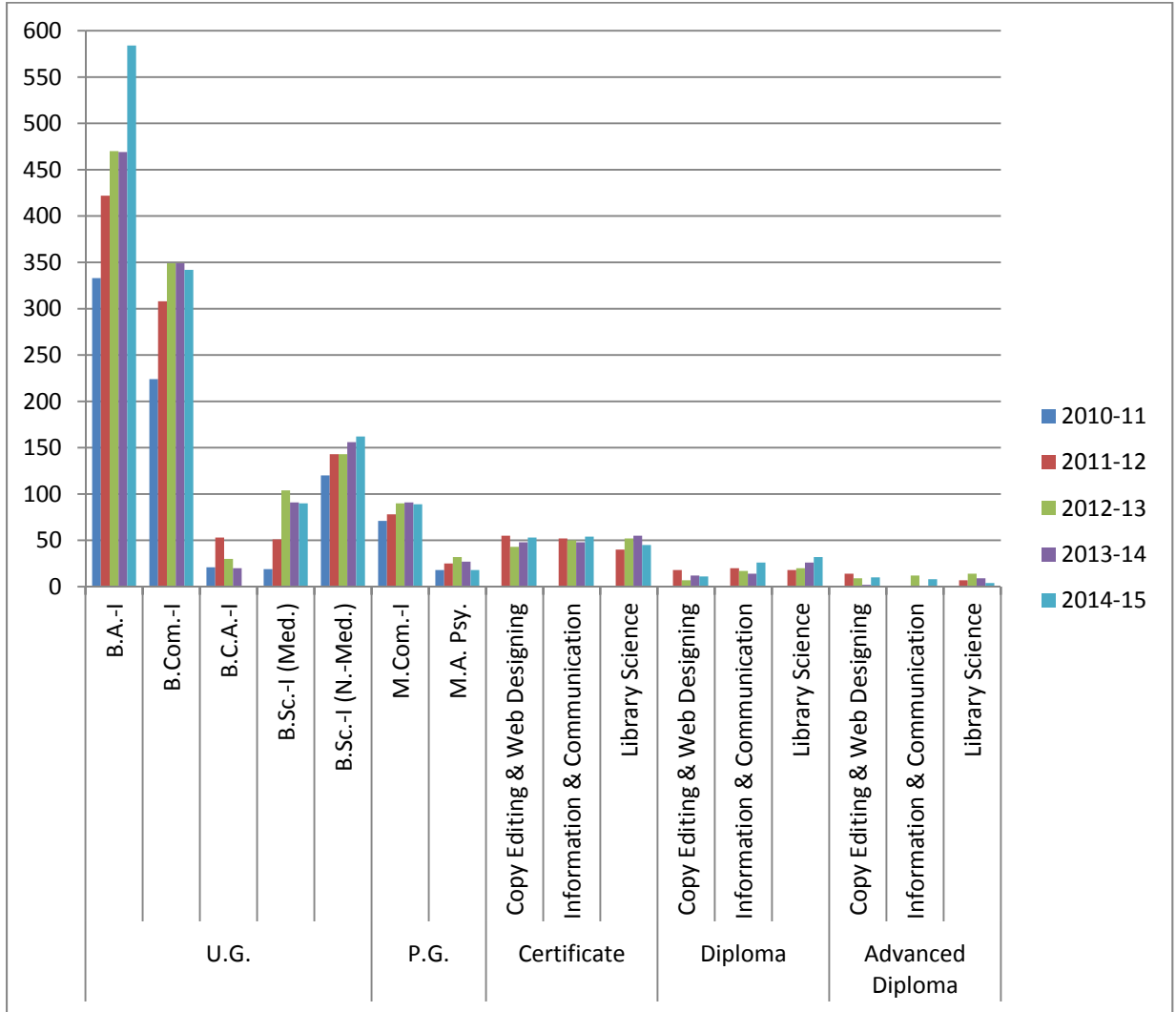
Communication							
Library Science	32	-	18	20	26	32	1:1
<b>Advanced Diploma</b>							
Copy Editing & Web Designing	9	-	14	09	02	10	1:1
Information & Communication	12	-	00	12	01	08	1:1
Library Science	14	-	07	14	09	04	1:1

The overall strength of the college has substantially increased from 1760 in 2010-11 to 3000+ in 2014-15. The number of students opting for Arts has been consistently increasing every year. In the past four years it has almost doubled with 333 students in 2010-11 to 584 in 2014-15.

In the Medical stream the number has increased almost five folds since 2010-11. The Commerce and Non-medical have been gaining popularity over the years. Despite large number of applicants, the college could accommodate only half of them in Commerce and Medical whereas just 35% of the applicants in the Non-medical as the seats in all these streams are fixed by the University.

The ratio of students taking admission and applying for M.Com is 1:35. The seats in M.Com too are fixed by the University. The number of students in MA Psychology had been fluctuating as the GJU Hisar also offers MA in Psychology.

## Number of Students Admitted in Four Years



## 2.2 Catering to Student Diversity

### 2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

Since the number of differently-abled students getting admission is extremely low, the college does not provide any special facilities. These students are accommodated on the ground floor for the classes and examinations.

**2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'Yes', give details on the process.**

The students are offered subjects according to their preference at the time of admission (subject to the availability of seats in a particular programme). They are allowed to study the subjects for a few days and are given an option to change over to other subjects if they desire. The process is followed according to the norms laid down by the university. Students' needs and cognitive skills are assessed through interactions during their classes and also during the whole teaching semester.

**2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Add-on/Enrichment Courses, etc.**

Extra classes are held for weaker students if need be. The classes for Add-on Courses and the remedial classes are adjusted in the time table. Among other strategies deployed by the college to enable the students to cope with the programme of their choice are :

- Regular tutorials
- Counseling by teachers
- Bi-lingual method of teaching
- Choice of many Add-on-Courses

The staff schedules an academic calendar before the commencement of the session so as to make students keep a steady pace of learning.

**2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?**

To sensitize the staff and students on issues like gender bias, environment conservation, different units and departments - for instance, NSS, NCC, Eco Club, Women's Cell, Legal Literacy Cell etc. organize talks by experts and prominent personalities and take out rallies regarding current issues especially related to women and environment.

All the significant days are celebrated as functions on regular basis as AIDS Day, Women's Day and Youth Day etc. to bring awareness among students about prevalent social issues.

### **2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?**

Brilliant students are identified by the teachers in their classes through tests, discussions etc. and their special needs are met by offering them additional reading material and giving them extra coaching if need be. For extra curricular activities like debates and sports, students are given special training to hone their skills.

### **2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?**

The academic performance of such students is monitored by the teachers in the following ways :

- Attendance
- Classroom interaction
- Assignments
- Class tests
- Regular assessments of students by teachers

The students who do not seem to cope up with the pace of learning are advised and counseled by the teachers, and are provided special study material alongwith motivational force. The lecture shortage report identifies such students who are at the risk of dropout due to poor attendance in the classes. The teachers motivate them and a conducive atmosphere is created for their academic progress.

The college gives books to needy students for the entire session. Financial assistance in the form of scholarships and fee concession is provided to poor students. Free boarding and lodging facilities as well as full fee concession is given to college sportspersons of national and international level.

## **2.3 Teaching-Learning Process**

### **2.3.1 How does the college plan and organise the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)**

- The academic calendar prepared by the affiliating university K.U. Kurukshetra is strictly adhered to and the same is published in the college prospectus.



- Internal Assessment of each student is carried out as per university rules and instructions e.g. attendance, class test and assignments.
- The final evaluation of students is done as per the university scheme of evaluation.

### **2.3.2 How does IQAC contribute to improve the teaching –learning process?**

The IQAC acts as a quality tool to maintain the standard of education in the institute. It evaluates the teaching learning process and provides suggestions for improvements. IQAC provides the development and application of quality benchmark/parameters for various academic and administrative activities of the college. It promotes synergetic relationship with the society. It also ensures timely, efficient and progressive performance of academic tasks. This cell monitors promotion, implementation and continuous improvement of innovations in the curriculum, co-curricular and extra curricular activities of the college. The IQAC works towards the enhancement of learners' knowledge, capacity and personality.

### **2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?**

The learning is made student centric by using the following methods:

- Providing text books and reference books for self study.
- Prior/advance information about topics to be taught in the class.
- Students' seminars, group discussions, excursion trips, science exhibitions and field training trips for students of B.Com. and B.Sc.
- Smartclassroom, EDUSAT facility, library support, internet facility, compulsory computer labs and Language labs for skill development of students.

All the above enable the students as well as the teachers to keep themselves abreast of the latest developments and acquire competency in their respective subjects and areas of interest.

#### **2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?**

For developing and inculcating critical thinking, creativity and scientific temper among the students, the college adopts the following steps:

- The students have a free access to books, journals, internet facilities, magazines and newspapers in the college library.
- To nurture creativity students are encouraged to participate in the co-curricular activities like group discussion, quiz contest and science exhibition.
- The college has been doing very well in various competitions such as Youth Festivals and other State and District Level Cultural Competitions.
- To sharpen the critical thinking among students, various group discussions, debates and speech competitions are organized regularly to give the students an opportunity to express their creative ideas and thoughts. They also get a chance to listen to expert views of eminent speakers.
- The students are entrusted with duties during various functions to ensure lifelong learning. Issues like personal hygiene; moral values are constantly emphasized through morning assembly and class discussion.
- The college library subscribes to a number of journals and periodicals to inculcate critical aptitude and creative bent of mind in students.

#### **2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.**

The college is connected with EDUSAT and the students regularly attend these lectures. The time table is devised in a manner that all the relevant lectures telecast by EDUSAT reach the target audience. The college also has a Smartclassroom and a Language Lab equipped with the-state-of-art

apparatus. All the major departments have computer facilities with internet. Computer education is compulsory at the entry level and the students have access to internet facility.

**2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?**

- The students and teachers are provided free internet facility to expose the students and faculty to advanced levels of knowledge.
- The teaching faculty is encouraged to attend various Orientation Courses, Refresher Courses, conferences and seminars of state, national & international level etc.
- Educational tours are organized for students to provide them an interface with the social, cultural & geographical aspects.

**2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?**

Academic, personal and psycho-social support to students is part of regular working of the college and it works on several levels – class and individual interaction during tutorials meetings with tutors. The faculty members boost the self esteem of students by encouraging them to participate in extra curricular activities. So far as acadmic support is concerned, the deserving and needy students are given books from the library for the whole session every year. Over 200 students benefit from this practice. Besides, the college has Career Guidance and Placement Cell which is actively engaged in motivating the students for various competitive exams besides organizing various extension lectures on career guidance and job opportunities in the market.

**2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the the impact of such innovative practices on student learning?**

The students attend classes telecast by the EDUSAT, learn in an interactive way through Smartclassroom and the electronic media. The students are encouraged to take part in competitions and contests in and

outside college. In the last four years the college has bagged a number of prizes in science exhibitions, literary festivals, cultural activities and sports.

- The college encourages the faculty to use computers and internet resources to enrich their teaching and to keep themselves abreast of the latest development in their respective fields.
- The faculty is also given training during various programmes to acquaint themselves with latest softwares and its conversant use with teaching aids.
- To enhance students' learning, teaching is also done with the help of teaching aids like - LCD, Interactive Board, EDUSAT, Smartclassroom, Language Lab etc.
- Faculty is motivated for their professional development and research activities by way of sanctioning academic leave and providing financial aid as per UGC norms.
- Faculty members are allowed to attend seminars, conferences, workshops etc. to enhance their intellectual skills.

### **2.3.9 How are library resources used to augment the teaching-learning process?**

The students have free access to the services provided by the library. The library has one server and four terminals and uses LSEASE (Libsys) software. Students can access Online Public Access Catalogue and through DELNET may get books from other libraries under Inter Library Loan Scheme. To save time and paper work, the students use Smart Card/Bar Coded Library Card for these services. Needy and meritorious students are given text books for the whole session from the Book Bank.

Purchase of books is done on regular basis. The library subscribes to approximately 60 journals/periodicals and 17 newspapers. There are separate sections and reading rooms for staff and students. Library staff updates the faculty and students about the latest acquisitions.

### **2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'Yes', elaborate on the challenges encountered and the institutional approaches to overcome these.**

Normally the courses are completed within the stipulated time period.

While the functions of different faculties are being held, the rest of the students attend their normal classes.

The teachers ensure the completion of syllabus in time by taking extra classes before going for any training as Refresher Course or on long leave.

The sports and Youth Festival participants are given extra classes to complete their syllabus.

**2.3.11 How does the institute monitor and evaluate the quality of teaching learning?**

Performance of the teachers is evaluated every year by way of the data they fill in their ACRs. New strategies are formulated if need be. The ACRs mention the results, duties performed, awards won and other information of teachers.

**2.4 Teacher Quality**

**2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum**

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	-	-	-	-	-	-	-
Ph.D.	-	-	-	10	-	4	14
M.Phil.	-	-	-	3	-	3	6
PG	-	-	-	4	-	2	6
Temporary teachers							
Ph.D.	-	-	-	-	-	9	9
M.Phil.	-	-	-	-	-	13	13
PG	-	-	-	-	-	62	62

The teachers are selected on merit. They are offered facilities that will help them in teaching and their own progression. Internet facility is available to the staff and the library offers other supporting material.

**2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT,**

**Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

In order to cope with growing demand for qualified senior faculty to teach, following measures are taken :

- **Biotech**  
There is scarcity of qualified teachers to teach in the college. The department arranges guest lectures throughout the year. The Managing Committee of the college arranges funds separately for this purpose.
- **Department of Computer Science**

IT is the area which requires updating of knowledge on a continuous basis. To make students aware of the latest in IT, Department of Computer Science arranges guest lectures as and when required.

For all these courses the best available and qualified teachers are appointed as these courses run under self finance scheme.

**2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.**

**a) Nomination to staff development programmes**

Academic Staff Development Programmes	Number of faculty nominated			
	2010-11	2011-12	2012-13	2013-14
Refresher Courses	3	2	2	1
HRD programmes	-	-	-	-
Orientation programmes	-	-	-	2
Staff training conducted by the university				
Staff training conducted by other institutions				
Summer/winter schools, workshops, etc.				

The teachers are encouraged to attend Orientation and Refresher Courses, workshops etc. for their progression. All the facilities needed are provided by the college according to norms.

- b) **Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning**
- ❖ **Teaching learning methods/approaches**
  - ❖ **Handling new curriculum**
  - ❖ **Content/knowledge management**
  - ❖ **Selection, development and use of enrichment materials**
  - ❖ **Assessment**
  - ❖ **Cross cutting issues**
  - ❖ **Audio Visual Aids/multimedia**
  - ❖ **OER's**
  - ❖ **Teaching learning material development, selection and use**
- Newly appointed teachers are guided by the seniors if they face any problem in the teaching process. To enhance their learning, teachers are offered basic training in computers and the use of internet, if required. All the major departments have computers and access to internet.
- c) **Percentage of faculty**
- \* **invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies**
  - \* **participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies**
  - \* **presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies**
- a) 5% of the faculty was invited as resource persons and attended conferences etc.
- b) 32% of the faculty participated in workshops, seminars etc.
- c) 12% of the faculty presented papers in conferences.

**2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)**

The university and the UGC provide grant and other support to the teachers for research projects and publications. The college provides study leave for improving qualifications, attending seminars, workshops and other such programmes.

**2.4.5 Give the number of faculty who received awards/recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.**

- Mrs. Nisha Bhatia, Principal, was awarded Certificate of appreciation by Kurukshetra University Sports Council for showing excellent performance in Yoga, Football and Archery by the college team in 2013-14.
- Mrs. Narender Aulakh, Associate Professor of Physical Education, was awarded Certificate of appreciation by Kurukshetra University Sports Council for showing excellent performance in Yoga, Football and Archery by the college team in 2011-12, 2012-13 and 2013-14. She has received this prestigious award continuously for last three years.
- Dr. Ranjana Sharma(retd. Principal) was given the following awards:-
  1. National Mahila Ratan, Gold Medal, by the International Institute of Education and Management in April, 2011.
  2. Certificate of appreciation by Kurukshetra University Sports Council for showing excellent performance in Yoga and Football by the college team in 2011-12 and 2012-13.
  3. International Achievers ‘Award for Education Excellence’ in 2011.
  4. ‘Eminent Educationist’ award by the International Institute of Education and Management in 2011.
  5. Rajiv Gandhi Education Excellence Award by the Indian Solidarity Council in August 2011.
  6. Golden Educationists Award on 28-01-2013.

**2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If Yes, how is the evaluation used for improving the quality of the teaching-learning process?**

The institution has not introduced evaluation of teachers by the students and external peers because there is no such provision for evaluation of



teachers by students according to Haryana Govt. rules and K.U. Kurukshetra policy.

## **2.5 Evaluation Process and Reforms**

### **2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?**

The institute is very well aware of its role in this process. The college through its college prospectus, periodic instructions and timely notices, announcements during general students' assembly and tutorial meetings, deliberations during staff meetings make the students and faculty aware of the evaluation process.

The names of the students who fall short of required attendance are displayed on the notice board. The parents of such students are asked to meet the Principal to discuss the matter so that they are more disciplined and regular in the next term.

### **2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?**

The college follows the evaluation system of the university. The updated guidelines are incorporated into the system. Special guidance is provided to sportspersons and other such students who may not have attended classes due to participation in games and other activities. For extra curricular activities the evaluation is done through various competitions. The students are trained accordingly.

### **2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?**

The college follows the guidelines of the Kurukshetra University, Kurukshetra. The students' performance is judged on the basis of the assignments and class tests and internal assessment is calculated on their basis. The institution does not have the liberty to initiate any evaluation reforms. The institution ensures the effective implementation of evaluation reforms as devised by the affiliating university, K.U. Kurukshetra in letter and spirit by proper spacing of assignments and conducting class tests on time.

### **2.5.4 Provide details on the formative and summative evaluation approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.**

Internal Assessment based on regularity in attendance, two assignments and one class test is an essential component of formative evaluation.

- Students engaged in extra curricular activities are given another chance to submit assignments and take tests.
- Final university semester exams are conducted for summative evaluation.
- The teachers give class tests, surprise tests and practice tests to students regularly. Seminars and group - discussions too are held to evaluate and enhance their academic performance.
- Talent Search is held at the beginning of every session. Prize winners represent college at Youth Festival, exhibitions and other district and state level literary and cultural events.
- Sports persons are given extensive training. They represent college and university at various sports events of national level.

**2.5.5 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/ programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.**

- The institution monitors the progress and performance of the students by compiling marks as submitted by individual teachers and communicates them to students again through individual teachers. Poor results in class tests of students are communicated to their parents.
- The college results in different programmes and courses are good and are also positive, if they are compared to the overall results of the affiliating university K.U. Kurukshetra. Even the results of the individual teachers are better than the overall results of KUK in that subject. It is difficult to provide the complete record of the results of last four years because of its volumes. It can be consulted by the peer team on its visit to college.
- Many students of this college excel in their studies during the course and later in their career.

	<b>2010-11</b>	<b>2011-2012</b>	<b>2012-2013</b>	<b>2013-2014</b>
<b>Class</b>	<b>Pass%</b>	<b>Pass%</b>	<b>Pass%</b>	<b>Pass%</b>
B.A.-II (Annual)	65.68		-	-
B.A.-III (Annual)	79.08	69.16	-	-
B.A.-I (1 <sup>st</sup> Sem.)	32.85	65.51	46.13	44.65
B.A.-I (2 <sup>nd</sup> Sem.)	36.03	42.34	33.69	31.92
B.A.-II (3 <sup>rd</sup> Sem.)	-	79.77	39.64	35.65
B.A.-II (4 <sup>th</sup> Sem.)	-	-	48.49	47.67
B.A.-III (5 <sup>th</sup> Sem.)	-	-	37.97	48.25
B.A.-III (6 <sup>th</sup> Sem.)	-	-	44.54	58.96
B. Com. III (Annual)	92.75	-	-	-
B. Com. I (1 <sup>st</sup> Sem.)	47.32	80.7	78.41	39.05
B. Com. I (2 <sup>nd</sup> Sem.)	66.82	67.0	69.84	54.92
B. Com. II (3 <sup>rd</sup> Sem.)	38.77	31.3	59.09	62.46
B. Com. II (4 <sup>th</sup> Sem.)	72.60	68.8	86.38	72.70
B. Com. III (5 <sup>th</sup> Sem.)	-	76.9	57.22	88.67
B. Com. III (6 <sup>th</sup> Sem.)	-	58.7	77.20	88.54
M. Com. (P) (1 <sup>st</sup> Sem.)	75.71	85.1	93.90	59.76
M. Com. (P) (2 <sup>nd</sup> Sem.)	84.05	77.3	84.81	Result Awaited
M. Com. (F) (3 <sup>rd</sup> Sem.)	61.53	82.1	81.69	81.69
M. Com. (F) (4 <sup>th</sup> Sem.)	92.30	87.7	86.96	86.96
M.A. (Psy.) 1 <sup>st</sup> Sem.	80.00	55.60	77.42	75.00
M.A. (Psy.) 2 <sup>nd</sup> Sem	89.10	90.90	60.00	68.18
M.A. (Psy.) 3 <sup>rd</sup> Sem	-	72.7	81.25	66.67
M.A. (Psy.) 4 <sup>nd</sup> Sem	-	84.00	86.69	85.71
B.C.A. Annual	65.78	-	-	-
B.C.A.-I (1 <sup>st</sup> Sem.)	23.8	34.1	68.00	50.00
B.C.A.-I (2 <sup>nd</sup> Sem.)	19.0	35.6	64.00	27.78
B.C.A.-II (3 <sup>rd</sup> Sem.)	76.66	36.8	75.00	63.63
B.C.A.-II (4 <sup>th</sup> Sem.)	76.66	50.0	45.00	59.09
B.C.A.-III (5 <sup>th</sup> sem)	-	87.1	61.11	70.00
B.C.A.-III(6 <sup>th</sup> sem)	-	83.9	72.22	80.00
B.Sc.-III (Med.) Annual	89.74	-	-	-
B.Sc.-III (N-Med.) Annual	91.66	-	-	-
B.Sc.-I (Med.) (1 <sup>st</sup> Sem.)	63.15	73.19	96.08	82.35
B.Sc.-I (Med.) (2 <sup>nd</sup> Sem.)	75.00	76.67	72.00	56.76
B.Sc.-I (N-Med.) (1 <sup>st</sup> Sem.)	45.61	78.5	65.67	61.36
B.Sc.-I (N-Med.) (2 <sup>nd</sup> Sem.)	60.19	69.6	67.42	60.29
B.Sc.-II (Med.) (3 <sup>rd</sup> Sem.)	60.00	93.3	79.55	76.00
B.Sc.-II (Med.) (4 <sup>th</sup> Sem.)	40.00	66.7	100	82.00

B.Sc.-II (N-Med.) (3 <sup>rd</sup> Sem.)	57.89	61.9	84.38	63.43
B.Sc.-II (N-Med.) (4 <sup>th</sup> Sem.)	43.92	41.1	76.19	63.64
B.Sc.-III (Med.) (5 <sup>th</sup> Sem.)	-	85.7	92.86	97.73
B.Sc.-III (Med.) (6 <sup>th</sup> Sem.)	-	71.4	92.86	95.45
B.Sc.-III (N-Med.) (5 <sup>th</sup> Sem.)		88.9	62.77	87.40
B.Sc.-III (N-Med.) (6 <sup>th</sup> Sem.)		76.4	62.37	87.30

**2.5.6 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.**

The marks distribution for internal assessment is based on the system devised by the affiliating university K.U. Kurukshetra. The criteria for internal assessment is two assignments of 5 marks each, 1 class test of 5 marks and regular attendance (75% minimum), which carries weightage of 5 marks. The transparency is maintained by strictly following the university rules and communicating marks to students through individual teachers. The behavioural aspects, independent learning and communication skills are kept in mind by teachers while oral presentations are made by students.

**2.5.7 Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'Yes' provide details on the process and cite a few examples.**

The students are evaluated on the basis of their attendance in the classes, assignments submitted and the marks scored in examinations. Slow learners and meritorious students are given extra attention accordingly.

**2.5.8 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?**

If there is any discrepancy or grievance regarding evaluation, the matter is resolved by the Principal in consultation with the teachers concerned. However the university related matters are taken up with the university officials concerned.

**2.6 Student performance and Learning Outcomes**

**2.6.1 Does the college have clearly stated learning outcomes? If 'Yes' give details on how the students and staff are made aware of these?**

The students' performance is evaluated through tests and assignments

given for internal assessment. The attendance and the scores they get in exams are conveyed to them. The external examination is conducted by the university. The teachers appraise the performance of their students and mention it in their ACRs.

The college provides such conducive environment through teacher-student interaction that their latent skills and talents are exhibited and developed. This prepares them to perform well in professional as well as other spheres of life.

**2.6.2 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

The participation of students at every level including classes, extra curricular activities, excursion trips and co-curricular activities help in facilitating the achievement of the intended learning outcome. The transparency and objective approach maintained at the level of assignments, tests and assessments and their communication to the students, the realistic analysis of the areas in which they need improvements or further strengthening help in achieving the stated outcomes.

**2.6.3 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?**

Career Guidance Cell of the college organizes counselling sessions throughout the year to guide the students regarding job opportunities and higher studies. Job providers are invited for campus placement.

**2.6.4 How does the institution collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?**

Depending on the outcome of the tests, assignments etc., weaker students are provided required help by way of books, notes and extra classes.

**2.6.5 How does the institution monitor and ensure the achievement of learning outcomes.**

Meritorious as well as weaker students are monitored according to their needs. The teachers provide learning material and guidance to them. The students interact with eminent scholars to get expert guidance.

**2.6.6 What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?**

Getting knowledge in the subjects concerned, disciplined behaviour, grounding in ethics and values, knowledge in socio-political issues, team spirit, health consciousness, and development of confidence are the graduate attributes of the college. The regular classes, participation in co-curricular and extra curricular activities, celebration of designated days and holding of extension and expert lectures help in ensuring the above mentioned graduate attributes.



# Research, Consultancy and Extension







### **CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION**

#### **3.1 Promotion of Research**

##### **3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?**

The institution does not have a recognized research centre of the affiliating University.

##### **3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.**

Research Committee has been constituted to promote research work among faculty members and students and to address the research issues.

The committee facilitates access to research oriented activities like presentation of research papers at regional, national and international conferences and seminars and publication in research journals of national and international repute.

##### **3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?**

- **autonomy to the principal investigator**
- **timely availability or release of resources**
- **adequate infrastructure and human resources**
- **time-off, reduced teaching load, special leave etc. to teachers**
- **support in terms of technology and information needs**
- **facilitate timely auditing and submission of utilization certificate to the funding authorities**
- **any other**

The institution ensures proactive support in processing the research proposals. Adequate infrastructure, in terms of well stocked and updated library, photocopying, internet access, scanning and printing facilities, is freely available to the faculty and deserving students. College bears boarding & lodging expenses and registration fee and also provides duty leave to participate in seminars and workshops. Study leave is also provided to complete Ph.D. under UGC scheme.

- **Autonomy to the principal investigator :**

Yes

- **Timely availability or release of resources :**  
Yes
- **Adequate infrastructure and human resources :**  
Yes
- **Time off, reduced teaching load, special leave etc. to teachers :**  
Yes

Faculty members engaged in research work are given flexibility in time table to carry out data collection, library work and other related work.

- **Support in terms of technology and information needs :**  
Yes

Facilities such as internet, scanning and photocopying, well stocked digitized library and access to e-Journals and e-Books are available to the faculty members. The facility has been extended through dedicated technical support staff.

- **Facilitate timely auditing and submission of utilization certificate to funding agency :**  
Yes
- **Any other:** The college allows purchase of books and journals in the related areas.

#### **3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?**

The students are encouraged to do independent research and the assignments are given accordingly. To inculcate scientific temper, interactions with prominent personalities are organized. The college holds science exhibitions and workshops for the purpose. The college library also provides books, journals, magazines of research importance to inculcate scientific temper among students.

#### **3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.**

The college faculty does not guide the research students for higher degrees.

**3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.**

Departments of Home Science, Fashion Designing and Commercial Arts Designing & Painting have conducted workshops using innovative materials and techniques. These departments encourage students to experiment with heterogeneous and diverse materials.

**3.1.7 Provide details of prioritised research areas and the expertise available with the institution.**

The college offers regular UG and PG (Psychology and Commerce only) degree in Arts, Science, BCA and Commerce. It is not a recognized research centre.

**3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?**

Different departments invite experts in their subjects to interact with the students to encourage the faculty and the students for research from time to time.

**3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?**

There is no provision of providing sabbatical leave to the teachers. However, a few of them have persued higher degrees on their own.

**3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)**

No research work is carried out by the institution as it is not a recognized centre of research. However, minor projects under UGC are undertaken by the teachers.

**3.2 Resource Mobilization for Research**

**3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.**

There is no provision to earmark budget for research.

**3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?**

The institution is not a recognized research centre, hence, no seed money is provided to the faculty for research.

**3.2.3 What are the financial provisions made available to support student research projects by students?**

There are no financial provisions to support research projects.

**3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.**

Inter department or inter disciplinary research is not carried out.

**3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?**

The staff and the students use books and other material from the library and use internet to facilitate their studies.

**3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'Yes' give details.**

The institution has not received any special grant for developing research facility.

**3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.**

Nature of the Project	Duration Year From To	Title of the project	Title of the funding agency	Total Grant		Total grant received till date
				Sancti oned	Received	
Minor projects						
Major projects	December 2008 to October 2010	Economic Security Dimension in Central Asia- Role of India	U.G.C	105000	105000	105000
Interdisciplinary projects						
Industry sponsored						
Students' research projects						
Any other (specify)						

### 3.3 Research Facilities

#### 3.3.1 What are the research facilities available to the students and research scholars within the campus?

Within the campus the students and the teachers access library and the internet for the research work.

#### 3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The institution does not provide special facilities for research scholars. However, they may access the existing resources of library and internet.

#### 3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'Yes', what are the instruments/ facilities created during the last four years.

The institution has not received any grant from the industry.

**3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?**

The institution does not provide research facilities outside the campus.

**3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?**

The library caters to the needs of the students of the regular courses. No special facility is available for research scholars.

**3.3.6 What are the collaborative research facilities developed / created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.**

There are no specific facilities for research scholars provided by the college by way of laboratories, instruments or new technology etc.

**3.4 Research Publications and Awards**

**3.4.1 Highlight the major research achievements of the staff and students in terms of**

- \* **Patents obtained and filed (process and product)**
- \* **Original research contributing to product improvement**
- \* **Research studies or surveys benefiting the community or improving the services**
- \* **Research inputs contributing to new initiatives and social development**

Nil

**3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'Yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?**

The institution does not publish or partner in research journals.

**3.4.3 Give details of publications by the faculty and students:**

- \* Publication per faculty
- \* Number of papers published by faculty and students in peer reviewed journals (national / international)
- \* Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Monographs
- \* Chapter in Books

- \* Books Edited
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index
  
- Publication per faculty  
64 Publications by 15 faculty members
  
- Number of papers published by faculty and students in peer reviewed journals (national / international)  
64
  
- Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)  
Nil
  
- Monographs  
Nil
  
- Chapter in Books  
7 Chapters
  
- Books Edited  
Nil
  
- Books with ISBN/ISSN numbers with details of publishers
  
- 1. Mrs. Nisha Bhatia (Acting Principal), Deptt. of Home Science**
  
- Co-Authored Books**
- a) Adhunik Parivaron Ki Grihvyavastha, Published by Haryana Sahitya Academy
- b) Basic Home Science-I, Published by S. Vikas, Jalandhar
- c) Basic Home Science-II, Published by S. Vikas, Jalandhar

2. **Dr. Ranjana Sharma (Ex. Acting Principal), Associate Professor, Deptt. of Home Science**  
Pre-schooling in India and its Impact on Education Published by Vista International Publishing House, Delhi., ISBN 81-89652-12-5
3. **Dr. Pratibha Devendra, Associate Professor, Deptt. of Defence Studies**
  - a) Funding for Defence and Development: Before and After Kargil War – Radha Publication, New Delhi  
ISBN 81-7487-539-5
  - b) Economic Security Dimensions in Central Asia: Role of India. KW Publishers Pvt. Ltd., New Delhi  
ISBN 978-93-80502-92-2
4. **Dr. Shweta Sharma, Associate Professor, Deptt. of Sanskrit**  
Aatankvaad or Geeta : Vishvans se Srijan  
Radha Publication, New Delhi
5. **Dr. Sudarshan Deep Kaur, Lecturer, Deptt. of Geography**  
A book titled 'Environmental Studies' Radha Publications (2008)  
**ISBN: 81-7487-570-0**
6. **Mrs. Gurpreet Kaur, Lecturer, Deptt. of Punjabi**
  - a) Gaavhu Geet Na Birhada (Poetry)-2012, Published by Udaan Publication, Mansa (Pb.)
  - b) Jhanjran Pwa De Mittra (Lok Sahitya)-2013, Published by Parteek Publication, Patiala (Pb.)
  - Citation Index  
Nil
  - SNIP  
Nil
  - SJR  
Nil
  - Impact factor  
Nil



- h-index  
Nil

#### **3.4.4 Provide details (if any) of**

- **research awards received by the faculty**
- **recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally**
- **incentives given to faculty for receiving state, national and international recognitions for research contributions.**
- **research awards received by the faculty :** No research work has been carried out during this period.
- **recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally:**

Dr. Ranjana Sharma (Ex. Acting Principal), was given the following awards:-

1. National Mahila Ratan, Gold Medal, by the International Institute of Education and Management in April, 2011.
2. International Achievers 'Award for Education Excellence' in 2011.
3. 'Eminent Educationist' awards by the International Institute of Education and Management in 2011.
4. Rajiv Gandhi Education Excellence Award by the Indian Solidarity Council.
5. Golden Educationists Award on 28-01-2013.

- **incentives given to faculty for receiving state, national and international recognitions for research contributions:** The college honours teachers for their research contribution during the Prize Distribution and Convocation.

#### **3.5 Consultancy**

Not applicable, as the institution does not provide consultancy services.

#### **3.5.1 Give details of the systems and strategies for establishing institute-industry interface?**

N.A.

**3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?**

N.A.

**3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?**

N.A.

**3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.**

N.A.

**3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?**

Not applicable, as the institution does not provide consultancy services.

**3.6 Extension Activities and Institutional Social Responsibility (ISR)**

**3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

The college has different units and clubs (NSS, NCC, ECO Club, Red Ribbon Club, Students Welfare etc.) that interact with the community on socially relevant, health and women related issues. The members of these units visit Old Age Homes, go for literacy campaign in slums, participate in pulse polio, sanitation drives and road safety awareness campaigns. Rallies are also taken out to spread awareness against female foeticides.

**3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?**

The students work under the guidance of the teachers in charge of various units and clubs. Their activities are recognized and honoured by the institution.

**3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?**

There are regular meetings with the management. The staff has three representatives on the Governing Body of the college to discuss relevant issues.

**3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.**

Various activities involving the community are undertaken in collaboration with the Civil Hospital authorities and the Red Cross unit of the district. These agencies provide the material and the equipment (banners, posters, polio drops and other required infrastructure). These activities help the students in cultivating a sense of belongingness with the community and instil leadership qualities. There is no special budget for extension and outreach programmes.

**N.S.S. Activities**

**Session 2010-11**

1. Prevention from Dengue Programme on Aug. 1<sup>st</sup>.
2. Tree plantation on Aug. 18<sup>th</sup>.
3. Oath taking against Female Foeticide on Aug. 25<sup>th</sup>.
4. Participation in Blood Donation Camp at GJU on Sept. 28<sup>th</sup>.
5. Participation in Blood Donation Camp at HAU on Oct. 30<sup>th</sup>.
6. Flag Day celebration on Dec. 7<sup>th</sup>.
7. 7 Days Camp in college from Dec. 17<sup>th</sup> to Dec.23<sup>rd</sup>.

**Session 2011-12**

1. Rally against Female Foeticide on Aug. 28<sup>th</sup>.
2. Tree plantation on Aug. 16<sup>th</sup>.
3. Seminar on 'Beti Bachao' on 9<sup>th</sup> Dec.
4. 7 Days Camp in college from 4<sup>th</sup> Feb to 10<sup>th</sup> Feb.

**Session 2012-13**

1. Participation in 'Beti Bachao' Rally on 24<sup>th</sup> March.
2. Seminar and exhibition on Importance of Nuclear Energy in Our Life on 21<sup>st</sup> Aug.
3. Awareness Drive against HIV/AIDS on 5<sup>th</sup> Sep.
4. Tree Plantation on 12<sup>th</sup> Sep.
5. Seminar on Skin and Hair Care on 18<sup>th</sup> Sep.
6. Participation in State Level Blood Donation Camp held in GJU on 27<sup>th</sup> Sep.
7. One day camp on 5<sup>th</sup> Nov.
8. One day training camp for organizing Blood Donation Camps.
9. Celebration of National Communal Harmony Day and Flag Day on 1<sup>st</sup> Dec.
10. 7 days camp in college from 2<sup>nd</sup> Jan to 8<sup>th</sup> Jan.

11. Participation in Pulse Polio drive.
12. Seminar on importance of Blood Donation on 21<sup>st</sup> Jan.
13. Oath taking for casting vote on 25<sup>th</sup> Jan.
14. Participation in cultural events organized by Red Cross on Republic Day.
15. Training Camp of Karate in college from 6<sup>th</sup> Feb. to 12<sup>th</sup> Feb.
16. Participation in 2<sup>nd</sup> round of Pulse Polio drive from 24<sup>th</sup> Feb. to 26<sup>th</sup> Feb.
17. Participation in a Rally on Beti Ki Suraksha - Beti Ka Samman on 22<sup>nd</sup> March.

#### **Session 2013-14**

1. Participation in Bharat Jago Daud on 11<sup>th</sup> Sep.
2. Tree Plantation on 27<sup>th</sup> Sep.
3. Celebration of Harmony Day on 29<sup>th</sup> Sep.
4. Seminar on Personality Development on 5<sup>th</sup> Nov.
5. Seven days camp in college from 4<sup>th</sup> Jan to 10<sup>th</sup> Jan.
6. Participation in Pulse Polio from 19<sup>th</sup> Jan. to 21<sup>st</sup> Jan.
7. Celebration of National Voter's Day on 25<sup>th</sup> Jan.
8. Free Dental Check-up Camp on 28<sup>th</sup> Feb.
9. Seminar on AIDS on 19<sup>th</sup> March.
10. One day camp on 26<sup>th</sup> March.

#### **N.C.C. Activities**

##### **Session 2010-11**

1. Cadets Sonu, Renu, Gagandeep and Priyanka participated in All India Girls Traking Camp in Shimla from 5<sup>th</sup> June to 18<sup>th</sup> June.
2. Cadets Sonu and Sunita participated in Thal Sainik Camp in Bhiwani from 5<sup>th</sup> January to 16<sup>th</sup> January.
3. Cadet Sunita participated in Selection in Firing Camp in Chandigarh from 26<sup>th</sup> July to 4<sup>th</sup> August.
4. Cadet Sonu participated in Selection in Pre-TSC Camp in Rewari from 3<sup>rd</sup> August to 12<sup>th</sup> August.
5. Cadet Sunita bagged 2 Gold Medals in Pre-TSC camp.
6. 6 cadets attended CATC in Hisar from 7<sup>th</sup> Oct. to 16<sup>th</sup> Oct.
7. 80 cadets attended CATC camp in Hisar from 15<sup>th</sup> Oct. to 24<sup>th</sup> Oct. Cadet Manjit Sharma won Gold and Cadet Manjit Sheoran won Silver Medal in firing.
8. 10 cadets donated blood at Blood Donation Camp in HAU on 30<sup>th</sup> Oct.
9. 6 cadets participated in Advance Leadership Camp in Bihar from 9<sup>th</sup>

Nov. to 21<sup>st</sup> Nov.

10. 10 cadets attended Republic Day Prade in Hisar.

### **Session 2011-12**

1. Cadets Pinki, Ritu and Priyanka participated in ATC in Bhiwani from 4<sup>th</sup> July - 13<sup>th</sup> July.
2. Cadets Simpall, Saroj and Monika attended Army Attachment Camp in Ambala from July 5<sup>th</sup> - 19<sup>th</sup>.
3. A Firing Camp in the college from July 8<sup>th</sup> - 30<sup>th</sup> in which all the schools and colleges under 3 HAR Girls Bn N.C.C. participated.
4. Cadet Pushpa attended ATC in Rohtak from July 19<sup>th</sup> - 28<sup>th</sup>.
5. Cadets Anita and Pushpa were selected from DCATC-I in R.D. selection camp in Rohtak from July 26<sup>th</sup> - Aug. 4<sup>th</sup>.
6. Cadet Pushpa attended Pre Thal Sainik Camp in Yamuna Nagar from Aug. 8<sup>th</sup> - 19<sup>th</sup>.
7. 90 cadets attended ATC in Hisar from Oct. 1<sup>st</sup> - 20<sup>th</sup>.
8. Cadet Pushpa was selected from DCATC-I at ATC, Rohtak held from 28<sup>th</sup> Oct. - 7<sup>th</sup> Nov.
9. Cadet Pushpa was also selected for DCATC-II in DCATC-I Patiala held from 8<sup>th</sup> Nov. - 17<sup>th</sup> Nov.
10. Celebration of NCC Day from 21<sup>st</sup> Nov. - 26<sup>th</sup> Nov.
11. Cadet Pushpa was selected for Pre R.D. in DCATC-II Chandigarh held from 28<sup>th</sup> Nov. - 7<sup>th</sup> Dec.
12. Cadet Pushpa was selected for Pre-RDC-II and attended it in Chandigarh from Dec. 18<sup>th</sup> - 28<sup>th</sup>.
13. Cadet Pushpa participated in prestigious Republic Day Parade in Delhi.
14. 25 cadets attended Republic Day Parade in Hisar.
15. Cadet Pushpa participated in Prime Minister Rally on 28<sup>th</sup> Jan.
16. Cadet Pushpa was honoured by the Chief Minister of Haryana, for participating in Republic Day Parade in Delhi. She was awarded a memento, a cash prize of Rs. 1500/- and an announcement of additional cash prize of 5100/- to be given later.

### **Session 2012-13**

1. Cadet Sunita participated in CATC in Bhiwani from 18<sup>th</sup> July - 27<sup>th</sup> July.
2. 10 cadets participated in Republic Day Parade in Hisar.
3. Cadet Sunita attended ATC in Rohtak and was selected for TSC-I.
4. Cadet Sunita was further selected for TSC-II. She attended it in Punjab from 14<sup>th</sup> Sept. - 23<sup>rd</sup> Sept.

5. 15 cadets donated blood in Blood Donation Camp, Hisar on 27<sup>th</sup> Sept.
6. Cadets Sharmila, Rajat, Pushpa and Anupriya participated in ALC held in Ranchi from Oct. 4<sup>th</sup> - 15<sup>th</sup> and bagged various prizes in competitions held there.
7. 86 cadets attended ATC in Hisar from Nov. 1<sup>st</sup> - 10<sup>th</sup>.
8. Cadet Nisha attended NIC in Vardhman, West Bengal from 29<sup>th</sup> Nov. - 13<sup>th</sup> Dec.
9. 5 cadets attended NIC held in Ropar from Jan. 8<sup>th</sup> - 19<sup>th</sup>.
10. 10 cadets attended Republic Day Parade in Hisar.

#### **Session 2013-14**

1. Cadets Seema and Anju participated in CATC in Gurgaon held from 10<sup>th</sup> - 19<sup>th</sup> July.
2. 10 cadets participated in R.D. Parade in Hisar.
3. Cadets Seema and Anju attended the 2<sup>nd</sup> CATC in Gurgaon (July 23<sup>rd</sup> - 1<sup>st</sup> Aug.)
4. Cadets Seema and Anju were selected for Pre-TSC-I which they attended in Ropar from 4<sup>th</sup> Sep. - 13<sup>th</sup> Sep.
5. 45 cadets attended the ATC in Hisar from 11<sup>th</sup> Oct. - 20<sup>th</sup> Oct.

#### **3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?**

After admission the students are enrolled in NSS and NCC. The interest for participating in these activities is so great among students that only a limited number of students can be enrolled because the seats in both activities are limited.

The NSS, NCC, Red Ribbon, Student Welfare, Eco Club, Legal Literacy Cell, Women Cell etc. units of the college take up extension services involving the community against social evils like female foeticide, AIDS awareness, taking out rallies on women related issues, participating in polio eradication campaigns etc. Some of these activities, for instance, polio eradication campaigns, legal literacy drives and rallies against female foeticide are carried out in collaboration with district agencies.

#### **3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?**

Research and extension work is not a part of the curriculum. But during the session, activities involving the community and the under privileged

sections of the society are carried out as explained in 3.6.5.

**3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.**

By taking part in the activities involving the community the students realise their responsibility towards the society. By taking up issues like AIDS awareness and female foeticide the students are sensitised towards the prevailing immoral and wrong practices in society. The Legal Literacy Cell makes them aware of their rights and duties.

**3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?**

The activities of the NSS, NCC, Women's Cell, Red Ribbon Club and other such units of the college strive to make people receptive and concerned about health issues, and women related issues.

**3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.**

The college collaborates with the government agencies only, for instance, the district health officials and the local Red Cross Unit.

**3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.**

The college units have not been rewarded for such activities in the last four years.

**3.7 Collaboration**

**3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.**

Not Applicable

**3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with**

**institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.**

Not Applicable

**3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/new technology /placement services etc.**

Not Applicable

**3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.**

Not Applicable

**3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -**

- a) Curriculum development/enrichment
- b) Internship/ On-the-job training
- c) Summer placement
- d) Faculty exchange and professional development
- e) Research
- f) Consultancy
- g) Extension
- h) Publication
- i) Student Placement
- j) Twinning programmes
- k) Introduction of new courses
- l) Student exchange
- m) Any other

Not Applicable

**3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.**

Not Applicable





# Infrastructure and Learning Resources





## CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 Physical Facilities

#### 4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

New courses and programmes have been added to the curriculum from time to time. When the college started working from Hisar in 1954 (it was established in Lahore in 1935) it offered only Arts degree with traditional subjects only. Over the years, the college has added Science, Commerce, B.C.A., B.Sc. Medical, B.Sc. Medical with Biotech., B.Sc. Non-Medical, B.Sc. Non-Medical with Computer Science at the graduate level and M.Com. & M.A. Psychology at the post graduate level. New courses that enhance job opportunities have been incorporated into the curriculum. For these, new class rooms, hostel rooms, laboratories etc. have been constructed. Many games have been added to the sports curriculum and the required equipment is provided to the students.

#### 4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

At present there are 37 classrooms, 31 well equipped laboratories, one EDUSAT room, a seminar room, a Smartclassroom, a Language Lab, an Audio-Visual room, botanical garden, well stocked computerised library.

Teaching Spaces	Tutorial Spaces
Class Rooms	Computer Labs with Wi-Fi facility
Smart Classroom	Functional English Lab
EDUSAT Room	Language Lab
Over Head Projector	Zoology Lab
LCD Projectors	Botony Lab
Visualizer	Biotech Lab
Computers	Physics Labs
Laptop	Dark Room
Collar Mikes	Chemistry labs
Fax machine	Comm. Arts Desg. & Painting Lab
T.V	Home Management Lab

V.C.R	Nutrition Lab
Music system	Textile Lab
Internet	Fashion Designing Labs
LAN	Defence Studies Labs
Wi-Fi	Geography Lab
Photocopier	Psychology Labs
Printers and Scanners	Music (Instrumental) Lab
Digital cameras	Music (Vocal) Lab
Seminar Hall	

There is a botanical garden also which has many medicinal plants : Arjun, Amla, Ashoka, Neem, Bargad, Sheesham, Maalti, Kaner, Gudhal, Desi Gulab, Tulsi, Patthar Chatt, Aloe vera, Giloy, Anjeer, Pabri, Sahjan, Nimbu, Curry Patta, Brahmi, Ashwagandha, Lasoda, Sukhdarshan.

- b) **Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

The Institution has sufficient infrastructural facilities for extra-curricular activities. For outdoor games we have well maintained playgrounds, Archery and Shooting ranges. The well maintained lawns on the college campus are used to practice yoga. For indoor games there is a Judo Hall and a Table Tennis room. The college also has a gymnasium with multi-station and other workout machines.

For cultural activities, the college has well equipped music department, a dramatics club and a national level air conditioned auditorium. The college has a folk culture center and separate offices for NSS, NCC, Women’s Cell, Sports, Legal Literacy Cell, Career Guidance and Placement Cell and Grievance Cell. There is a common room for girls. The college has a Language Lab and an Audio-Visual Lab to improve the communication skills of the students.

Besides these, the college has a canteen, a tuck shop, a cycle shed and a separate administrative block. So far as hygiene is concerned, 12 water coolers fitted with water purifiers have been installed. There are 7 units of toilets each comprising 5 to 7 washrooms. There is an open air stage too for organizing functions and events.

- 4.1.3.1 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented**

**and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).**

The existing infrastructure is fully utilised. For instance, the computer laboratories are used for Add-on Courses, Maths practicals and Commerce (both U.G. and P.G.) also. The Smartroom with a capacity of more than 150 students is also used as a seminar hall. The equipment of language lab such as music system and projectors are used for cultural and literary activities. Since the college auditorium is used for various functions only, it often remains unused. So the stage is used for judo practice and the hall for table tennis when not in use. The college and hostel are also equipped with fire extinguishers from the safety point of view.

	2010-11	2011-12	2012-13	2013-14
<b>Furniture</b>	255748	374000	232067	315139
<b>Smart Class Room</b>	-	67735	-	-
<b>Computers</b>	123873	-	98000	25500
<b>Class Rooms</b>	584391	-		
<b>Writing Board</b>		-		28499
<b>Departmental Equipments (College Fund)</b>	69262	40616	136693	74658
<b>Departmental Equipments (UGC Fund)</b>	127948	13509791	-	-
<b>Library</b>	223517	381783	236460	486744
<b>Audio Visual Equipments</b>	179967	-	-	-
<b>Reprographic</b>	112000	-	-	-

**Future Plan:** Keeping in view the increase in number of students six, new class rooms and a unit of washrooms are being built. The college proposes to extend the reading room, build four more class rooms, and a separate hall for gymnasium.

#### **Annexure - V**

#### **4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?**

Physically disabled students are adjusted on the ground floor for classes and examinations. The main building and the grounds have a connecting ramp.

**4.1.5 Give details on the residential facility and various provisions available within them:**

- **Hostel Facility – Accommodation available**
  - **Recreational facilities, gymnasium, yoga center, etc.**
  - **Computer facility including access to internet in hostel**
  - **Facilities for medical emergencies**
  - **Library facility in the hostels**
  - **Internet and Wi-Fi facility**
  - **Recreational facility-common room with audio-visual equipments**
  - **Available residential facility for the staff and occupancy Constant supply of safe drinking water**
  - **Security**
- 
- **Hostel Facility – Accommodation available : Girls’ Hostel for 396 Students.**
  
  - **Recreational facilities, gymnasium, yoga center, etc.:** One gymnasium, two big dining halls, reading room, common room equipped with T.V. and provision for indoor games.
  
  - **Computer facility including access to internet in hostel : Yes**
  
  - **Facilities for medical emergencies : Yes**
  
  - **Library facility in the hostels : Yes**
  
  - **Internet and Wi-Fi facility : Internet with Wi-Fi**
  
  - **Recreational facility-common room with audio-visual equipments:**  
Yes
  
  - **Available residential facility for the staff and occupancy :**  
Retiring Room Set for the Principal - 1  
Teaching Staff - 6  
Non-Teaching Staff – 11

- **Constant supply of safe drinking water** : Yes
- **Security** - There are security guards deployed round the clock in the college. CCTV cameras have been installed at strategic places. The college main gate is guarded by security guards all the time. Besides PCR van daily visits the area.

**4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?**

There is a facility of first aid in the college for giving medical help in emergency and serious cases are referred to concerned specialist doctor.

**4.1.7 Give details of the Common Facilities available on the campus—spaces for special units like IQAC, Grievance Redressed unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

- IQAC : Yes
- Grievance Redressal unit : Yes
- Women’s Cell : Yes
- Career Guidance and Placement Unit : Yes
- Health Centre : Yes ( M.I. Room)
- Canteen : Yes
- Recreational spaces for staff and students : Yes
- Safe drinking water facility : Yes
- Auditorium : Yes (Air-conditioned)
- Gymnasium : Yes
- Tuck Shop : Yes
- Day Care Centre : Yes
- Fire Extinguishers : Yes
- Folk Culture Centre : Yes
- EDUSAT : Yes

- Smart Class Room : Yes
- Audio-Visual Room : Yes
- Language Room : Yes
- Cycle Shed : Yes

## **4.2 Library as a Learning Resource**

### **4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?**

The Library Advisory Committee is formed every year to look after library related activities and issues. The five members committee includes one senior teacher from each faculty and the librarian.

The committee

- reviews the facilities provided to the students and incorporates new trends and systems regularly.
- has initiated the online purchase of rare and of books not available locally.
- has reviewed the weeding out policy.  
At present the library provides OPAC and reprography facility. Books are issued through Smart Card/Bar Coded Library Card. New titles and books are added keeping in view the syllabi and the demand. The library has its own blog where students can get the latest information about the library. The library staff is there to help the students and staff.

### **4.2.2 Provide details of the following:**

- \* **Total area of the library (in Sq. Mts.)**
- \* **Total seating capacity**
- \* **Working hours (on working days, on holidays, before examination days, during examination days, during vacation)**
- \* **Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)**
- \* Total area of the library is 270 Sq mts
- \* At present the library has a seating capacity of 110.
- \* The library working hours are from 9.a.m to 4.p.m on all working days.

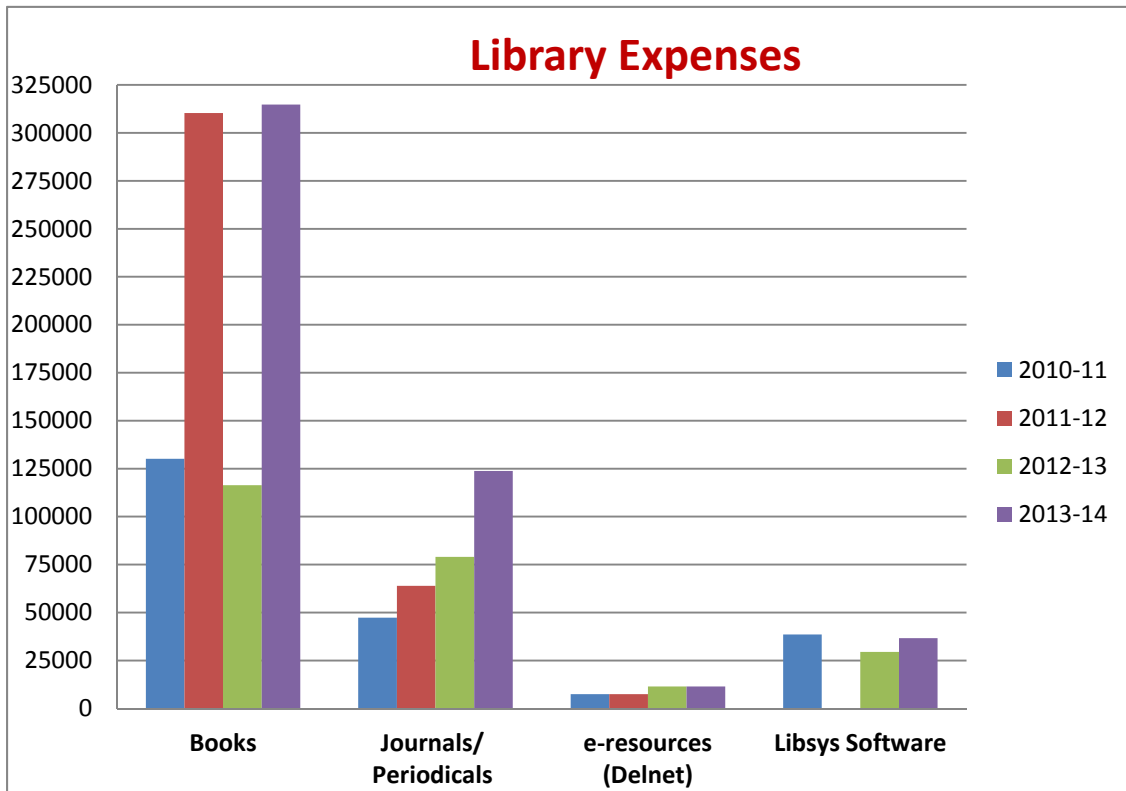


- \* There are 4 seater individual reading carrels. For browsing and relaxed reading, ten big tables with chairs are provided on both the floors of the library. Besides these, four other rooms namely Reference Section, General Section, Philosophy and Religion Section, Home Science and Performing Arts Section have sufficient seating capacity.

**4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

The library ensures purchase of current titles, print journals and other reading material according to the requirements of teaching faculty and students and the demands of the current syllabus. The librarian is always looking for purchase of new and relevant reading material for the college staff and students. Catalogues from various publishers are invited. Teachers are also sent to book fairs to purchase latest titles. Book exhibitions are held in the college for the benefit of the staff and the students.

Library holdings	2010-11	2011-12	2012-13	2013-14
	Total Cost	Total Cost	Total Cost	Total Cost
Books	130111	310326	116411	314788
Journals/ Periodicals	47301	63957	79021	123782
e-resources (DELNET)	7500	7500	11500	11500
Libsys Software	38605	-	29528	36674
Any other (specify)	-	-	-	-



**4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?**

- \* **OPAC**
- \* **Electronic Resource Management package for e-journals**
- \* **Federated searching tools to search articles in multiple databases**
- \* **Library Website**
- \* **In-house/remote access to e-publications**
- \* **Library automation**
- \* **Total number of computers for public access**
- \* **Total numbers of printers for public access**
- \* **Internet band width/ speed    □ 2mbps   □ 10 mbps   □ 1 gb (GB)**
- \* **Institutional Repository**
- \* **Content management system for e-learning**
- \* **Participation in Resource sharing networks/consortia (like Inflibnet)**
- \* The library deploys ICT and other related tools to provide maximum access to the reading material.

- \* The library provides Online Public Access Catalogue (OPAC) service. Users can easily search the catalogue by author, title, subject and keywords.
- \* The library does not subscribe to e - journals.
- \* The college does not have the facility of federated searching tools to search articles in multiple databases.
- \* The library has its own blog. However, any information regarding the library's current activities is available on the college website.
- \* The staff and students can access open access journals on the PCs available in the library.
- \* The library is fully automated. LIBSYS software is installed. Circulation of books is a fully computerized process. The books are bar coded and are issued through Smart Card/Bar Coded Library Card.
- \* There are four computers available for public access. Of these, two computers have internet connectivity.
- \* Two printers are available for public access.
- \* Internet bandwidth/speed is 2 mbps.
- \* N.A.
- \* The college does not have content management system for e-learning.
- \* For resource sharing purpose the college is a member of DELNET.

**4.2.5 Provide details on the following items:**

- \* **Average number of walk-ins**
- \* **Average number of books issued/returned**
- \* **Ratio of library books to students enrolled**
- \* **Average number of books added during last three years**
- \* **Average number of login to opac (OPAC)**
- \* **Average number of login to e-resources**
- \* **Average number of e-resources downloaded/printed**
- \* **Number of information literacy trainings organized**

- \* **Details of “weeding out” of books and other materials**
- The average number of walk-ins per days is -100
- Average number of books issued/returned – 69
- The ratio of books to students is - 13:1
- Average number of books added in the last four years :
 

2010-11	-	615
2011-12	-	621
2012-13	-	398
2013-14	-	850
- The average number of login to OPAC – 75.
- No data is available of average number of login to e-resources.
- No data is available.
- OPAC training sessions have been organized many times. New students are always given full information about library facilities at the beginning of session. The library runs Add on Course – Library Science and the enrolled students are given basic training in running a library.
- Books in damaged condition are weeded out from time to time by following the proper procedure. Journals and some specialised magazines are kept in archive sections whereas newspapers etc. are sold out at the end of every session.

#### **4.2.6 Give details of the specialized services provided by the library**

- \* **Manuscripts**
- \* **Reference**
- \* **Reprography**
- \* **ILL (Inter Library Loan Service)**
- \* **Information deployment and notification (Information Deployment and Notification)**
- \* **Download**
- \* **Printing**
- \* **Reading list/ Bibliography compilation**
- \* **In-house/remote access to e-resources**

- \* **User Orientation and awareness**
- \* **Assistance in searching Databases**
- \* **INFLIBNET/IUC facilities**
- \* NA
- \* The library provides reference services.
- \* The library provides reprography service. A Xerox machine is installed for quick document reproduction.
- \* The library provides Inter Library loan service. The college is a member of DELNET.
- \* The library gives all the relevant information on requirement.
- \* The library provides download facility.
- \* The library provides two printers for printing facility.
- \* The library does not have reading list/bibliography compilation but on requirement of teachers/students the library locates and provides the required books/topics through LIBSYS.
- \* Freely available e-resources can be accessed.
- \* OPAC training sessions have been organized many times. New students are always given full information about library facilities at the beginning of every session. Informative charts and notices are displayed and regular book exhibitions are held to upgrade learning and awareness.
- \* The library provides assistance in searching databases.
- \* NA

**4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.**

The library staff provides full support to the students and staff. They assist in finding books, accessing material through OPAC and in other library related tasks. Other facilities are:

- \* OPAC
- \* Reference service
- \* Reprographic service
- \* Blog service for students
- \* Study carrels for students
- \* Property counter
- \* Internet
- \* Seperate tables for staff and students
- \* Special display for new arrivals
- \* Availabilty of old Journals
- \* All college related newspaper clippings are kept

**4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.**

The library staff is sensitive towards the special needs of the disabled students and staff. Help is provided to them according to their needs.

**4.2.9 Does the library get the feedback from its users? If Yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)**

The students and staff provide the feedback verbally to library staff. The teaching and non teaching staff sends in written requests also for books and journals. The issues are discussed by the Library Advisory Committee and necessary steps are taken. A suggestion box has also been kept to receive the suggestions and complaints of staff and students. These suggestions and complaints are promptly attended to.

**4.3 IT Infrastructure**

**4.3.1. Give details on the computing facility available (hardware and software) at the institution.**

- **Number of computers with Configuration (provide actual number with exact configuration of each available system)**

Total Computers	:	141
P2	:	03
P3	:	09
P4	:	18
AMD Sampron	:	11
Dual Core	:	92

Core2 Dual	:	5
CoreI3	:	2
Xeon	:	1

- **Computer-student ratio** : 1:10 (The raio is of students having Computer Science/Awareness as one of the compulsory subject.)
- **Stand alone facility** : All 141 computers
- **LAN facility** : Lab- 4, 6, 7, Administrative office, Home Science, Defence Studies, Fashion Designing, Geography and Commercial Arts Designing and Painting Lab.
- **Wi-Fi facility** : Lab – 2, 3, 5 , Library and administrative office.
- **Licensed software** : Ms Office, Anti Virus Software, Window OS AE
- **Number of nodes/ computers with Internet facility** : All labs have internet facility
- **Hardware** : Printer -27, UPS-46,
- **Any other** : Projectors - 5, Laptops - 2, Scanner-4, Photostat Machine - 3, Fax Machine - 1, Fax Cum Scanner-2

**4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?**

Major departments and hostel have their own computers with internet facility. The staff room is also provided with a computer with internet for the teachers. The students have free access to internet in the library. Internet facility is provided in the computer labs, library and administrative block. All administrative work and documentation is done on computers.

**4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?**

The upgradation of the computer technology depends on the requirement, syllabi and the new courses added from time to time.

**4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)**

There is no specific provision earmarked for the upgradation and maintenance of the computers in the college annual budget. However, new computers are added and technology upgraded as and when required.

<b>Year</b>		<b>Expenditure on computers and their maintenance</b>
2010-11	-	1,23,873/-
2011-12	-	7420/-
2012-13	-	157090/-
2013-14	-	66784/-

**4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?**

- The college has one EDUSAT Room where students attend live telecast of lectures related to their subjects as per syllabus. Soft skill lectures are also telecast to improve communication skills of students.
- The college also has an English language lab where the students of Functional English get training to improve their communication skills in English.
- The college has one Smartclassroom with ICT enabled Smartboards with LCD projector and visualizer to provide video and audio display of lectures of resource persons of different subjects and fields.
- The faculty members are provided computers with internet facility in some departments. They use this facility for preparation of teaching and learning materials for students.



- OPAC in library is another component of ICT.

**4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.**

The students are encouraged to access information from the computers. All the departments, specifically, Physics, Chemistry, Zoology, Biotech, Botany, Defence Studies, Geography, Home Science, Commercial Arts Designing and Painting, and Fashion Designing offer free access to students to browse information. The Smartroom with a seating capacity of 150 is used extensively. The students also get benefit of lectures delivered through EDUSAT.

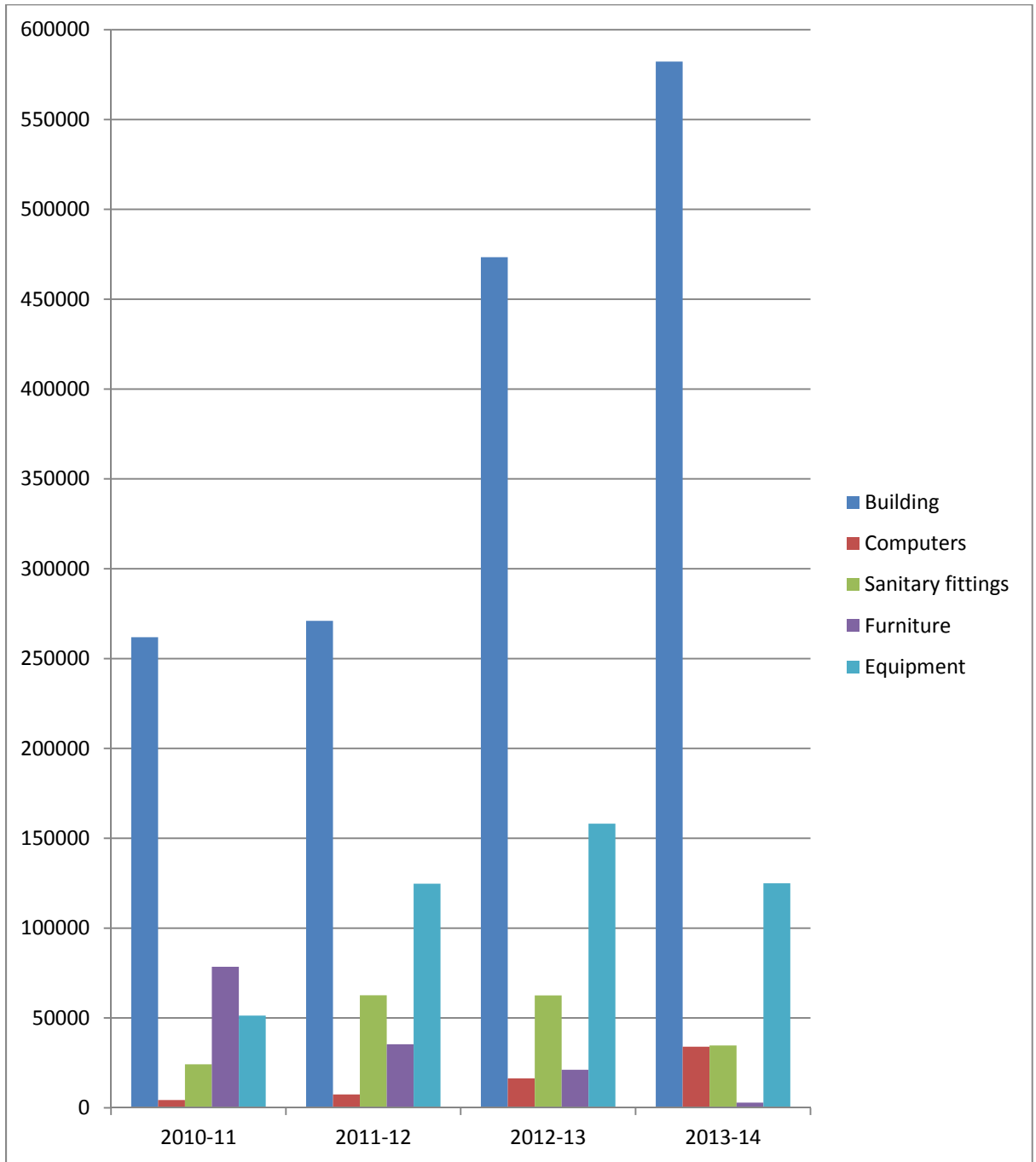
**4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?**

The college does not avail of National Knowledge Networks Connectivity.

**4.4 Maintenance of Campus Facilities**

**4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?**

		2010-11	2011-12	2012-13	2013-14
a.	Building	261867	271023	473398	582278
b.	Furniture	78504	35415	21223	2878
c.	Equipment	51306	124694	158143	124956
d.	Computers	4300	7420	16400	33984
e.	Vehicles	-	-		
f.	Any other				
g.	Sanitary fittings	24240	62671	62553	34707



**4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?**

Building Construction and Maintenance Committees review the requirement of the college every year and new buildings and other infrastructure is added accordingly. In the past few years new hostel building, cycle shed, canteen building, additional classrooms etc. have been added to the infrastructure. Four generators and a number of inverters provide round the clock power supply to the college and the hostel. The administrative block including the Principal's office, staff room, auditorium, Smartroom and computer laboratories are air conditioned. The committees ensure the upkeep of the infrastructure and the equipment. Various committees are formed to look after the cleanliness and beautification of the campus. At the level of individual departments, the college has departmental committees to take care of their needs regarding maintenance.

**4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?**

The college does not have any mechanism for checking calibration and other precision measures at the college level.

**4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?**

A number of persons are put on duty to ensure the upkeep of the sensitive equipment and water supply. There are overhead and underground tanks as well as submersible and water pumps for constant supply of water. The college employs permanent electrician for the upkeep of electric and electronic equipment.

**Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.**

- \* Day Care Center - fully furnished with refrigerator, microwave, babycot, beds, toys, swing and slide.
- \* Washrooms – separate washrooms for male and female teaching and non-teaching staff.
- \* Intercom facility in the college.
- \* PCO – telephone facility in the hostel.
- \* PA system for announcements etc.

# Student Support and Progression





## **CRITERION V: STUDENT SUPPORT AND PROGRESSION**

### **5.1 Student Mentoring and Support**

#### **5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'Yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?**

The college publishes its updated prospectus annually. All the relevant information is incorporated in it. This includes:

1. The structure of the college Trust and Society and the Governing Body.
2. Names and qualifications of the teaching and the non teaching staff.
3. History of the college.
4. Infrastructure and the facilities for academics, sports and extracurricular activities provided.
5. Activities generally carried out by different departments.
6. Subject combinations allowed for all the streams, namely, Arts, Science, Commerce, and Computer Application including post graduate programmes.
7. Fee structure and the scholarships offered.
8. General rules and regulations to be followed.
9. Facilities offered by the library and general rules regarding lending books, browsing etc.
10. Dates for admission and the University academic calendar
11. Eligibility for admission to different courses.
12. Information about Add-on Courses.

The institution works within parameters set by the rules and regulations as published in the prospectus.

**5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?**

**Session 2010-11**

<b>Sponsoring Body</b>	<b>Name of Scholarship</b>	<b>No. of Students</b>	<b>Amount Sanctioned</b>
Govt. of India Scholarship Scheme	Post Matric Scholarship Scheme to SC Students	52	313245.00
	Post Matric Scholarship Scheme to BC Students	99	115860.00
	Post Matric Scholarship to Minority Community Students	1	1850.00
Govt. of Haryana Scholarship Scheme	Haryana State Merit Scholarship Scheme	4	14400.00
University Scholarship Scheme	Dr. Radha Krishnan Foundation Fund Scholarship Scheme	2	6000.00
Other Scholarship Scheme	Rashtriya Sanskrit Sansthan (DU) New Delhi, UM Scholarship Scheme	1	4000.00
Financial Assistance to Economically Weaker Students	Old Student Association	49	20000.00

**Session 2011-12**

<b>Sponsoring Body</b>	<b>Name of Scholarship</b>	<b>No. of Students</b>	<b>Amount Sanctioned</b>
Govt. of India Scholarship Scheme	Post Matric Scholarship Scheme to SC Students	49	360620.00
	Post Matric Scholarship Scheme to BC Students	92	210310.00
Govt. of Haryana Scholarship Scheme	Haryana State Merit Scholarship Scheme	6	21600.00
Financial Assistance to Economically Weaker Students	Old Student Association	17	35000.00
	Parent-Teacher Association	25	75000.00



Free Hostel Accommodation and Mess to Athletes		11	323400.00
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**Session 2012-13**

<b>Sponsoring Body</b>	<b>Name of Scholarship</b>	<b>No. of Students</b>	<b>Amount Sanctioned</b>
Govt. of India Scholarship Scheme	Post Matric Scholarship Scheme to SC Students	84	844894.00
	Post Matric Scholarship Scheme to BC Students	106	247580.00
	Stipend Scheme to Grand Children of Freedom Fighters	4	64000.00
Govt. of Haryana Scholarship Scheme	Haryana State Merit Scholarship Scheme	3	10800.00
University Scholarship Scheme	Dr. Radha Krishnan Foundation Fund Scholarship Scheme	2	4800.00
	University Merit Scholarship Scheme	2	4800.00
Other Scholarship Scheme	Rashtriya Sanskrit Sansthan (DU) New Delhi, UM Scholarship Scheme	1	4000.00
Financial Assistance to Economically Weaker Students	Old Student Association	35	49800.00
	Parent-Teacher Association	24	100000.00
Free Hostel Accommodation and Mess to Athletes		13	553100.00

**Session 2013-14**

<b>Sponsoring Body</b>	<b>Name of Scholarship</b>	<b>No. of Students</b>	<b>Amount Sanctioned</b>
Govt. of India Scholarship Scheme	Post Matric Scholarship Scheme to SC Students	134	1302202.00

	Stipend Scheme to Grand Children of Freedom Fighters	5	40000.00
Govt. of Haryana Scholarship Scheme	Haryana State Merit Scholarship Scheme (PG Students)	2	10800.00
	Haryana State Merit Scholarship Scheme (UG Students)	5	18000.00
University Scholarship Scheme	Dr. Radha Krishnan Foundation Fund Scholarship Scheme	7	21000.00
Financial Assistance to Economically Weaker Students	Old Student Association	44	59960.00
	Parent-Teacher Association	33	150000.00
Free Hostel Accommodation and Mess to Athletes		11	534270.00

**5.1.3 What percentages of students receive financial assistance from state government, central government and other national agencies?**

In the session 2010-11 8.88, in 2011-12 the percentage was 6.50, in 2012-13 the percentage was 7.70, in 2013-14 the percentage was 5.27.

**5.1.4 What are the specific support services/facilities available for**

- \* **Students from SC/ST, OBC and economically weaker sections**
- \* **Students with physical disabilities**
- \* **Overseas students**
- \* **Students to participate in various competitions/National and International**
- \* **Medical assistance to students: health centre, health insurance etc.**
- \* **Organizing coaching classes for competitive exams**
- \* **Skill development (spoken English, computer literacy, etc.,)**
- \* **Support for “slow learners”**
- \* **Exposures of students to other institution of higher learning/corporate /business house etc.**
- \* **Publication of student magazines**

### **Support Facilities**

- \* The college follows the reservation policy of the state government for SC/ST, OBC and economically weaker section. Financial aid and facility of books from the library for the whole session to the students of economically weaker section.
- \* Seats are reserved for physically disabled students. The college does not have specific provision in the infrastructure for such students at present. But if there is any such student she is accommodated at the ground floor for classes and the examination.
- \* There is no enrolment of overseas students in the college.
- \* Meritorious students are given extra guidance and help to achieve excellence. Students who have aptitude for extracurricular activities are given training to refine their skills. In sports, college provides training in many games. Special coaching by professionals is arranged in the college. Our students also undergo training at the centres of Sports Authority of India. The college sportspersons are also sent to get training at the National and the International camps. Students are given financial aid and other concessions depending upon their performance.
- \* The college provides first-aid to the needy. Free health camps are organized regularly.
- \* The college does not organize coaching classes for competition.
- \* The college has a fully Functional English language lab to take care of the need of spoken English training.
- \* Slow learners are given extra guidance and help if there is any requirement.
- \* Students of Commerce, Science and some other programmes interact with other agencies to gain first hand knowledge about the industry and in learning new techniques in their respective fields. The students of Fashion Designing department go to boutiques etc. for their internship.
- \* Annual magazine “Anshul” is published that contains write-ups by students and teachers.
- \* Most of the departments have their own wall magazines on which they regularly display articles related to their subject.

**5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.**

A number of job oriented courses have been added to the curriculum from time to time. For instance, keeping in view the growing demand of fashion technology, Fashion Designing as an elective subject was introduced recently. Many students of this course have started their own boutiques and some have been absorbed in the fashion industry. Other job oriented courses added are Functional English and Commercial Arts, Designing and Painting.

**5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.**

**\* Additional academic support, flexibility in examinations**

**\* Special dietary requirements, sports uniform and materials**

**\* Any other**

To encourage participation of students in extra curricular and co-curricular activities, the various cells and clubs in college motivate students to get themselves enrolled. The Talent Search is organized at the beginning of every session. The prize winners further represent college in Youth festival and many other cultural and literary events at various levels. The institute provides additional academic support and flexibility in exams to such students to take part in extra curricular & co-curricular activities such as Sports, Game, Quiz Competitions, Debates and Discussions and Cultural Activities etc.

- The institute encourages students as per their interest to participate in sports (individual and team games) and different literary and cultural activities.
- Students undertaking these activities are provided financial aid in the form of TA/DA for outstation participation.
- The students who participate in Inter University and All India Tournaments are provided flexibility in exams in the form of separate datesheet after the regular scheduled exams if they have not taken their exams due to their sport activities.
- The college takes care of special dietary requirement of sportspersons. They are also provided with sports uniforms and other required materials.
- The college provides expert coaching facilities to its sportspersons by

having liaison with district sports authorities who provide indoor and outdoor facilities of infrastructure and expert coaches for various games. The college also has tie-ups with coaches of SAI and Mahavir Stadium, Hisar.

### **Cultural Activities**

- The college encourages students to participate in different cultural activities including Youth Festivals, Haryana Day Festival and other cultural events organized by different institutions and Govt. agencies.
- The college gives the benefit of expert training by professionals of each event to the students.
- The college takes care of all the material requirements like dresses, props etc. for participating in such competitions.

### **Any other**

- The college works on the strategy for the overall development of the students by providing a conducive atmosphere for extra curricular activities besides the academics.
- The college provides free lodging and mess facility with full fee concession to sportspersons of national level.

#### **5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.**

The college does not provide training for competitive examinations at present.

#### **5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)**

##### **Academic Counselling**

At the time of admission the students are counseled for the choice of subjects as per their aptitude and financial condition.

### **Personal Counselling**

Women's Cell, Legal Literacy Cell and Student Welfare Club cater to the need of personal counselling of the student.

### **Career Counselling**

Career Guidance and Placement Cell organises talks by the professionals and provide counselling services to the students.

### **Psycho-Social Counselling**

Department of Psychology and Students Welfare Club hold talks by psychologists and other distinguished personalities to motivate students. The students also get counseling during their tutorial meetings.

- 5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'Yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).**

Career Guidance and Placement Cell provides counselling services to the students but we do not maintain information regarding placement and jobs etc.

- 5.1.10 Does the institution have a student grievance redressal cell? If Yes, list (if any) the grievances reported and redressed during the last four years.**

The Grievance Redressal Cell consisting of the Principal and senior teachers is approached by the students for their grievances. These mainly include complaints regarding time-table, water, electricity, seating arrangements etc. Such problems are immediately addressed and the students informed accordingly.

In 2013-14 students were aggrieved because of heavy fine imposed on them for being absent from the classes. Their grievance was redressed by making it clear to the students that the fee and fine were increased by the university not by the college.

**5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?**

The students are made aware of women related issues like gender bias and sexual harassment through talks, lectures and interaction with the professionals. The college also has a committee to look into any kind of sexual harassment cases. The college follows Vishakha Guidelines for such cases, if any. The women helpline number is displayed at all the prominent places in the college. Self Defence Classes and interactive sessions to empower the girl students are held.

**5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?**

The college has constituted an anti-ragging committee. So far there has been no such case in our college.

**5.1.13 Enumerate the welfare schemes made available to students by the institution.**

- \* The college library and office provide employment to students under 'Earn while you Learn' scheme.
- \* A number of scholarships are given to the deserving candidates.
- \* Books from the book bank are given to deserving students.
- \* Woolens and other incentives are given to the needy.
- \* The facility of crèche is available.

**5.1.14 Does the institution have a registered Alumni Association? If 'Yes', what are its activities and major contributions for institutional, academic and infrastructure development?**

The college has a registered Alumni Association. They hold meetings from time to time to chalk out their programme. The detail of the activities organized by the association is always available on the college website. The alumni are actively involved in the growth of the college. The college gymnasium was set up by an old student of the college who is at present working in America as a doctor.

- \* They provide financial aid and scholarships to the needy and deserving students.

- \* Blood checking and health related programmes are held annually.
- \* Prominent speakers are invited by the association to interact with students on women related and current issues.

## 5.2 Student Progression

### 5.2.1 Percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	ARTS	SCIENCE	COMMERCE	BCA
<b>UG to PG</b>	M.A.		M.Com.	
2010-11	50-55%	-	45 - 50%	-
2011-12	50-55%	-	45-50%	-
2012-13	55-60%	-	50-55%	-
2013-14	60-65%	-	60-65%	-
PG to M.Phil.	-	-	-	-
PG to Ph.D.	-	-	-	-
Employed				
• Campus selection			8%	
• Other than campus recruitment			18%	

The college offers Post Graduation in Commerce and Psychology only. A large number of our graduating students pursue higher degrees in other institutes.

### 5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

	2010-11	2011-2012	2012-2013	2013-2014
Class	Pass%	Pass%	Pass%	Pass%
B.A.-II (Annual)	65.68		-	-
B.A.-III (Annual)	79.08	69.16	-	-



B.A.-I (1 <sup>st</sup> Sem.)	32.85	65.51	46.13	44.65
B.A.-I (2 <sup>nd</sup> Sem.)	36.03	42.34	33.69	31.92
B.A.-II (3 <sup>rd</sup> Sem.)	-	79.77	39.64	35.65
B.A.-II (4 <sup>th</sup> Sem.)	-	-	48.49	47.67
B.A.-III (5 <sup>th</sup> Sem.)	-	-	37.97	48.25
B.A.-III (6 <sup>th</sup> Sem.)	-	-	44.54	58.96
B. Com. I (1 <sup>st</sup> Sem.)	47.32	80.7	78.41	39.05
B. Com. I (2 <sup>nd</sup> Sem.)	66.82	67.0	69.84	54.92
B. Com. II (3 <sup>rd</sup> Sem.)	38.77	31.3	59.09	62.46
B. Com. II (4 <sup>th</sup> Sem.)	72.60	68.8	86.38	72.70
B. Com. III (Annual)	92.75	-	-	-
B. Com. III (5 <sup>th</sup> Sem.)	-	76.9	57.22	88.67
B. Com. III (6 <sup>th</sup> Sem.)	-	58.7	77.20	88.54
M. Com. (P) (1 <sup>st</sup> Sem.)	75.71	85.1	93.90	59.76
M. Com. (P) (2 <sup>nd</sup> Sem.)	84.05	77.3	84.81	Result Awaited
M. Com. (F) (3 <sup>rd</sup> Sem.)	61.53	82.1	81.69	81.69
M. Com. (F) (4 <sup>th</sup> Sem.)	92.30	87.7	86.96	86.96
M.A. (Psy.) 1 <sup>st</sup> Sem.	80.00	55.60	77.42	75.00
M.A. (Psy.) 2 <sup>nd</sup> Sem	89.10	90.90	60.00	68.18
M.A. (Psy.) 3 <sup>rd</sup> Sem	-	72.7	81.25	66.67
M.A. (Psy.) 4 <sup>th</sup> Sem	-	84.00	86.69	85.71
B.C.A.-I (1 <sup>st</sup> Sem.)	23.8	34.1	68.00	50.00
B.C.A.-I (2 <sup>nd</sup> Sem.)	19.0	35.6	64.00	27.78
B.C.A.-II (3 <sup>rd</sup> Sem.)	76.66	36.8	75.00	63.63
B.C.A.-II (4 <sup>th</sup> Sem.)	76.66	50.0	45.00	59.09
B.C.A.-III (5 <sup>th</sup> sem)	-	87.1	61.11	70.00
B.C.A.-III(6 <sup>th</sup> sem)	-	83.9	72.22	80.00
B.C.A. Annual	65.78	-	-	-
B.Sc.-I (Med.) (1 <sup>st</sup> Sem.)	63.15	73.19	96.08	82.35
B.Sc.-I (Med.) (2 <sup>nd</sup> Sem.)	75.00	76.67	72.00	56.76
B.Sc.-I (N-Med.) (1 <sup>st</sup> Sem.)	45.61	78.5	65.67	61.36
B.Sc.-I (N-Med.) (2 <sup>nd</sup> Sem.)	60.19	69.6	67.42	60.29
B.Sc.-II (Med.) (3 <sup>rd</sup> Sem.)	60.00	93.3	79.55	76.00
B.Sc.-II (Med.) (4 <sup>th</sup> Sem.)	40.00	66.7	100	82.00
B.Sc.-II (N-Med.) (3 <sup>rd</sup> Sem.)	57.89	61.9	84.38	63.43
B.Sc.-II (N-Med.) (4 <sup>th</sup> Sem.)	43.92	41.1	76.19	63.64
B.Sc.-III (Med.) Annual	89.74	-	-	-
B.Sc.-III (Med.) (5 <sup>th</sup> Sem.)	-	85.7	92.86	97.73
B.Sc.-III (Med.) (6 <sup>th</sup> Sem.)	-	71.4	92.86	95.45

B.Sc.-III (N-Med.) Annual	91.66	-	-	-
B.Sc.-III (N-Med.) (5 <sup>th</sup> Sem.)		88.9	62.77	87.40
B.Sc.-III (N-Med.) (6 <sup>th</sup> Sem.)		76.4	62.37	87.30

**5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?**

The institute facilitates student progression to a higher level of education or towards employment through the proper guidance and counselling. As the bulk of the students in the college are from rural background, their main emphasis is on attaining basic qualification. Apart from academic pursuit, the college through various extra curricular and co-curricular activities provides a platform for the holistic development of the students. The active and vibrant activities of the Career Guidance and Placement Cell and encouragement by individual teachers which motivate the students to pursue their higher studies in reputed institutions are another effective way to facilitate student progression.

**5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?**

Encouragement by teachers, holding of extra classes, financial support to needy students, counselling of students and sometimes of their parents are some of the steps taken by the institute in this regard.

**5.3 Student Participation and Activities**

**5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.**

**Sports:** At present the college provides coaching for athletic events, Judo, Boxing, Yoga, Archery, Football, Badminton, Table Tennis, Cricket and Ball Badminton. The college events are held throughout the session and the 2 days Annual Athletic Meet is held towards the end of the session. The students take part in the university, district, state, national and international events as per the scheduled calendar of these events.

**Cultural:** Talent Search Contest is held in the beginning of the session to spot the aptitude of the students. Accordingly they are trained in that stream. The events covered in Talent Search programme are declamation, dance, poetic recitation, singing etc.

**Extra Curricular Activities:** Besides the items covered under Talent Search, other activities undertaken are debates, one-act plays, exhibitions,

departmental activities, for example, rangoli, mehndi, art and craft contests poster making, cooking, stitching competitions etc., camps held by the NSS, NCC, and other units, SPICMACAY programmes, celebration of major national festivals like Independence Day, Republic Day and holding Hindi Divas programmes; organizing blood testing and health related programmes and having an interaction with prominent personalities in different fields.

**5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.**

**Sports Achievements 2010-11**

<b>Events</b>	<b>Position</b>
<b>Boxing</b>	2 Boxers represented India in World Women Boxing Championship held at West Indies in Sept. 2010
	1 Boxer won bronze medal in Asian Games 2010 held at Guangzhou, China
	2 Boxers won Gold Medals in the 11 <sup>th</sup> Senior Women National Boxing Championship held at Kerala
	1 Boxer represented Haryana in Federation Cup Women Boxing Championship 2010
	2 Boxers represented Hisar Distt. 9 <sup>th</sup> Sr. State Women Boxing Championship and won Gold and Silver Medals
	The college boxing team secured 1 <sup>st</sup> position by winning 5 medals in Inter College Boxing Championship 2010
	1 Boxer won Gold Medal in 57 Kg. Category in the National Games held at Jharkhand
	1 Boxer secured 1 <sup>st</sup> position in 80 Kg. Category in North India Boxing Championship held at Gurgaon
	5 Boxers represented K.U. Kurukshetra in All India Inter University Boxing Championship held in Udaypur and the team won 2 <sup>nd</sup> position. 2 college boxers won individual Gold Medals
	1 college boxer secured 2 <sup>nd</sup> place in 2 <sup>nd</sup> Inter Zonal Women National Boxing Championship held at

	Guntur
<b>Football</b>	2 Footballers of college represented Haryana state in under 19 National Football Championship 2010 held in Chandigarh and the team won 2 <sup>nd</sup> position
	The college football team secured 2 <sup>nd</sup> position in Inter College Football Championship 2010 held at K.U. Kurukshetra
	1 Football represented Haryana State in Sr. National Football Championship held at Chhattisgarh
<b>Archery</b>	1 Archer won 1 <sup>st</sup> position as member of Hisar Distt. Archery Team in the 30 <sup>th</sup> State Archery Championship and was awarded Haryana State Gold Medal
	3 Archers won 2 <sup>nd</sup> position and were awarded Haryana State Silver Medals in the 30 <sup>th</sup> State Archery Championship
	1 Archer declared 2 <sup>nd</sup> best Archer of the tournament
	In Sr. Category 2 Archers bagged Silver Medals as member of the team that won 2 <sup>nd</sup> position in 30 <sup>th</sup> State Archery Championship
	The college Archery team secured 2 <sup>nd</sup> position in Inter College Archery Championship and its Archers won 3 Silver Medals and 1 Bronze Medal
	2 Archers represented K.U. Kurukshetra in All India Inter University Championship held in Kurukshetra and the team won 2 <sup>nd</sup> position.
<b>Roller Skating</b>	1 Roller Skater represented Hisar Distt. 24 <sup>th</sup> Roller Skating State Championship 2010 and won Silver Medal
	1 Roller Skater represented Haryana State in 48 <sup>th</sup> Sr. National Roller Skating Championship held in Vishakhapatnam and won Silver Medal
<b>Judo</b>	2 Judokas won Bronze Medals in Inter College Judo Championship held in Sirsa
	1 Judoka secured 2 <sup>nd</sup> position in Distt. Judo Championship held in Mahavir Stadium, Hisar
<b>Haryana Sport Festival</b>	5 Athletes of college represented Hisar Distt. in Haryana Sports Festival held in Faridabad and the Distt. team won 3 <sup>rd</sup> position

## Sports Achievements 2011-12

<b>Events</b>	<b>Position</b>
<b>Boxing</b>	3 Boxers won Gold Medals in State Boxing Championship.
	1 Boxer secured Silver and 1 Boxer secured Bronze Medal in Sr. National Boxing Championship held in Bhopal.
	The college boxing team secured 1 <sup>st</sup> position by winning 11 medals in the Inter College Boxing Championship held at Govt. College, Panchkula.
	2 Boxers represented Haryana State in the Jr. National Boxing Championship held in Patiala and 1 Boxer won Bronze Medal.
	2 Boxers represented Haryana in Federation Cup Boxing Championship held in Assam and won one Gold and one Silver Medal.
	5 Boxers represented K.U. Kuruksehtra in All India Inter University Boxing Championship held at Phagwara.
	2 Boxers represented India in Training cum Championship held in England from 14 Nov. to Dec. 2, 2011.
<b>Football</b>	5 Footballers represented Hisar Distt. in Sr. State Football Championship and the team secured 2 <sup>nd</sup> position.
	The college team secured 1 <sup>st</sup> position in Inter College Football Championship held in Yamunanagar.
	7 Footballers represented K.U. Kurukshetra in All India Inter University Football Championship held in Annamalai and the team secured 3 <sup>rd</sup> position.
<b>Archery</b>	4 Archers represented Hisar Distt. in Haryana State Archery Championship and the team secured 1 <sup>st</sup> position in Indian round. 4 Archers won Silver Medals individually.
	4 Archers represented Hisar Distt. in State Archery Championship held in Sirsa and the team secured 1 <sup>st</sup> position in FITA round. 1 Archer won 1 Gold and 1 Silver Medal individually.
	The college archery team secured 1 <sup>st</sup> position in Inter

	College Archery Championship in Indian round and 2 <sup>nd</sup> position in FITA round held at DAV College, Pehowa.
	The college team secured 1 <sup>st</sup> position in Distt. Archery Championship. In Senior Group as well as the Jr. Group the college Archers swept all the positions.
<b>Judo</b>	The college judo team won 6 Bronze and 1 Silver Medals in the Inter College Judo Championship held at DAV College Pehowa.
<b>Haryana Olympic Games</b>	12 players of the college represented Hisar Distt. in Football in Haryana Olympic Games held at Gurgaon. The team secured 1 <sup>st</sup> position 2 Athletes represented Hisar Distt. in Athletics and secured 1 <sup>st</sup> position in triple jump and high jump. The College Archery team secured 2 <sup>nd</sup> position in FITA round.
<b>K.U. University Annual Athletic Meet</b>	The college Athletic team won 3 Gold, 6 Silver and 8 Bronze Medals.
<b>Distt. Athletic Championship</b>	The college athletes secured 1 <sup>st</sup> position in 100 Meters Race, 100 Meters Hurdles, Javelin Throw, 4x400 Meters, 4x100 Meters Relay Race and 2 <sup>nd</sup> position in Long Jump.
<b>All India Inter University Athletic Championship</b>	2 Athletes of college represented K.U. Kurukshetra in All India Inter University Athletic Championship held in Manglore and 1 Athlete secured 3 positions.
<b>Jr. National Athletics Championship</b>	2 Athletes of college represented Haryana State in Jr. National Athletics Championship held in Ranchi.
<b>23<sup>rd</sup> North Zone National Athletic Championship</b>	1 Athlete represented Haryana State in 23 <sup>rd</sup> North Zone National Athletic Championship held in Bhopal and won Silver Medal.
<b>Inter College Relay Race</b>	The college Relay Team secured 2 <sup>nd</sup> position in Inter College Realy Race held at K.U. Kurukshetra.
<b>Inter College Cross Country Championship</b>	The college Cross Country team secured 3 <sup>rd</sup> position in Inter College Cross Country Championship held in K.U. Kurukshetra.
<b>Distt. Yoga</b>	2 Girls of the college secured 1 <sup>st</sup> and 2 <sup>nd</sup> position in

<b>Championship</b>	womens' group 1 girl secured 2 <sup>nd</sup> position in Jr. Group in the Distt. Yoga Championship held in D.N. College, Hisar
<b>All India Inter University Yoga Championship</b>	2 Girls of the college represented K.U. Kurukshetra in All India Inter University Yoga Championship held in K.U. Kurukshetra and the team won 1 <sup>st</sup> position. 1 girl was declared 1 <sup>st</sup> and 1 girl was declared 3 <sup>rd</sup> individually.
<b>State Sambo Championship</b>	1 girl of college won Gold Medal and 1 girl won Silver Medal in State Sambo Championship held in Hansi (Hisar)
<b>National Sambo Championship</b>	3 girls of college represented Haryana State in National Sambo Championship held in Gurgaon and 1 girl won Gold Medal.
<b>Sr. National Tennis Ball Cricket Championship</b>	1 girl represented Haryana State in Sr. National Tennis Ball Cricket Championship held in Rajasthan
<b>National Bowling Championship</b>	1 girl represented Haryana State in National Bowling Championship held in Banglore
<b>Inter SAI Championship</b>	2 Girls won Gold Medals and 1 girl won Bronze Medal in Inter SAI Championship held in Hisar.

### Sports Achievements 2012-13

<b>Events</b>	<b>Position</b>
<b>Boxing Sri Lanka V/S India International Boxing duel for the Mas Holdings Challenge Cup</b>	1 Boxer of college represented India and won Gold Medal in the Bantam weight category in this event held on 1-12-2012 at Colombo, Sri Lanka
<b>All India Inter University Boxing Championship</b>	3 Boxers of college represented K.U. Kurukshetra in All India Inter University Championship held in Chhatisgarh. 1 Boxer won Silver and 1 Boxer won Bronze medal.

<b>Sr. National Women Boxing Championship</b>	2 Boxers represented Haryana State in Sr. National Boxing Championship held in Guwahati, Assam.
<b>Jr. Women State Boxing Championship</b>	1 Boxer won Gold Medal in 54 weight category in the 3 <sup>rd</sup> Jr. Women State Boxing Championship.
<b>Sr. Women State Boxing Championship</b>	3 Boxers represented Hisar Distt. in Sr. Women State Boxing Championship held in Yamunanagar. 1 Boxer won 1 <sup>st</sup> position and 1 Boxer won 2 <sup>nd</sup> position.
<b>Inter College Boxing Championship</b>	The College team secured 1 <sup>st</sup> position in Inter college Boxing Championship held at Govt. College, Hisar. The college team won 9 medals.
<b>Football</b>	
<b>All India Inter University Football Championship</b>	5 Footballers of college represented K.U. Kurukshetra in All India Inter University Football Championship held in Kolhapur and the team secured 3 <sup>rd</sup> position.
<b>North Zone Football Championship</b>	5 Footballers of college represented K.U. Kurukshetra in North Zone Football Championship held in Delhi and the team secured 1 <sup>st</sup> position.
<b>State Football Championship</b>	6 Footballers represented Hisar Distt. in the State Football Championship held in Hisar and the team secured 2 <sup>nd</sup> position.
<b>Inter College Football Championship</b>	The college team secured 2 <sup>nd</sup> position in the Inter College Football Championship held in K.U. Kurukshetra
<b>Archery</b>	
<b>State Archery Championship</b>	3 Archers represented Hisar Distt. in the State Archery Championship held in Sonipat and the team secured 2 <sup>nd</sup> position in Indian round and 1 Archer secured 3 <sup>rd</sup> position in FITA round individually.
<b>All India Inter University Archery Championship</b>	2 Archers represented K.U. Kurukshetra in All India Inter University Archery Championship held in Amritsar and won 3 <sup>rd</sup> place.
<b>Inter College Archery Championship</b>	The college Archery team secured 2 <sup>nd</sup> position in Indian Round and 3 <sup>rd</sup> position in FITA round in the Inter College Archery Championship held at Pehowa. Our Archers won 6 Bronze medals.
<b>Distt. Archery</b>	The college team secured 1 <sup>st</sup> position in both under



<b>Championship</b>	20 years and above 20 years events.
<b>Judo</b>	
<b>All India Inter University Judo Championship</b>	1 Judoka represented K.U. Kurukshetra in All India Inter University Judo Championship held in Chandigarh.
<b>Inter College Judo</b>	The college Judo team won 1 Gold and 4 Bronze Medals in Inter College Judo Championship held in Pehowa.
<b>Yoga</b>	
<b>All India Inter University Yoga Championship</b>	1 girl of college represented K.U. Kurkshetra in All India Inter University Yoga Championship held in Gujrat and the team won 2 <sup>nd</sup> position.
<b>Inter College Yoga Championship</b>	The college team secured 2 <sup>nd</sup> position in Inter College Yoga Championship held in K.U. Kurukshetra and 1 Girl of college secured 1 <sup>st</sup> position individually.
<b>Distt. Yoga Championship</b>	2 girls of college secured 1 <sup>st</sup> and 3 <sup>rd</sup> position in the women group and 1 girl secured 2 <sup>nd</sup> position in Jr. Group in the Distt. Yoga Championship held in D.N. College, Hisar.
<b>Jr. National Athletic Championship</b>	1 Athlete of college represented Haryana State in Jr. National Athletic Championship held in Lakhnow
<b>All India Inter University Athletic Championship</b>	1 Athlete of college represented Kurkshetra University in All India Inter University Athletic Championship held in Kalkata.
<b>Kurukshetra Univesity Anuual Athletic Meet</b>	1 Athlete of college secured 1 <sup>st</sup> position in High Jump in the K.U. Annual Athletic Meet.
<b>Inter College Relay Races</b>	The college relay teams secured Bronze Medals in 4x100 Meters Relay Race, 4x200 Meters Relay Race and 4x400 Meters Relay Race.
<b>Inter College Cricket Championship</b>	The college team secured 3 <sup>rd</sup> position in the Inter College Cricket Championship held at Yamunanagar.

### Sports Achievements 2013-14

<b>Events</b>	<b>Position</b>
<b>Boxing</b>	
<b>Inter College Boxing Championship</b>	1 Boxer of college secured 2 <sup>nd</sup> position in Inter College Boxing Championship held at Uklana (Hisar).
<b>Football</b>	
<b>All India Inter University Football Championship</b>	6 Footballers of college represented K.U. Kurukshetra in All India Inter University Football Championship held in Hisar and the team secured 1 <sup>st</sup> position.
<b>North Zone Inter University Football Championship</b>	6 Footballers of College represented K.U. Kurukshetra in North Zone Inter University Football championship held in Hisar and the team secured first
<b>Inter College Football Championship</b>	The College team secured 1 <sup>st</sup> position in Inter College Football championship held at Jat College Hisar.
<b>Yoga</b>	
<b>All India Inter University Yoga Championship</b>	Three girls of College represented K.U. Kurukshetra in All India Inter University Yoga Championship held in K.U. Kurukshetra and the team secured 1 <sup>st</sup> position. Individually, Neetu Rani secured 1 <sup>st</sup> position and Rajvir secured 2 <sup>nd</sup> position.
<b>National Yoga Championship</b>	One girl of College represented Haryana State in National Yoga Championship held in Ranchi.
<b>State Yoga Championship</b>	Two girls of College represented Hisar distt. in State Yoga Championship held in Rohtak. One secured 1 <sup>st</sup> position and the second girl secured 2 <sup>nd</sup> position.
<b>Inter College Yoga Championship</b>	The College team secured 1 <sup>st</sup> position in Inter College Yoga Championship held in K.U. Kurukshetra. Our girls secured all the 1 <sup>st</sup> three positions.
<b>District Yoga Championship</b>	One girl of College secured 1 <sup>st</sup> position in Jr. group, Two girls secured 1 <sup>st</sup> and 2 <sup>nd</sup> position in women group in distt. Yoga Championship held at Shanti Niketan College.
<b>District Yoga Championship</b>	6 girls of College participated in distt. Yoga Championship organized by Youth Welfare Office at Mahavir Stadium Hisar. In Sr. group 1 girl secured

	2 <sup>nd</sup> position and 1 girl secured 3 <sup>rd</sup> position. In Jr. group 1 girl won 3 <sup>rd</sup> position.
<b>Archery</b>	
<b>All India Inter University Archery Championship</b>	2 Archers of College represented K.U. Kurukshetra in All India Inter University Archery Championship held at Chandigarh. 1 girl of college secured 3 <sup>rd</sup> position in mixed Archery Championship.
<b>Inter College Archery Championship</b>	The College Archery team secured 2 <sup>nd</sup> position in FITA Round and won 3 <sup>rd</sup> position in Indian round of Inter College Archery Championship held at D.A.V. College Pehowa. 1 girl won Silver Medal in 50 Meters and 1 Bronze Medal in overall.
<b>Distt. Archery Championship</b>	The college team secured 2 <sup>nd</sup> position in above 20 years and 3 <sup>rd</sup> position in under 20 years category.
<b>Judo</b>	
<b>All India Inter University Judo Championship</b>	1 girl of college represented K.U. Kurukshetra in All India Inter University Judo Championship held at Amritsar.
<b>State Judo Championship</b>	3 Judokas represented Hisar Distt. in State Judo Championship held in Hodal. 1 Judoka secured 3 <sup>rd</sup> position in it.
<b>Distt. Judo Championship</b>	1 Judoka of college secured 1 <sup>st</sup> position, 2 Judokas won 2 <sup>nd</sup> positions and 3 Judokas secured 3 <sup>rd</sup> positions in Distt. Judo Championship held in Hisar.
<b>All India Inter University Cricket Championship</b>	1 Cricketer represented K.U. Kurukshetra in All India Inter University Cricket Championship held at Delhi.
<b>Inter College Cricket Championship</b>	The college team secured 2 <sup>nd</sup> position in Inter College Cricket Championship held at GNK College, Yamunanagar.
<b>All India Inter University Badminton Championship</b>	1 Girl of college represented K.U. Kurukshetra in All India Inter University Badminton Championship held in Delhi.
<b>Athletics</b>	
<b>Annual Athletics Meet K.U. Kurukshetra</b>	The College Athletic Team secured 1 <sup>st</sup> position in Discus Throw, 2 <sup>nd</sup> position in 400 Meters Hurdles and 100 Meters Hurdles and 4x100 Meters Relay Race in the Annual Athletics Meet of K.U. Kurukshetra.

<b>Distt. Women Sports Festival</b>	The College Athletics Team secured 3 <sup>rd</sup> position in 200 Meters Race, 400 Meters Race, 4x400 Meters Realy Race, 3 <sup>rd</sup> Position in High Jump, 2 <sup>nd</sup> position in Discus Throw and 3 <sup>rd</sup> position in Javelin Throw in the Distt. Women Festival held at Mahavir Stadium, Hisar.
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#### Cultural Achievements 2010-11

<b>Events</b>	<b>Position</b>
<b>Zonal Youth Festival</b>	Classical Dance - 1st Position Classical Song - 1 <sup>st</sup> Position Haryanvi Group Song - 1 <sup>st</sup> Position One Act Play (Sanskrit) - 1 <sup>st</sup> Position
	Classical Solo - 2 <sup>nd</sup> Position Instrumental Indian Orchestra - 2 <sup>nd</sup> Position Western Group Song - 2 <sup>nd</sup> Position Rajasthan Dance - 2 <sup>nd</sup> Position Haryanvi Group Dance - 2 <sup>nd</sup> Position General Folk Song - 2 <sup>nd</sup> Position General Group Song - 2 <sup>nd</sup> Position
<b>Inter Zonal Youth Festival</b>	One Act Paly (Sanskrit) - 1 <sup>st</sup> Position One Girl Awarded Best Actress Prize

#### Cultural Achievements 2011-12

<b>Events</b>	<b>Position</b>
<b>Zonal Youth Festival</b>	One Act Play (Sanskrit) - 1 <sup>st</sup> Position One Girl Awarded Best Actress Prize Haryanvi Group Song - 1 <sup>st</sup> Position
	One Act Play (Hindi) - 2 <sup>nd</sup> Position Classical Solo - 2 <sup>nd</sup> Position Westren Solo - 2 <sup>nd</sup> Position Haryanvi Pop - 2 <sup>nd</sup> Position

### Cultural Achievements 2012-13

<b>Events</b>	<b>Position</b>
<b>Zonal Youth Festival</b>	Rajasthani Dance - 1 <sup>st</sup> Position Classical Instrumental - 1 <sup>st</sup> Position Western Group Song - 1 <sup>st</sup> Position
	Haryanvi Solo - 2 <sup>nd</sup> Position Haryanvi Gazal - 2 <sup>nd</sup> Position Haryanvi Group Song - 2 <sup>nd</sup> Position General Group Song - 2 <sup>nd</sup> Position Haryanvi Pop - 2 <sup>nd</sup> Position Classical Vocal - 2 <sup>nd</sup> Position
<b>Inter Zonal Youth Festival</b>	Western Group Song - 2 <sup>nd</sup> Position

### Cultural Achievements 2013-14

<b>Events</b>	<b>Position</b>
<b>Zonal Youth Festival</b>	Haryanvi Ragni - 1 <sup>st</sup> Position Haryanvi Gazal - 1 <sup>st</sup> Position Western Solo - 1 <sup>st</sup> Position One Act Play Sanskrit - 1 <sup>st</sup> Position One Girl Awarded Best Actress Prize
	Haryanvi Pop - 2 <sup>nd</sup> Position General Folk Song - 2 <sup>nd</sup> Position General Group Song - 2 <sup>nd</sup> Position Haryanvi Rasiya - 2 <sup>nd</sup> Position General Group Dance - 2 <sup>nd</sup> Position Indian Orchestra - 2 <sup>nd</sup> Position Classical Solo Instrumental - 2 <sup>nd</sup> Position Western Solo Instrumental - 2 <sup>nd</sup> Position One Act Play (Hindi) - 2 <sup>nd</sup> Position One Girl Awarded Best Actress Prize
<b>Inter Zonal Youth Festival</b>	One Act Play (Sanskrit) - 2 <sup>nd</sup> Position

### Science Exhibition 2010-11

<b>Events</b>	<b>Position</b>
<b>Science Exhibition at Govt. P.G. College, Hisar</b>	Botany Deptt. Model - 1 <sup>st</sup> Position Geography Deptt. Model - 1 <sup>st</sup> Position Physics Deptt. Model - 2 <sup>nd</sup> Position One Student awarded best Demonstrator

### Science Exhibition 2011-12

<b>Events</b>	<b>Position</b>
<b>Science Exhibition at Govt. P.G. College, Hisar</b>	Chemistry Deptt. Project - 1 <sup>st</sup> Position Zoology Deptt. Project - 2 <sup>nd</sup> Position Botany Deptt. Project - 2 <sup>nd</sup> Position Computer Deptt. - One Girl declared Best Explanator

### Science Exhibition 2012-13

<b>Events</b>	<b>Position</b>
<b>Science Exhibition at Govt. P.G. College, Hisar</b>	Physics Deptt. Model - 1 <sup>st</sup> Position Botany Deptt. Model - 1 <sup>st</sup> Position Geography Deptt. Model - 1 <sup>st</sup> Position Psychology Deptt. Model - 1 <sup>st</sup> Position Zoology Deptt. Model - 2 <sup>nd</sup> Position One student declared Best Explanator Chemistry Deptt. Model - One Student declared Best Explanator Computer Deptt. Model - One student declared Best Explanator
<b>State Level Science Exhibition at GNK College, Yamunanagar</b>	Geography Deptt. Model - 1 <sup>st</sup> Position Physics Deptt. Model - 3 <sup>rd</sup> Position Botany Deptt. Model - 3 <sup>rd</sup> Position
<b>Distt. Level Inter College Speech Competition Organised by</b>	Speech Competition - 2 <sup>nd</sup> Prize

<b>HARCOFED</b>	
<b>State Level Poetry Recitation Competition at Maharani Luxmi Bai Womens College, Bhiwani Rohilla (Hisar)</b>	Poetry Recitation Competition - 2 <sup>nd</sup> Prize and 3 <sup>rd</sup> Prize
<b>Distt. Level Science Essay Writing Competition held at Govt. P.G. College, Hisar</b>	Science Essay Writing Competition - 1 <sup>st</sup> and 2 <sup>nd</sup> Position 2 Students selected for State Level Science Essay Writing Competition

#### Science Exhibition 2013-14

<b>Events</b>	<b>Position</b>
<b>Distt. Level Science Exhibition at D.N. P.G. College, Hisar</b>	Comp. Deptt. Model - 2 <sup>nd</sup> Position One Student declared Best Explanator Chemistry Deptt. Model - 2 <sup>nd</sup> Position

#### Extra Curricular Achievement 2013-14

<b>Events</b>	<b>Position</b>
<b>State Level Ratnawali Festival at K.U. Kurukshetra</b>	On the Spot Painting Competition - 1 <sup>st</sup> Position
<b>Distt. Level Poster Making Competition at Govt. P.G. College, Hisar</b>	Poster Making Competition - 2 <sup>nd</sup> Position

**5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?**

Students express their views in their regular interaction with the teachers and in the alumni meetings. The suggestions received are analyzed and action is taken accordingly. The college IQAC holds meetings to discuss ideas to improve the performance and the quality of institutional provisions.

The students also give suggestions by dropping them into the college suggestion box. Feedback is also received from the retired college faculty who are invited regularly to the college functions. The Old Students' Association of the college is actively involved in giving useful feedback to the college with a view to improve any shortcomings.

**5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.**

‘Anshul’, the college magazine, is published every year. It gives equal space to all the languages that are taught in the college. For this purpose the magazine is divided into four sections – Hindi, English, Sanskrit and Panjabi. Student editors share the responsibility with the faculty members. The magazine carries the articles written by the students and the teachers. Some of the important topics covered in the last four years are:

**2010-11**

1. सामाजिक उत्थान में सहकारिता की भूमिका
2. अविस्मरणीय क्षण
3. Animals Cry for Help
4. Tackling Corruption in India
5. गीताया: लोकप्रियता
6. Shromani Kissakaar Waris Shah

**2011-12**

1. Websites
2. बैंकिंग का बदलता स्वरूप
3. From Dream to Reality
4. The Story of an Unborn Female Child



5. अर्थोहि लोके पुरुषस्य बन्धु
6. Azadi

### **2012-13**

1. जीवन-विकास में आचरण की प्रधानता
2. झांसी की रानी
3. अद्भुत सौंदर्य समेटे गंगटोक
4. Family of Grammar
5. Selfless Service
6. Golden Words from Swami Vivekananda
7. Tips for Effective Time Management

### **2013-14**

1. घरेलू हिंसा : कानून की सार्थकता
2. दिव्य ज्योति पुंज
3. कर्तव्यपरायणता का बोध
4. Some Facts about NCC
5. Gopal Krishna Gokhale
6. Changing Face of Indian Women

The visiting NAAC peer team is welcome to have a look at the college magazine during their visit to the college.

### **WALL MAGAZINE**

Students are encouraged to hone their creative skills by using wall magazine. Regular essay writing, poster making, slogan writing etc are held in the college for the purpose. Display boards have been put up in major departments for the purpose. For instance, art and craft creations of the Home Science, Commercial Arts Designing and painting and Fashion Designing departments are displayed. Other departments that showcase the write up are Psychology, Functional English, Defence Studies, Science, Commerce etc.

#### **5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.**

No, the college does not have a student council or any similar body due to Haryana Govt. policy which has put a ban on such bodies.

**5.3.6 Give details of various academic and administrative bodies that have student representatives on them.**

There are three student representatives on IQAC.

The college magazine has student editors for its each section.

**5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.**

The Old Students Association holds meetings with the administration at regular intervals to draw up their future projects and programmes. They meet a couple of times every year and invite the alumni to interact with the students and the teachers.

Krishna Poonia(Padam Shri and Arjuna Awardee), Pavitra , Kavita Goyat and Pinki Godara, all alumni, visit the college to motivate the girls. Former faculty now in bureaucracy often visit the college to interact and give valuable suggestions to the institution as well as the students.

The association provides financial aid, scholarships and medals to meritorious and deserving students. Former teachers are on board of the Alumni Association and keep in touch with the other faculty members to discuss relevant issues.

# Governance, Leadership and Management





## **CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 Institutional Vision and Leadership**

#### **6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?**

The institution was founded in 1935 in Lahore, Pakistan by a prominent social worker and philanthropist Rai Fateh Chand. The mission of the college was to provide education to the girls of the region and make them self reliant. With this aim in view and to provide proper atmosphere for the overall development of the personality of the girls belonging to this comparatively backward region, the college was re-established in 1954 in Hisar.

It has been our endeavour to provide education to the girls according to changing times and requirements of the job industry. The college has upgraded the facilities provided and new courses have been added from time to time. New streams have been added and the required infrastructure provided. Thus the college aims at giving cultured, dilligent and skilled women to the society ready to face the world with confidence.

In future, the college proposes to offer education according to changing scenario of the job market and to offer more Add on Courses and facilities for the proper grooming of the students.

#### **6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?**

The management is progressive and dynamic. It provides adequate funds, infrastructure and full support for implementation of the quality policy and plans devised by the Principal and the staff to attain the mission of the institution.

#### **6.1.3 What is the involvement of the leadership in ensuring :**

- **the policy statements and action plans for fulfillment of the stated mission**
- **formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
- **Interaction with stakeholders**

- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**
- **Reinforcing the culture of excellence**
- **Champion organizational change**

The leadership is fully committed to fulfil the stated mission. Besides the university syllabi, the institute runs different courses like Add-on Courses, workshops and seminars to enhance the analytical ability and critical thinking of students. All types of support is provided by the management to the college faculty to improve their research aptitude. The institute also imparts value added education through NCC, NSS, Red Cross Society, Women Cell, Legal Literacy Cell and Eco-Club to make students socially aware citizens. The top management is all adaptive about changing trends in existing system and invites proposals for new programmes.

**The policy statements and action plans for fulfilment of the stated Mission:**

The Principal is the bridge between Managing Committee (Governing Body) and the staff. The Managing committee meets regularly to review and support the demands and the decisions made by the Principal and the staff.

Different committees constituted by the Principal such as Academic Advisory Committee, Maintenance Committee, Purchase Committee, etc. discuss all the matters within their purview and present their reports and recommendations to the Principal who furthers their suggestions to the Management Committee. The issues are discussed and final resolutions are adopted for implementation. At times, with the prior consent of the Management, the Principal plays a leading role in the governance and management of the institution. She communicates the vision and mission of the institute to faculty members, students and other stakeholders. She plays the role of chief coordinator for various internal and external affairs of the college. She takes reviews from all the committees, teaching staff, and heads of various departments by holding meetings with them for efficient working of the college.

**Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan:**

The Principal takes care of all the thrust areas at the time of formulating action plans. All the committees prepare separate annual plans in their respective areas and send their proposals to the Principal for her consideration. The Principal discusses these proposals with IQAC and

Academic Advisory Committee to formulate a comprehensive action plan on the lines of the rules and regulations of the university.

**Interaction with stakeholders:**

The Principal makes conscious efforts to build a healthy relationship with its stakeholders namely Managing Committee, staff, students, parents and alumni. The interaction with students takes place through the open forum of the college. The Principal organizes the open forum to address any matter of concern pertaining to students in the form of weekly morning assembly. The Principal interacts with the parents on issues concerned with academics, discipline in the college, new initiatives taken by the college etc. Regular PTA functions are organized to get the feedback from the parents on various aspects of functioning of the college. Programmes such as Teacher's Day celebrations, and other activities facilitate interaction between teachers, students and the Principal. The Principal values the opinion of the public and makes efforts to reach out to them whenever possible.

**Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders:**

Interactive programmes with experts and stakeholders are organized to analyse the regional demands. Inputs are then incorporated into planning and policy making.

**Reinforcing the culture of excellence:**

The institute tries its best to ensure participatory leadership at every level to promote a culture of teamwork and excellence. At the time of formation of various committees, a fair representation of all faculties namely Humanities, Science, Commerce and Computer Science is ensured. The students are imparted practical training by visits to industrial units, by lectures from subject experts, by holding workshops and seminars. Whether it is academics, or co-curricular, sports and extension activities, the institution strives to achieve excellence.

**Champion organizational change:**

The Principal invites proposals from all the committees for enhancement of infrastructure and of quality of teaching-learning. After a thorough scrutiny of these proposals, the Principal includes them in the annual budget. Changes in existing rules and regulations are implemented after discussions with the IQAC and Advisory Committee of the college.

**6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

Issues related to students' performance are discussed in the staff meetings and appropriate steps taken to improve their performance. The suggestions and demands put forth by the students during tutorials and interactions with teachers are given due consideration. Staff meetings are held regularly to receive new proposals as well as feedback from the faculty. These are then forwarded to the Advisory Committee for their endorsement and implementation.

**6.1.5 Give details of the academic leadership provided to the faculty by the top management?**

The top management is very supportive and encourages the faculty to improve their qualifications and develop aptitude for research so that the skills gained can be incorporated into teaching. Teachers are encouraged to take part in seminars and take up research projects. Many teachers of the college have attended national and international seminars. Adequate leave and other facilities are provided to the teachers to improve and strengthen their academic excellence.

**6.1.6 How does the college groom leadership at various levels?**

The students are involved in organising various activities carried out in the college. They are entrusted with the task of maintaining discipline, attending to invited dignitaries / guests, conducting stage at different functions held in college. They take active interest in organising various events including taking out rallies and processions on social and women related issues. Workshops are organised to polish their leadership qualities. The College NSS Unit, NCC Unit, Women Cell, incharges and members of various college committees provide the teachers ample opportunity to enhance their leadership skills. The student editors share the responsibility of taking out the college magazine 'Anshul'.

The college staff is encouraged to attend orientation programmes, seminars and workshops conducted by various universities and colleges to expose them to the latest information about the subject which helps in improving their teaching skills.

**6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?**

The college has various clubs, cells and committees which carry out their



activities independently and at times collaborate with other departments to organise competitions, seminars and extension lectures. The students and faculty work hand in hand to successfully organize these events which bring out leadership qualities and develop the spirit of cooperation.

**6.1.8 Does the college promote a culture of participative management? If 'Yes', indicate the levels of participative management.**

At the Management Committee level, the college has its own Governing Body to look after the college affairs. There is no direct interaction with the faculty for decision making; however, the Governing Body has three representatives – two from the teaching staff and one from the non-teaching staff on board. The Principal is the ex-officio Member Secretary on the Governing Body. The suggestions are conveyed through these members to the Governing Body. For the day to day management of college, a body of senior most teachers in the form of Advisory Committee takes all the important decisions in consultation with the Principal. Matters which need staff attention are discussed in the general staff meetings.

**6.2 Strategy Development and Deployment**

**6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?**

The college aims at providing quality education to girl students of the area. Our aim is to make them self reliant and confident to face the challenges of the world. The issues are discussed in meetings with the management and the outcome is followed up with the university and higher authorities.

**6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.**

The planning is based on the demands of the job industry and specific requirement of the girl students. For instance, Fashion Designing and Commercial Arts Designing and Painting as elective subjects were introduced because of their demand in the fashion industry and the creative arts respectively, and to make girls self reliant. Similarly other courses like Geography, Public Administration, Functional English, B.Sc. Medical with Biotech., B.Sc. Non Medical with Computer Science and the Add-on Courses were added to the curriculum to make it more flexible

and helpful for career and higher studies. The infrastructure is upgraded as per the requirement of the new courses.

**6.2.3 Describe the internal organizational structure and decision making processes.**

The Principal is at the apex of teaching and non-teaching staff who has responsibilities for different administrative works of the college. The Principal constitutes different committees for infrastructural and academic growth. The Convenors of these committees hold meetings with their team members and convey the decisions taken to the Principal. Matters related to students' welfare, college functions and departmental activities are discussed in general staff meetings. Major decisions are taken in consultation with the Advisory Committee. These suggestions are conveyed to the Governing Body and action taken. For university related issues the departments concerned are approached.

Internal organizational structure :

- Principal
- Advisory Committee
- Various Departmental and other Committees
- The college office/administrative/support staff

**6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following**

- **Teaching & Learning**
- **Research & Development**
- **Community engagement**
- **Human resource management**
- **Industry interaction**
- Teaching and learning progress is monitored regularly through results submitted by the teachers. The students also approach with their specific problems and solutions are found by consulting their teachers.
- The teachers are provided leave and other benefits if they want to carry out any development work in their desired field of study.

- The NSS and the NCC units regularly interact with the community and the college provides them with adequate facilities and help. PTA and OSA meetings are held regularly.
- The talent of the faculty is fully utilised. Persons having specific interest and skill in a field help out where their assistance is needed. For instance, the teachers who have expertise in dancing and dramatics train students in these streams.
- Teachers of Science, Commerce and other departments are encouraged to interact with the industry and gain hands on experience. Eminent experts are invited to give lectures to broaden the students' knowledge.

**6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?**

The principal holds regular staff meetings to get the feedback from the teachers. The students are free to approach the Principal at any time during working hours and they may convey their feelings through their teachers. These issues are discussed and the outcome is conveyed to the management. The college website is regularly updated for the purpose.

**6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

The management interacts with the teaching and non teaching staff through Principal and their representatives on the Governing Body.

**6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.**

In the last academic year the Governing Body passed the following resolutions:

1. To introduce Group Insurance Scheme for the students.
2. A Generator of 100 KVA to be installed.
3. 35 Solar lights to be installed in the college premises.
4. Construction of 10 classrooms over existing Jindal Block and Cycle Shed.
5. Extension of sewerage lines to be taken up.

6. A pucca road to be constructed from college canteen to hostel.
7. Rs. One lakh donation received in the form of corpus to be disbursed as prizes for academic excellence.

**6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'Yes', what are the efforts made by the institution in obtaining autonomy?**

The K.U. Kurukshetra, affiliating university, does not have a provision for according the status of autonomy to the affiliated intuitions.

**6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?**

The teachers and the students are free to express their grievances to the Principal. These are immediately attended to. All the efforts are made to resolve any problem as soon as possible. A suggestion box is provided to the students for the purpose.

**6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?**

No court case against the college.

**6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'Yes', what was the outcome and response of the institution to such an effort?**

The students give their feedback through interaction with the teachers. The Students' Council acts as a link between students and the Principal to convey their complaints/suggestions. A suggestion box has been provided to get the feedback from all stakeholders and relevant opinions and suggestion are attended to and communicated to at all levels through various committees and meetings.

Following facilities were created on the demands of the students:

- More seating space was created in the reading hall of the library.
- Two more telephones were installed for the hostel students.
- Necessary changes were made in the timetable to accommodate commuting students from nearby villages.

- Variety of healthy snacks added to the canteen menu.
- Number of water coolers and washrooms increased.
- Roadways authorities were approached to adjust the timings of the buses of the routes used by our students.
- Hostel students were allowed to keep their personal cell phones.

### **6.3 Faculty Empowerment Strategies**

#### **6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?**

The teachers who wish to take up projects, write books, attend seminars and workshops are given leave and other benefits according to the guidelines of the university. They are also offered basic computer training, and OPAC training. The teachers have free internet facility. The administrative wing is fully automated and all the processes concerning admission, evaluation and correspondence with other concerned agencies is done online. The whole office space has the facility of Wi-fi connectivity.

#### **6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

The teachers are honoured by the college for improving their educational qualification, publishing papers and books etc. Talks on financial management, women rights, stress management etc. are conducted for the benefit of the staff to improve their personality and performance.

#### **6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

As per the UGC guidelines, the college follows self appraisal method for evaluation of the faculty. The teachers submit the results, the details of the work they have performed during the session and other details through ACRs. The appraisal is done by the Principal on the basis of this information.

#### **6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

The performance of the teachers is conveyed to the management by the Principal through ACRs.

**6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?**

There is provision for providing leave to the staff for pursuing courses to enhance their performance. They can also avail the benefit of different refundable and non-refundable loan schemes out of their Provident Fund like education loan, car loan etc. The repayment of these loans is in easy monthly instalments.

For the staff drawing salary less than 15000/-, the college has ESI scheme. A crèche was set up in the premises for the teachers' and students' infants. For the wards of staff, the facility of fee concession and books from college library book bank is available.

**6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?**

The college provides good working environment to the teaching faculty and their grievances are immediately addressed, if any. Generally, the staff is re-appointed in the next sessions. To utilize the services of a few administrative staff, they are re-employed after retirement.

**6.4 Financial Management and Resource Mobilization**

**6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?**

Funds are allocated as per the need of each unit of the college. The accounts branch closely monitors the expenditure. For purchases, proper procedure is followed. For every purchase, a separate purchase committee is formed. It calls the quotations and after proper deliberations the order is placed. To manage finances judiciously regular discussions with the committee concerned and bursar are held. Accounts are regularly audited.

**6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.**

The internal audit is done by the local auditors appointed through the Management. The external auditing is done by the university and the government. The last audit by the university was done in 2013, by the government and AG Haryana in 2014. The internal audit by the Management for 2013-14 is in progress.

**6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.**

Audited Income & Expenditure Statements

2010-11, 2011-12, 2012-13, 2013-14

The audit report has 150 pages so is being sent in the CD. However, hard copy will be supplied at the time of inspection.

The source of income is fee and funds. Managing finances is the role of the College Trust. The deficit, if any, is managed by the Trust.

**6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).**

The college gets 95% grant for salary purposes. The funds collected from the students are as per university norms. For additional funding, the management arranges for donations from the philanthropists of the area.

**6.5 Internal Quality Assurance System (IQAS)**

**6.5.1 Internal Quality Assurance Cell (IQAC)**

- a. **Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'Yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**
- b. **How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?**
- c. **Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**
- d. **How do students and alumni contribute to the effective functioning of the IQAC?**
- e. **How does the IQAC communicate and engage staff from different constituents of the institution?**

- (a) The college has established an Internal Quality Assurance Cell. The members meet periodically to discuss the feedback from the students and the staff. The proposals are examined and conveyed to the management where their help is needed.
- (b) Some of the major decisions that have been approved and implemented are listed below:
  - i) To meet the requirement of the students pursuing professional courses, career counseling experts are now invited to provide professional guidance to the students. Public Administration as an optional subject at B.A. level was introduced in 2011-12.
  - ii) New courses have been added to the curriculum from time to time. To meet the requirement of the growing number of students in various courses, three more computer laboratories were added. One Physics Lab, and one Chemistry Lab were also added to accommodate the growing number of science students.
  - iii) An extension of hostel building was added to accommodate additional students.
  - iv) To ease and to fast track administrative work one Xerox machine, camera, scanner were added to the infrastructure.
  - v) To accommodate growing number of students the construction work of a canteen, an eight-room class room set and a cycle shed was completed. One fridge and a microwave were purchased for the office use.
  - vi) Two additional generators (40KVA and 100KVA); four water coolers with water purifiers, six inverters, ten ACs, and equipment required for the Smartclassroom were installed.
  - vii) Meeting the requirement of the staff and the student a Day Care Centre was established in the college for babies up to five years of age.
  - viii) Group Insurance Scheme for students has been started.
- (c) There are external members in the college IQAC. They give their positive and constructive suggestions from time to time for improving quality in different workings in the college.
- (d) In regular meetings with the alumni associates and through the interaction with the students, feedback is taken and considered by the committee.
- (e) The issues are discussed in the staff meetings and the decisions taken incorporating the suggestions given.



**6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If ‘Yes’, give details on its operationalisation.**

The IQAC takes into account the issues concerning academics and the administration of the college. Feedback from the administrative wing is also sought from time to time. To improve the work culture and efficiency of the administrative staff some of the major decisions taken are :

1. Administrative block, computer lab and library were connected with Wi-Fi facility.
2. The administrative block was re-constructed and renovated for increasing efficiency and improve work culture.
3. Computers are provided to the staff to store data digitally.
4. Computer training is made available to the staff and new software introduced as required.

**6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If ‘Yes’, give details enumerating its impact.**

If the new schemes that are proposed and introduced need special training, proper training is given to the staff concerned. To boost efficiency, most of the departments are equipped with computers and the teachers and the non teaching staff are encouraged to learn computing. There is provision to train them from professionals.

**6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If ‘Yes’, how are the outcomes used to improve the institutional activities?**

The college follows the academic calendar and curriculum of the Kurukshetra University. While introducing new courses, the university sends an inspection committee which examines the infrastructure available in the college.

The results of house tests and university exams are analysed and discussed in the Staff council and strategies are made for the improvement of the performance and the infrastructure. Every department keeps on adding equipments, softwares, teaching aids for the benefits of the students. Library keeps itself updated by adding latest titles.

**6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?**

Since its formation in Jan 17, 2004, the IQAC has sent two reports detailing the major issues taken up by the cell.

**6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?**

The college has an Advisory Committee to continuously review the teaching learning process. So far as the students are concerned, the Student Council acts as a bridge to keep the Principal and teachers updated with their needs regarding teaching methodology and infrastructure. There is a suggestion box for the students to drop their suggestions/complaints. The college invites and accepts the suggestions of the parents and alumni. The proposals and feedback received are implemented to enhance the performance of the students.

**6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?**

The IQAC through the college Principal conveys the suggestion and proposals to the Management where their intervention and help is needed. The students and parents are informed through prospectus of college, through notices on notice boards and announcements about important matters in general weekly student assembly and college website.

# Innovations and Best Practices





## **CRITERIA VII: INNOVATIONS AND BEST PRACTICES**

### **7.1 Environment Consciousness**

#### **7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?**

There is no threat to the environment from the institution but extra efforts are made to keep the premises environment friendly. The college lays stress on proper disposal of the solid waste. The biodegradable matter is used for making compost. The college campus is widely spread with lush green lawns and a large number of shady green trees and ornamental plants. The college takes great care to maintain environmental balance by maintaining greenery and keeping carbon emission level to the minimum. Conservation of water and electricity is a matter of great importance and regular monitoring is done to conserve these resources. Turning off lights, fans, ACs, computers etc. when not in use are a common practice. Regular tree plantation is done by NSS and NCC students. The Eco Club ensures the proper maintenance of greenery. The college employs a number of gardeners to keep the college campus green and beautiful throughout the year.

#### **7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?**

- \* **Energy conservation**
- \* **Use of renewable energy**
- \* **Water harvesting**
- \* **Check dam construction**
- \* **Efforts for Carbon neutrality**
- \* **Plantation**
- \* **Hazardous waste management**
- \* **e-waste management**

#### **❖ Energy conservation**

The stress is on energy conservation. To conserve electricity, the administrative wing was re-constructed as one block to avoid installation of separate ACs and other electrical appliances for the office staff. Lights, fans, computers and all other electrical appliances are switched off when not in use. Bulbs and tubelights are gradually being replaced by CFL.

Students are educated to conserve electricity and water.

- \* **Use of renewable energy**  
Solar heaters and solar lights have been installed in the hostel. Special fuel saving water heaters are used.
- \* **Water harvesting**  
There is no provision for water harvesting in the college.
- \* **Check dam construction**  
There is no requirement for Check dam construction in the college.
- \* **Efforts for Carbon neutrality**  
The college has reduced paper work through the computerisation of most of the library and the office work. Papers used for notices, photocopies etc are “Re-used”. We save the assignment sheets used by the students. Their blank side is used for photocopies etc. In addition to this, the unused sheets from the answer-books are cut and saved for future use. These sheets are used for short tests or for rough paper work. In an effort to reduce burden on the environment, potted plants are offered to the guests in place of bouquets and mementoes.
- \* **Plantation**  
The Eco Club, the NSS and the NCC units of the college take active interest in plantation of ornamental and other plants in the campus. This year, in place of common shady shrubs and trees, medicinal plants are being favored, for example- Brahmi, Bringraj, Arjun, Stevie, Aloe Vera etc.
- \* **Hazardous waste management**  
The college does not generate any hazardous waste material.
- \* **e-waste management**  
The college has made arrangements to dispose off e-waste materials through government authorized vendors who are engaged in recycling of e-waste.

## **7.2 Innovations**

### **7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.**

A number of steps were taken to create a positive impact on the functioning of the college. Some of the steps taken are listed below:

- \* The office work is computerised to save man power, time and paper work. The Administrative block and staff room have been fully air conditioned to increase the working capacity of the staff.
- \* Customised softwares have been developed for the convenience of the accounts office.
- \* Computers were provided in most of the departments for teachers and the students.
- \* The Smartclassroom is updated with new technology.
- \* The library work is fully computerized.
- \* CCTVs have been installed at strategic points for the security purposes.
- \* A Day Care Centre was established in the college to take care of children (up to five years) of the staff and students during working hours.
- \* The laboratories and other infrastructure have been periodically upgraded as per requirement.
- \* A 100KVA generator was installed.
- \* The college auditorium and Smartclassroom were made fully airconditioned.

### **7.3 Best Practices**

**7.3.1 Elaborate on any two best practices as per the annexed format (see page..) Which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college?**

#### **Facilities and Encouragement to Sports persons**

##### **Goal:**

The college was established to give quality education to girl students of the comparatively conservative and backward area of Haryana. Because of the facilities, encouragement and personal care given to the girls they have excelled in different games at the University, State, National and International levels. This adds to their confidence and makes them physically and mentally strong individuals. These sportspersons have brought laurels to the college and the country by winning at international level.

##### **The context:**

Since most of the girls belong to the rural background, the most challenging feature is to encourage them to come out of their sheltered

environment and compete with sportspersons belonging to the metros and different backgrounds. Another challenge is to make them aware of the nutritious and healthy food to increase the stamina. Through interaction with the physical instructor, regular practice and incentives given to them, the girls gradually start feeling confident, positive and self-assured. As they take part in inter class, inter college and at higher levels of competitions they feel inspired and emboldened to face the challenges and make a mark in life on their own.

### **The Practice:**

Depending on their interest and the games they have played in the school, the girls are given an opportunity to compete in the inter-class competition. They are offered training in new disciplines too. The best sportspersons are selected and trained and sent for higher competitions.

During the training periods, girls are accommodated in the hostel and required nutritious food is given to them.

In most of the tournaments, the lady instructor concerned accompanies the team in addition to the other officials appointed by the sports authorities.

Girls who excel in their games are given special coaching at the SAI centers and they regularly attend coaching camps for the purpose. The students, who miss their regular classes and examinations because of the hectic schedule of training camps and competitions, are given special coaching by the teachers and the university conducts special examinations for them.

The biggest constraint the students face is regarding their studies. The university, state and national calendars of sports activities often clash or the tournaments are spread over the entire academic session. The students taking part in most of these tournaments and competitions are left with no time to pursue their studies regularly. Though special attention is given to them by the teachers, still the real teaching and practicals are compromised.

### **Evidence of success**

Because of the efforts put in by the Associate Prof. of Physical Education and the support of the administration, our sportspersons have excelled at international level in different games. The achievements in detail are given in point 5.3.2.

Some of the competitions won by our students at the National and



International level are:

- Won Bronze Medals in Asian Women boxing Championship and Asian Games. Participation in World Women Boxing Championship, Inter Zonal National Women Boxing Championship and Federation Cup Women Championship in 2010-11 winner of All India Inter University, and 34<sup>th</sup> National Games in Boxing.
- The college team won State Archery Championship, State Boxing Championship, Haryana Olympic Games (Football), State Samba Championship, Inter SAI Championship (Boxing), All India Inter University Yoga Championship, Federation Cup Boxing and National Sambo Championship in 2011-12.

Besides, two boxers of the college represented India in Training cum championship held in England.

- One boxer of college represented India and won Gold medal in the Bantam Weight category in the Sri Lanka v/s India International Boxing Duel for the Mas Holdings Challenge Cup held in Colombo, Sri Lanka on 1-12-2012.

5 Footballers of college represented K.U. Kurukshetra in All India Inter-University Football Championship held in Kolhapur and the team won 3<sup>rd</sup> position.

2 Archers represented K.U. Kurukshetra in All India Inter-University Archery Championship held in Amritsar and the team won 3<sup>rd</sup> place.

5 Footballers of college represented K.U. Kurukshetra in North Zone Football Championship held in Delhi and the team won 1<sup>st</sup> position.

- 6 Footballers of college represented K.U. Kurukshetra in All India Inter-University Football Championship held in Hisar and the team won 1<sup>st</sup> position.

3 Girls of college represented K.U. Kurukshetra in All India Inter-University Yoga Championship held in K.U. Kurukshetra and the team secured 1<sup>st</sup> position.

6 Footballers of college represented K.U. Kusukshehra in North Zone Inter-University Football Championship held at Hisar and the team won 1<sup>st</sup> position.

The results indicate that inspired by their seniors, students have now started opting for games on their own and the parents send their wards to outstations for training camps and tournaments willingly. The Kurukshetra University has honoured the college and the players for their extraordinary achievements. **Problems Encountered and Resources Required.**

The college provides financial help in the form of fee concessions, hostel facility, sports kits and other incentives. However, the incentive given by the government colleges is much more than we can give to the students. For example, students playing inter-college games are given 10,000 each, as incentive by the government. Our institution has to manage from the donations given by the Management and other sources.

Rs. 1 Lakh has been given as donation exclusively for sports because of outstanding performance of our sportspersons.

## **BEST PRACTICES (II)**

### **Title – Environment Conservation**

#### **Goal :**

To encourage green practices and reduce Carbon foot prints, the college has taken certain steps. One of the good practices towards achieving this goal is to re-use paper. Most of the office work is done on computers, hence reducing paper work considerably. Besides this, most of the papers used for photocopying, sanctions, notices etc are saved from the assignments submitted by the students. The reverse blank sides of these assignments are used. We also cut and save the blank sheets of the answer sheets submitted for evaluation. These sheets are used for rough work.

Fluorescent tubes have been replaced by CFL. Vermi compost pit is being used for disposing off the organic matter.

#### **The Context:**

The students and the teachers are motivated to save paper and re-use if possible. There has been no problem in introducing this practice.

#### **The Practice:**

The assignments submitted by the students are kept for record for a year. These are then sorted and neat, undamaged sheets are sent to the office for use.

Similarly, the blank sheets from the answer sheets are neatly cut and stored for rough work.

The students are also motivated to follow such environment friendly practices.

The college presents a potted plant instead of a bouquet to the visiting dignitaries.

**Evidence of Success:**

This practice has considerably reduced the expenditure on paper. Though the usage of these commodities has increased over the years, the bills have remained constant as a result of these practices.

**Problems encountered and resources required:**

So far we have not encountered any problem and as we are re-using the paper, there is no extra expenditure incurred on this practice.

**Contact Details**

Name of the Principal : Mrs. Nisha Bhatia  
Name of the Institution : Fateh Chand College for Women (Lahore),  
Hisar  
City : Hissar  
Pin code : 125001  
Accredited status : B+  
Work Phone : 01662-234682  
Mobile : 9541627500  
Fax : 01662-271634  
E-mail : fccprincipal@rediffmail.com

## Evaluative Report of the Departments

(Name of the departments, Year of Establishment, Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

- 1,2,3. When the college was re-established in Hisar in 1954, it offered seven traditional subjects in B.A. These were Hindi, English, Punjabi, History, Political Science, Economics, and Music (Instrumental). Gradually other subjects and streams were added to the curriculum keeping in view the popularity and the demand of the subjects. Other subjects added to the Arts stream were Mathematics, Home Science, Sanskrit (E) & (C), Defense Studies, Philosophy, **Re-structured Course-Commercial Arts Painting & Designing and Music (vocal)**. 11<sup>th</sup> and 12<sup>th</sup> (Pre-University) classes were also started in Science stream. Later some elective subjects under Self-finance Scheme were also added in B.A. These are Functional English, Fashion Designing (**Vocational/Job Oriented Course**), Sociology, Psychology, Geography and Public Administration. In 1999, Commerce was introduced and two other streams-B.Sc. and B.C.A. were added to the curriculum in 2001 and 2008 respectively. Post graduation in Commerce was started in 2002 and Psychology in 2008. B.Sc. Medical with Biotech. & B.Sc. Non-Medical with Computer Science was also started in 2008. The college that started initially with about 25 girls on rolls has now (2014-15) strength of more than 3000 students on its rolls.
4. **Names of Interdisciplinary courses and the departments/units involved**  
Two inter disciplinary courses – Functional English and Fashion Designing (**Vocational/Job Oriented Course**) are running at present. Besides a regular degree in Arts, Science, Commerce and BCA, three Add-on Courses are also offered to the regular students. These courses are Copy Editing and Web Designing, Information and Communication and Library Science. Certificate, Diploma and Advanced Diploma are offered in these courses.
5. **Annual/ semester/choice based credit system (programme wise)**  
The college follows the Kurukshetra University's pattern of examination. In a phased manner, the Annual system of examination has been replaced by the Semester system in all classes.

**6. Participation of the department in the courses offered by other departments**

All the departments work independently. There is no participation of one department in the courses by the other departments. However Fashion Designing and Home Science and English compulsory and Functional English have some common courses. Workshops, exhibitions and other activities are held jointly by these departments.

**7. Courses in collaboration with other universities, industries, foreign institutions, etc.**

The college does not run courses in collaboration with other universities or foreign institution.

**8. Details of courses/programmes discontinued (if any) with reasons**

Permission has been sought from K.U. Kurukshetra to discontinue BCA from this session as the number of students opting for this course has decreased considerably.

**9. Number of teaching posts**

The maximum numbers of sanctioned teaching posts are in English (6) followed by Hindi (4), Home Science (3) Sanskrit, Mathematics and Defense Studies have two sanctioned teaching posts each. Rest of the departments : Punjabi, History, Botany, Zoology, Physics, Chemistry, Commercial Arts Drawing and Painting, Political Science, Economics, Philosophy, Physical Education, Music Instrumental and Vocal have one sanctioned teaching post each.

The courses under Self-finance Scheme are taught by the guest faculty. Of these, eleven are working on contract basis and the rest of the faculty is appointed as per university rules every year. The number of teachers working on temporary basis is 84.

**10. Faculty profile with name, qualification, designation, specialization,  
(D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)**

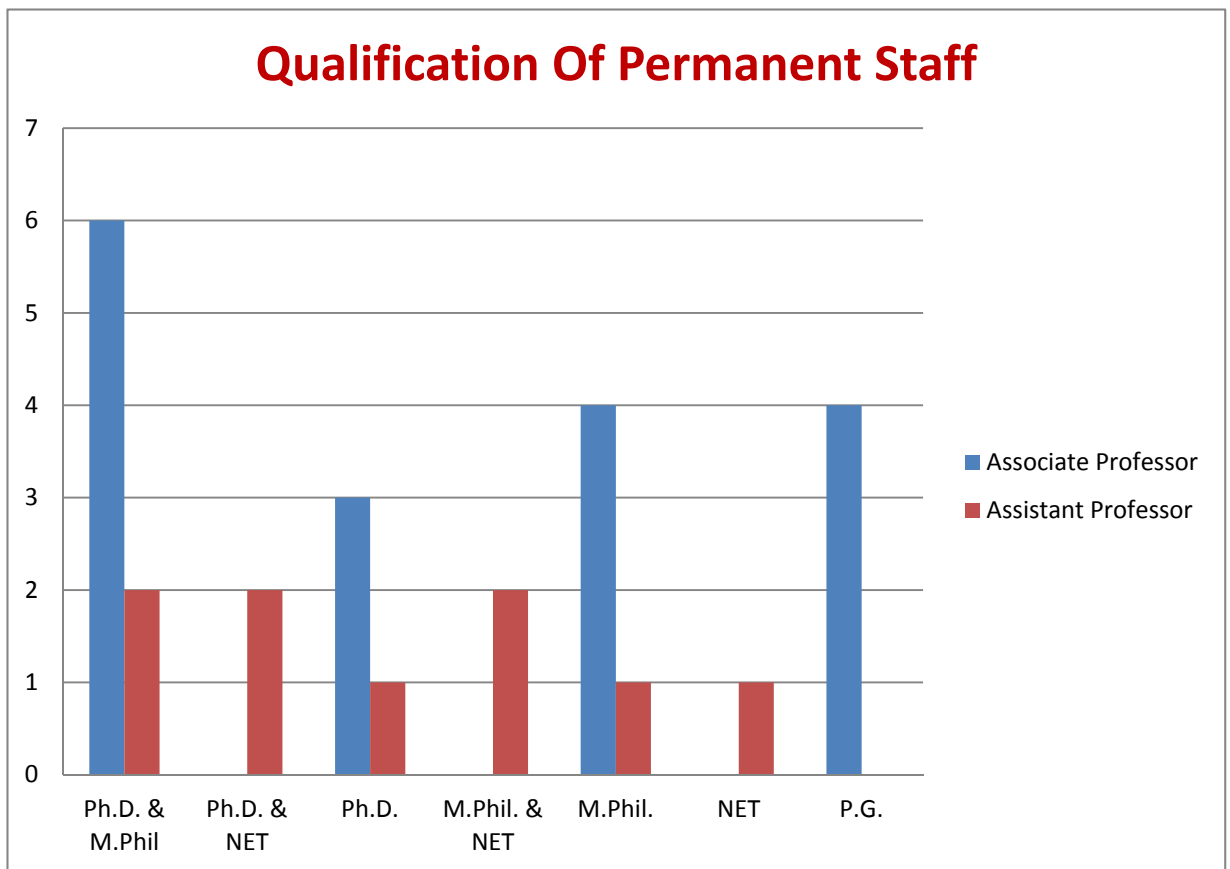
<b>Departments</b>	<b>Name</b>	<b>Qualific ation</b>	<b>Designation</b>	<b>Specili- zation</b>	<b>No. of Years of Experi ence</b>	<b>No. of Ph.D. Studen ts guided for the last 4 years</b>
<b>Grant-in-aid</b>						
<b>ENGLISH</b>						
1	Mrs. Sunita Bhargava	M.A., M.Phil.	Asso. Prof.		26	
2	Mrs. Maneesha Bansal	M.A.	Asso. Prof.		16	
3	Mrs. Pallavi	M.A., M.Phil.	Asstt. Prof.		7	
4	Dr. Kailash	M.A., M.Phil., Ph.D.	Asstt. Prof.		7	
5	Vacant					
6	Vacant					
<b>HINDI</b>						
1	Dr. Sudesh Anand	M.A., M.Phil., Ph.D.	Asso. Prof.		34	
2	Dr. Kuntal	M.A., Ph.D.	Asstt. Prof.			
3	Dr. P. Mor	M.A., M.Phil., Ph.D.	Asso. Prof.		19	
4	Dr. Pushpa Garg	M.A., Ph.D., NET	Asstt. Prof.		10	
<b>PUNJABI</b>						
1	Vacant					

<b>SANSKRIT</b>						
1	Dr. Krishna Gupta	M.A., M.Phil., Ph.D.	Asso. Prof.		32	
2	Dr. Shveta Sharma	M.A., M.Phil., Ph.D.	Asso. Prof.		17	
<b>POL SC.</b>						
1	Vacant					
<b>MATHS</b>						
1	Dr. Anita Sehrawat	M.A., M.Phil., Ph.D.	Asso. Prof.		23	
2	Mrs. Neha	M.Sc.M .Phil. NET	Asstt. Prof.		03	
<b>HISTORY</b>						
1	Mrs. Veena Kakkar	M.A., M.Phil.	Asso. Prof.		20	
<b>ECONOMIC S</b>						
1	Mrs. Piyusha Sharma	M.A.,M. Phil., NET	Asstt. Prof.		03	
<b>HOME SC.</b>						
1	Mrs. Nisha Bhatia	M.Sc.	Asso. Prof.		36	
2	Vacant					
<b>MUSIC (I)</b>						
1	Mrs. Sushma Aggarwal	M.A.,M. Phil	Asso. Prof.		25	
<b>MUSIC (V)</b>						
1	Dr. Meenakshi Mahajan	M.A., M.Phil.,	Asso. Prof.		27	

		Ph.D.				
<b>DEFENCE STUDIES</b>						
1	Dr. P. Devendra	M.Sc., Ph.D.	Asso. Prof.		33	
2	Dr. Chander Kala	M.A., Ph.D.	Asso. Prof.		23	
<b>PHILOSOPHY</b>						
1	Dr. Sangeeta Sharma	M.A., Ph.D., NET	Asstt. Prof.		08	
<b>FINE ARTS</b>						
<b>Comm. Arts</b>						
1	Mrs. Suman Bikramjit	M.A.	Asso. Prof.		30	
<b>PHY. EDU.</b>						
1	Mrs. N. Aulakh	M.P.Ed.	Asso. Prof.		28	
<b>PHYSICS</b>						
1	Mrs. Madhu Kakkar	M.Sc., M.Phil.	Asso. Prof.		30	
<b>CHEMISTRY</b>						
1	Mrs. Alpna Gupta	M.Sc., NET	Asstt. Prof.		05	
<b>BOTANY</b>						
1	Dr. Seema Gupta	M.Sc.,	Asstt. Prof.		04	



		M.Phil., Ph.D.				
<b>ZOOLOGY</b>						
1	Dr. Kanta Mani	M.Sc.Ph .D.	Asso. Prof.		31	



**Contract & Temporary Basis**

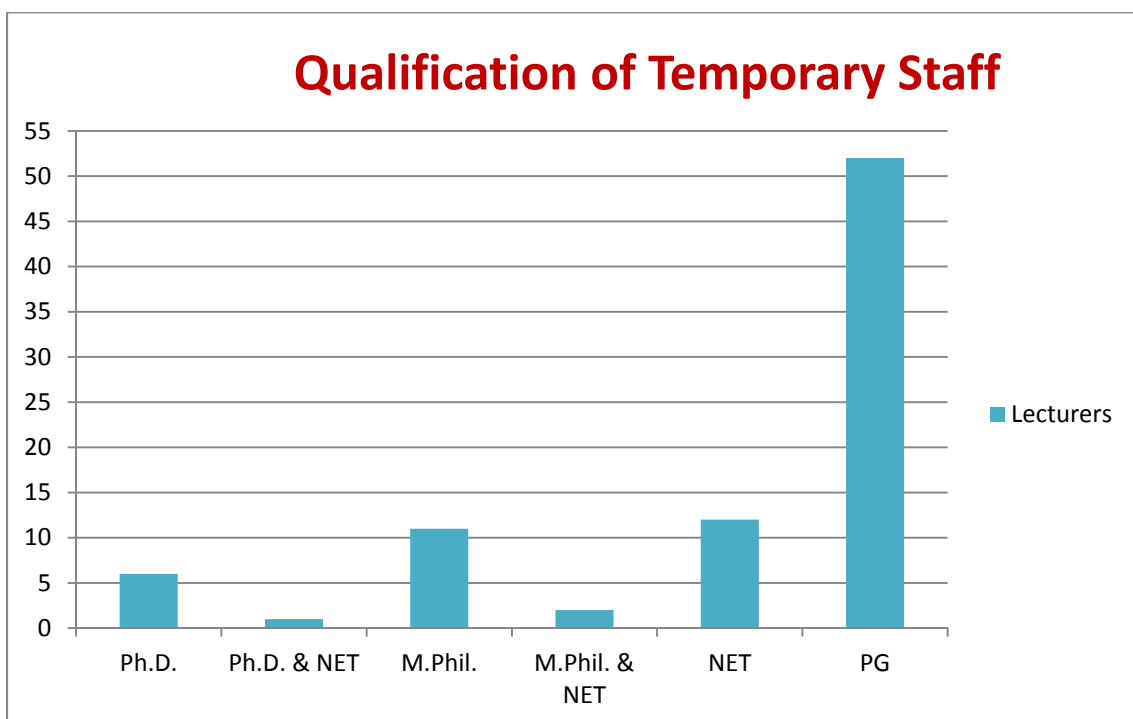
<b>Departments</b>	<b>Name</b>	<b>Qualificati on</b>	<b>Designation</b>	<b>Specili- zation</b>	<b>No. of Yea rs of Exp erie nce</b>	<b>No. of Ph.D. Students guided for the last 4 years</b>
<b>Biotech.</b>						
1	Ms. Ritima Bansal	M.Sc.	Lecturer	-		-
2	Ms. Sonia Sharma	M.Sc.	Lecturer	-		-
<b>Chemistry</b>						
1	Ms. Sukriti mehra	M.Sc.	Lecturer	-	2	-
2	Ms. Suman	M.Sc.	Lecturer	-		-
3	Ms. Mamta Yadav	M.Sc.	Lecturer	-		-
<b>Comm. Arts</b>						
1	Ms. Sumitra Sindhu	M.A.	Lecturer	-	4	-
<b>Commerce</b>						
1	Ms. Saroj	M.Com. M.B.A., NET	On Contract		4	-
2	Ms. Sushila	M.Com.,N ET	On Contract	-	2	-
3	Ms. Nisha Goyal	M.Com. Ph.D.	On Contract	-	7	-
4	Ms. Meenakshi	M.Com.,N ET	On Contract	-	3	-
5	Ms. Shilpa Jindal	M.Com.,N ET	Lecturer	-	3	-
6	Ms. Sweeti Juneja	M.Com.,M. Phil.	Lecturer	-	6	-
7	Ms. Rajni	M.Com	Lecturer	-		-
8	Ms. Seema Saini	M.Com., MBA, M.Phill.,N ET	Lecturer	-	3	-

9	Ms Shikha Bansal	M.Com.	Lecturer	-		-
10	Ms. Sangeeta Goyal	M.Com.	Lecturer	-	2	-
11	Ms. Neha Bhardwaj	M.Com.,M BA	Lecturer		3	-
12	Ms. Poonam Aggarwal	M.Com., NET	Lecturer	-	3	-
13	Ms. Komal	M.Com., MBA	Lecturer	-		-
14	Ms. Komal Sheokand	M.Com.	Lecturer	-	3	-
15	Ms. Monika Kavatra	M.Com.,N ET	Lecturer	-	3	-
16	Ms. Harsha	MBA, M.Com., M.Phill	Lecturer	-	3	-
17	Ms. Kinjal	M.Com., MBA	Lecturer	-	3	-
18	Ms. Preeti jain	M.Com.	Lecturer	-	2	-
19	Ms. Neelam	M.Com.	Lecturer	-		-
			Lecturer	-		-
<b>Comp. Sc.</b>						-
1	Ms. Ritu Chugh	MCA, M.Phill, NET	On Contract	-	6	-
2	Ms. Urmila	MCA	Lecturer	-	6	-
3	Ms. Preeti Sethi	MCA	Lecturer	-	5	-
4	Ms. Sonia Malik	MCA, M.Tech.	Lecturer	-	2	-
5	Ms. Mamta	MCA	Lecturer	-	2	-
6	Ms. Kanika	M.Tech.NE T	Lecturer		1	
7	Ms. Shakuntla Gupta	MCA, M.Phil	Lecturer	-	1	-
8	Ms. Bubinder Kaur	MCA, M.Tech	Lecturer	-	4	-
9	Ms. Monika Thakur	MCA	Lecturer	-	4	-
10	Ms. Alisha	MCA	Lecturer	-	4	-
11	Ms. Shefali Grover	MCA	Lecturer	-	3	-
12	Ms. Indu	B.Tech.,M. Tech.	Lecturer	-	1	

13	Ms. Twinkle Anchal	MCA	Lecturer	-	2	-
14	Ms. Monika Sharma	MCA	Lecturer	-	5	-
15	Ms. Rajni Arora	M.Sc., M.Phil	Lecturer	-	3	
<b>D. Studies</b>						
1	Ms. Sheela Malik	M.A., NET	Lecturer	-		-
<b>Economics</b>						
1	Ms. Sunena Jain	M.B.E., Ph.D.	Lecturer	-	11	-
2	Ms. Suman Rani	M.A.	Lecturer	-	1	
<b>English</b>						
1	Ms. Meenakshi	M.A., M.Phil.	Lecturer	-	6	-
2	Ms. Payal Reddu	M.A.	Lecturer	-	2	-
3	Ms. Uma Bharti	M.A.	Lecturer	-	1	-
4	Ms. Rajni Saini	M.A.	Lecturer	-	1	
5	Ms. Bhawna Aggarwal	M.A.	Lecturer	-	1	
<b>Fashion Desig.</b>						
1	Ms. Nidhi Babbar	M.Sc.	Lecturer	-	7	-
2	Ms. Pushpa Saini	M.Sc., NET	Lecturer	-	1	-
<b>Geography</b>						
1	Ms. Sudershandeep	M.Sc., Ph.D.	On Contract	-	10	-
2	Ms. Renu Bala	M.Sc.	Lecturer	-	1	-
3	Ms. Sarita	M.Sc.	Lecturer	-	1	
<b>Hindi</b>						
1	Mrs. Sunita Raheja	M.A., M.Phill	On Contract	-	11	-
2	Ms. Neelam Kumari	M.A., NET	Lecturer	-	2	
<b>Home Sc.</b>						
1	Ms. Pooja Shanwal	Ph.D.	Lecturer	-	4.5	-
2	Ms. Punam Rani	Ph.D.	Lecturer	-	1.5	-
<b>Mathematics</b>						
1	Ms. Pooja	M.Sc.	Lecturer	-	2	-
2	Ms. Sangeeta Rani	M.Sc	Lecturer	-	1.4	-
3	Ms. Poonam Mehta	M.Sc	Lecturer	-	3	-
4	Ms. Ritu	M.Sc., M.Phil.	Lecturer	-	3	-

5	Ms. Sheetal Rani	M.Sc	Lecturer	-	3.3	
6	Ms. Monika	M.Sc	Lecturer	-	1	-
7	Ms. Sweety Gupta	M.Sc., Ph.D.	Lecturer	-	2.5	
<b>Physics</b>						
1	Ms. Aneeta	M.Sc.	Lecturer	-	1.4	-
2	Ms. Banti	M.Sc.	Lecturer	-	1	-
3	Ms. Kavita	M.Sc.	Lecturer	-	1	-
4	Ms. Sonu Rani	M.Sc.	Lecturer	-	1	
<b>Political Sc.</b>						
1	Ms. Indu Bala	M.Sc.	Lecturer	-		-
<b>Psychology</b>						
1	Ms. Shivali Kashyap	M.Sc., NET	On Contract	-	1.3	-
2	Ms. KanuPriya	MSc., M.Ed. NET, Phd.	On Contract	-	1.3	-
3	Ms. Nisha Malik	M.A., Ph.D.	On Contract	-	2.3	-
4	Ms. Mamta	M.Sc	Lecturer	-	1	-
5	Ms. Bindia	M.Sc.	Lecturer	-	1	-
6	Ms. Deepika Saini	M.Sc.	Lecturer	-	1	
<b>Punjabi</b>						
1	Ms. Gurpreet Kaur Saini	M.A., O.T., Giani	Lecturer	-	6.5	-
<b>Sociology</b>						
1	Ms. Smita	M.A., M.Phil., NET	On Contract	-	12	-
<b>Zoology</b>						
1	Ms. Meenakshi Jindal	Ph.D.	Lecturer	-	3	-
2	Ms. Parmila Devi	M.Sc., M.phil	Lecturer	-	1	
<b>Botany</b>						
1	Ms. Rajni Khanna	M.Sc.	Lecturer	-	1	
2	Ms. Somthy	M.Sc.	Lecturer	-	1	
<b>Public Admn.</b>						
1	Ms. Asha	M.A., M.Phil.	Lecturer	-	3	

<b>Library</b>						
<b>1</b>	Ms. Neera Bansal	M.Lib., M.Sc. (CS), M.Phil., NET,	On Contract Librarian	-	4	
<b>Add-on Courses</b>						
<b>Information &amp; Communication</b>	Ms. Sonia	MCA, M.Tech	Lecturer	-		
	Ms. Mamta	MCA	Lecturer	-	1	
<b>Copy Editing &amp; Web Designing</b>	Ms. Preeti Sethi	MCA	Lecturer	-		
	Ms. Shefali	MCA	Lecturer	-		
<b>Library Science</b>	Ms. Urmila	MCA	Lecturer	-		
	Ms. Neha Sharma	M.Lib.	Lecturer	-		



**11. List of senior visiting faculty in different departments :  
2010-11**

- Sh. Amit Aggarwal, IAS, DC, Hisar
- Sh. Amardeep Jain, HCS, SDM, Hisar
- Dr. Girish Kumar Tuteja (Asstt. Prof. Advisor, Delhi)

- Dr. Charanjeet Kaur (S.L.O.), coordinator, NSS unit Kurukshetra University, Kurukshetra
- Dr. Santosh Mudgil – Principal, Vaish College for girls, Bahadurgarh
- Mrs. Neera Nanda, Govt. College, Tohana
- Mrs. Sonia, Advocate, Hisar
- Mrs. Paramjeet, Distt. Public Relation Officer, Hisar
- Mrs. Bimla Boora, Inspector, Crime against Women Branch, Hisar
- Dr. Satya Sawant, Hisar
- Dr. I.J. Paruthi, NSS Officer, Harayana Agriculture University Hisar
- Dr. Manju Dahiya, Harayana Agriculture University Hisar
- Dr. Shveta Singhal, BDS
- Mrs. Meera Nanda, Incharge Women Cell, Tohana
- Dr. Sushma Khanna, MBBS
- Mrs. Shanty Chailak, Member SPIC MACAY
- Dr. Lalit Kumar Gaur – Kurukshetra University, Kurukshetra
- Dr. Chitranjan Dayal Kaushal – University College Kurukshetra
- Dr. Satya Bhaskar, retd. Principal, F.C. College for Women
- Dr. Mahender Singh, DN College, Hisar
- Prof S.S Dalal, HOD Department of Defence Studies, CDLU, Sirsa
- Mr. Uday Bhanu Hans – Poet, Rajya Kavi
- Mr. Hari Singh Dilbar – Poet from Sirsa
- Sh. C.R. Mudgil – Poet
- Sh. Jagjit Sudhi – Poet from Ambala
- Sh. Gurmeil Madahad – Poet from Sangrur
- Sh. Bhagwat Ram Sharma – Poet from Sangrur
- Sh. Kamlesh Bhartiya, Member of Haryana Sahitya Academy
- Ms. Krishna Poonia, Discus thrower.

### **2011-12**

- Dr. Viral Sharma, head, Dept. of Psychology, Maharishi Dayanand University, Rohtak
- Dr. Shashi Anand, Head, Dept. of Commerce, Kurukshetra University, Kurukshetra
- Ms. Sulbha, APEEJAY college, Gurgaon
- Ms. Hema, Harayana Agriculture University Hisar
- Mr. Sheoran – Director, Red Cross, Hisar
- Dr. J.S. Pruthi – Ex- Director, NSS unit of Harayana Agriculture University Hisar
- Dr. Dinesh Chahal – CRM Jat college, Hisar

- Dr. Raguvir Anam, Write
- Sh. Jai Kumar Jain – Writer
- Dr. Bharti, Senior Medical officer, Hisar
- Dr. Ram Sajjan Pandey, head, Dept. of Hindi, Maharishi Dayanand University, Rohtak
- Dr. Madhusudan Patil, retd. Professor of Hindi, CRM Jat college, Hisar
- Mr. Iqbal Singh – Short Story Writer
- Mr. Satnam Singh – Poet
- Mrs. Harjinder Kaur – Associate Professor of Punjabi(Retd.)
- Dr. Bheem singh, Director, Indian Languages, Kurukshetra University, Kurukshetra
- Dr. Kachauria , Dept. of Pscychology, Kurukshetra University, Kurukshetra
- Dr. Pawan Kachauria, Horizon Institute, Hisar
- Ms. Saroj Grewal, Asstt. Professor of Home Science, Haryana Agriculture University, Hisar
- Sh. Prateek Paliana, Director, IIFT, Hisar

### **2012-13**

- Mrs. N. Rajamma, Padam Vibhushan - Violinist
- Dr. Arun Goyal , N.C. Jindal Hospital, Hisar
- Dr. Loveneesh Goyal, N.C. Jindal Hospital, Hisar
- Mrs. Bimla Boora, Inspector, Crime against Women Branch, Hisar
- Sh. Narender Sharma, CJM, Hisar
- Sunita Sheokand, Advocate, Hisar
- Mahavir Poonia, Advocate, Hisar
- Sh. Sajjan Kumar, ASI , Hisar
- Smt. Usha Sharma, ASI, Hisar
- Dr. Natwar Patel, Skin Specialist, Medical College, Agroha
- Dr. Sandeep Rana, NSS Co-Ordinator, Guru Jambheshwar University of Science & Technology, Hisar
- Dr. Sarika Kalra, MD, Gynaecologist, Sarvodaya Hospital, Hisar
- Sh. Sudesh Verma, Advocate, Hisar
- Smt. Mamta Rani, Constable, Hisar
- Dr. Anupam Bhaskar, Fortune Institute of Internal Business, Delhi
- Dr. M.I.Ranga – Vice Chancellor, Guru Jambheshwar University of Science & Technology, Hisar
- Prof R.N. Mishra, HOD, Defense and strategic Studies, Punjabi



University, Patiala

- Prof S.K. Mishra – Department of Defense Studies, Govt. P.G. college, Hisar
- Dr. Sudhir Baweja – Professor of Philosophy, Punjab University
- Dr. Bhaskar – Guru Jambheshwar University of Science & Technology, Hisar
- Dr. H.D. Kaushik – Harayana Agriculture University, Hisar
- Dr. S.R. Garg – Lala Lajpat Rai University of Veterinary and Animal Sciences, Luvass (Hisar)
- Dr. R.K. Deswal – Philosophy Department, Kurukshetra University, Kurukshetra.

#### **2013-14**

- Major General Shri Kant Sharma, SM, VSM(Retd.) – Vice Chancellor, Lala Lajpat Rai University of Veterinary and Animal Sciences, Luvass (Hisar)
- Sh. Nanad Kishore Goenka, Philanthropist, Hisar
- Dr. Sangeet Sangwan, Dentist, Hisar
- Dr. Saurabh Madan, Dentist, Hisar
- Dr. Radha Shyam Shukla, Poet, Hisar
- Sh. Mahendra Kumar Jain, Poet, Hisar
- Mrs. Sunita, Sub-Inspector, Hisar
- Dr. Ratna Bharti, Gynaecologist, Hisar
- Smt. Kamlesh Rani, Advocate, Hisar
- Sh. M.L. Kaushik, D.C., Hisar
- Sh. Mahender Pal, HCS, Hisar
- Sh. Amla Devi, Advocate, Hisar
- Sh. Pankaj Jindal, Advocate, Hisar
- Dr. Sunena, Guru Jambheshwar University Science & Technology, Hisar

#### **12, 13. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty**

Commerce and BCA Courses are run under Self-finance Scheme, hence the theory and practical classes are held only by the temporary faculty. Generally, the ratio of student - teachers is 80: 1 in most of the subjects as recommended by the university. In science the ratio is 60: 1 in theory classes and 25:1 in the practicals. However, if the intake falls short of the allotted seats, the ratio falls accordingly. For example, the average ratio in non medical is 65:1, whereas in Zoology-Botany it is 25:1. Arts subjects

like Political Science, History, Economics, Mathematics, Geography, Sociology and Public Administration attract more students and the average ratio in these subjects is the required 80:1. However, Psychology, Home Science, Functional English, Fashion Designing and Music attract lesser number of students comparatively. In Music, Psychology (PG) the average ratio of students to teacher is also low. In departments where the permanent and the temporary faculty hold practicals and theory classes the percentage of teaching done by the temporary staff is as follows :-  
 Home Science – 33%, Hindi 25%, Physics – 75%, Zoology – 50%  
 Defence Studies – 33%, Commercial Arts Designing and Painting - 50%,  
 English – 30%, Chemistry – 75%, Botany – 50%, Mathematics -75%.  
 Student ratio is 28:1. In the subject of Panjabi the ratio is the lowest -5:1.

**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled**

Only three posts of academic support staff - one each for Physics, Chemistry and Biology have been sanctioned. The college appoints 16 attendants to run different department on its own. The departments include Computer Science, Science and other departments having laboratories. Besides the above mentioned support staff 16 posts of administrative staff have been sanctioned. For smooth running of the college, the Management has appointed 13 additional staff.

**15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ MPhil/PG.**

At present there are 23 Teachers with Ph.D. degree, 28 with M.Phil and 67 with post graduation (M.A., M.Sc., M.C.A., M.Tech. etc) as their highest degree working in the college. 28% of the permanent teaching staff is Gold Medalist in their post graduation.

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received**

At present there are no projects from National and International agencies going on.

**17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received**

There are no on-going projects funded by DST-FUST, UGC, DBT, and ICSSR etc.

**18. Research Centre /facility recognized by the University**

The college is not a research centre recognized by the university.

**19. Publications:**

\* **a) Publication per faculty**

\* **Number of papers published in peer reviewed journals (national / international) by faculty and students**

\* **Number of publications listed in International Database (For Eg: Web of Science, Scopus, And Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**

\* **Monographs**

\* **Chapter in Books**

\* **Books Edited**

\* **Books with ISBN/ISSN numbers with details of publishers**

\* **Citation Index**

\* **SNIP**

\* **SJR**

\* **Impact factor**

\* **h-index**

• **Publication per faculty**

• **Number of papers published in peer reviewed journals (national / international) by faculty and students**

64 Publications by faculty

• **Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**

Nil

• **Monographs**

Nil

• **Chapter in Books**

7 Chapters

• **Books Edited**

Nil

• **Books with ISBN/ISSN numbers with details of publishers**

1. **Mrs. Nisha Bhatia (Acting Principal), Deptt. of Home Science**  
Co-Authored the following books:
  - a) Adhunik Parivaron Ki Grihvyavastha, Published by Haryana Sahitya Academy
  - b) Basic Home Science-I, Published by S. Vikas, Jalandhar
  - c) Basic Home Science-II, Published by S. Vikas, Jalandhar
2. **Dr. Ranjana Sharma, Associate Professor, Deptt. of Home Science**  
Pre-schooling in India and its Impact on Education Published by Vista International Publishing House, Delhi., ISBN 81-89652-12-5
3. **Dr. Pratibha Devendra, Associate Professor, Deptt. of Defence Studies**
  - a) Funding for Defence and Development: Before and After Kargil War – Radha Publication, New Delhi  
ISBN 81-7487-539-5
  - b) Economic Security Dimensions in Central Asia: Role of India. KW Publishers Pvt. Ltd., New Delhi  
ISBN 978-93-80502-92-2
4. **Dr. Shweta Sharma, Associate Professor, Deptt. of Sanskrit**  
Aatankvaad or Geeta : Vidhwans se Srijan, Radha Publications, Delhi
5. **Dr. Sudarshan Deep Kaur, Lecturer, Deptt. of Geography**  
A book titled 'Environmental Studies' Radha Publications (2008)  
ISBN: 81-7487-570-0
6. **Mrs. Gurpreet Kaur, Lecturer, Deptt. of Punjabi**
  - a) Gaavhu Geet Na Birhada (Poetry)-2012, Published by Udaan Publication, Mansa (Pb.)
  - b) Jhanjran Pwa De Mittra (Lok Sahitya)-2013, Published by Parteeek Publication, Patiala (Pb.)
- **Citation Index**  
Nil
- **SNIP**  
Nil
- **SJR**  
Nil

- **Impact factor**  
Nil
  - **h-index**  
Nil
- 20. Areas of consultancy and income generated**  
The college does not generate income by offering consultancy services.
- 21. Faculty as members in**  
**a) National committees b) International Committees c) Editorial Boards....**  
Teachers who have been on the Board of Studies of various universities are:
- Mrs. Nisha Bhatia, Acting Principal is a member of faculty of Life Sciences of Kurukshetra University, Kurukshetra for the session 2012-13, 2013-14, 2014-15.
  - Dr. Pratibha Devendra, Department of Defence Studies was Outside Expert Member of Board of Studies of MDU in 2010-11, 2012-13 and 2014-15.
  - Dr. Meenakshi Mahajan, Department of Music (Vocal) was a member of the Board of Studies of KUK in 2010-11 and 2012-13.
  - Dr. Krishna Gupta , Department of Sanskrit was a member of Board of Studies of KUK in 2010-11 and 2011-12.
  - Dr. Sudershandeep, dept. of Geography is a member of Working Committee of Content Development, EDUSAT since 2010-11, Dept. of Higher Education Haryana, Panchkula.
  - Mrs. Sushma Aggarwal, dept. of Music, is a member of Board of Studies of Dept. of Dance & Music (U.G.) Kurukshetra University, Kurukshetra for the session 2013-14, 2014-15.
  - Mrs. Veena Kakkar, dept. of History is a member of Board of Studies of History Dept. (U.G.) of Kurukshetra Universty, Kurukshetra for the session 2014-15.
  - Mrs. Suman Bikramjit, Dept. of Commercial Arts Designing and Painting is a member of Board of Studies (U.G.) of Dept. of Fine Arts of Kurukshetra University, Kurukshetra for the session 2014-15.

**b) International Committees**

Nil

**c) Editorial Boards....**

Nil

**22. Student projects**

**a) Percentage of students who have done in-house projects including inter departmental/programme**

Nil

**b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies**

On an average, about 50% students take part in various in-house projects, competitions and in different items.

**23. Awards/ Recognitions received by faculty and students**

- Mrs. Nisha Bhatia, Acting Principal was awarded Certificate of appreciation by Kurukshetra University Sports Council for showing excellent performance in Yoga, Football and Archery by the college team in 2013-14.
- Mrs. Narender Aulakh, Associate Professor of Physical Education was awarded Certificate of appreciation by Kurukshetra University Sports Council for showing excellent performance in Yoga, Football and Archery by the college team in 2011-12, 2012-13 and 2013-14. She has received this prestigious award continuously for last three years.
- Dr. Ranjana Sharma (retired Acting Principal) was given the following awards:-
  1. National Mahila Ratan, Gold Medal, by the International Institute of Education and Management in April, 2011.
  2. Certificate of appreciation by Kurukshetra University Sports Council for showing excellent performance in Yoga and Football by the college team in 2011-12 and 2012-13.
  3. International Achievers 'Award for Education Excellence' in 2011.
  4. 'Eminent Educationist' award by the International Institute of Education and Management in 2011.

5. Rajiv Gandhi Education Excellence Award by the Indian Solidarity Council in August 2011.
6. Golden Educationists Award on 28-01-2013.

**24. List of eminent academicians and scientists/ visitors to the department**  
The Departments do not hold functions individually. Though different faculties (Science, Commerce, Arts, BCA) may invite eminent academicians and personalities.

- Mrs. N. Rajamma, Padam Vibhushan - Violinist
- Major General Shri Kant Sharma, SM, VSM(Retd.) – Vice Chancellor, Lala Lajpat Rai University of Veterinary and Animal Sciences, Luvas (Hisar)
- Dr. M.I.Ranga – Vice Chancellor, Guru Jambheshwar University of Science & Technology, Hisar
- Sh. Narender Sharma – ASI, Hisar
- Dr. Natwar Patel – Medical College, Agroha
- Dr. Bhim Singh, Dean, Indian Language , Kurukshetra University, Kurukshetra
- Sh. Shatrujit Kapoor, IPS, IG
- Sh. Satish P. Balan, IPS, SSP Hisar
- Sh. M.L. Kaushik – Dupty Commissioner , Hisar

**Seminars/ Conferences/Workshops organized & the source of funding**

a) National

b) International

Nil

**26. Student profile programme/course wise (2013-14).**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
<b>Fashion Designing</b>	55	55	F		100
<b>Functional English</b>	33	33	F		98
<b>Copy Editing &amp; Web Designing</b>	57	57	F		99
<b>Information &amp; Communication</b>	79	79	F		100
<b>Library Science</b>	86	86	F		100

\*M=Male F=Female

Two interdisciplinary courses are being run by the college- Fashion Designing and Functional English. As against 30 seats allotted for these courses, on an average, Functional English filled 13 seats and Fashion Designing 20. The pass %age of Fashion Designing was 100% and of Functional English between 90-100 percent in the last four years.

**27. Diversity of Students**

Majority of students getting admission in the college belong to Haryana. Not many students from other states seek admission in our college. Only a few students belonged to the neighbouring states of Rajasthan and Punjab.

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?**

About 5% students have cleared the national and the state competitive examinations.

**29. Student progression**

<b>Student progression</b>	<b>ARTS</b>	<b>SCIENCE</b>	<b>COMMERCE</b>	<b>BCA</b>
<b>UG to PG</b>	M.A.		M.Com.	
2010-11	50-55%	-	45 - 50%	-
2011-12	50-55%	-	45-50%	-
2012-13	55-60%	-	50-55%	-
2013-14	60-65%	-	60-65%	-
PG to M.Phil.	-	-	-	-
PG to Ph.D.	-	-	-	-
Employed				
• Campus selection			8%	
• Other than campus recruitment			18%	

The college offers Post Graduation in Commerce and Psychology only. A large number of our graduating students pursue higher degrees in other institutes.

**30. Details of Infrastructural facilities**

**a) Library**

**b) Internet facilities for Staff & Students**



**c) Class rooms with ICT facility**

**d) Laboratories**

**Infrastructural Facilities**

**a) Library**

The college has a central library which caters to all the departments for the students. At present the college library has 38194 books on different subjects. As per the requirements of various departments such as Economics, Psychology, Commerce, Science, Defence Studies etc , 12 journals are subscribed to for the purpose. Most of the magazines subscribed to serve the academic purpose.

**b) Internet facilities for Staff & Students**

The college provides internet facility to the departments having labs as part of their curriculum – Computer Science, Physics, Botany, Zoology, Chemistry, Geography, Defence Studies, Commercial Arts, Designing and Painting, Home Science, Psychology. It helps the staff and the students update their knowledge regularly and prepare their projects and models in a better way. The library also has internet facility.

**c) Class rooms with ICT facility**

Appropriate software is available in the departments; however, one Smartclassroom with relevant equipment is available for teaching.

**d) Laboratories**

Well equipped laboratories cater to the needs of the students. Home Science and Functional English departments get a special mention here. The Nutrition Lab of Home Science Department is a state of art lab, only one of its kinds in Haryana. The Functional English Lab also has separate consoles for the students and teacher.

**31. Number of students receiving financial assistance from college, university, government or other agencies**

No. of students receiving financial assistance in the last four years:

<b>Session</b>	<b>No. of Students getting assistance</b>	<b>No. of students on Rolls</b>
2010-11	208	1790
2011-12	211	2262
2012-13	289	2650
2013-14	252	3060

**32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts Student's enrichment programmes:**

Different departments hold departmental functions from time to time. Prominent speakers and motivators are invited. Quiz competitions, declamation, painting, singing, dancing, rangoli, cooking, sewing, embroidery, handicrafts etc. and computer application related contests are held regularly. Sportspersons are given special training by coaching from other agencies and by SAI. Similarly, students are trained by experts to take part in various items in Youth Festivals and other such competitions. Besides these, National Festivals, Hindi Divas are held every year. SPICMACAY programmes expose students to the traditional and folk art of India. Camps are also held by the NSS, NCC and other units on social awareness and women- related issues and problems.

**33. Teaching methods adopted to improve student learning**

For subjects with practicals, laboratories are used extensively. The students access internet and the Smartclassroom is used for teaching. The Functional English (Language Lab) helps in improving the pronunciation and communications skill of the students. The college time table is set according to the lectures broadcast over EDUSAT. Group discussions, surprise tests and class seminars are encouraged.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities**

The NSS and the NCC units of the college interact with the community in awareness drives. Volunteers participate in Pulse Polio Campaigns, rallies against female foeticide, dowry system etc. and take part in health awareness drives. The students are taken to Old Age Home for the emotional support to the inmates and to instill a feeling of empathy among students.

## **Post-accreditation Initiatives**

### **Progress during the last four years :**

The number of applicants to various courses offered by the college has been increasing steadily. For instance, as against 469 students admitted to B.A.-I in 2013-14, 584 students took admission to B.A.-I in 2014-15. Science has become popular and the university has granted additional seats to accommodate the growing demand. B.Sc. Medical received 215 applications in 2014-15 and 90 students were given admission. B.Sc. (Non-Medical) received 573 applications in 2014-15 and 162 students were given admission. B.Com.-I attracted 619 applications and 342 students were given admission 2014-15.

### **Additional Subjects :**

Considering the job opportunities and the demand three new elective subjects were introduced – Public Administration, Computer Science and Biotechnology. Post graduation in Psychology, a new stream B.C.A. and an Add-on-Course Library Science were added to the curriculum.

### **Construction :**

To accommodate the growing number of students additional support system has been added to the existing infrastructure from time to time. More rooms were added for the additional courses and the increasing number of students. To accommodate this growing number in Science stream five separate labs – Physics, Chemistry, Botany, Biotech and Fashion Designing were set up. Four new Computer Labs were established.

A number of water coolers with aquagaurds were installed. The administrative block was air-conditioned. Solar lights and CCTV cameras were fitted in the premises. Fire Extinguishers were installed at different places for the safety of the students. Existing hostel building was extended.

A bigger cycle shed has been constructed for the students. Ten toilets and a canteen have also been added to the existing infrastructure.

### **Facilities :**

- A Day Care Centre has been established for the young children of the staff and the students.
- To streamline the working of the administrative block, it was renovated and modified as one block.
- One Smartclassroom with appropriate tools was made available for the classes.

- Adequate furniture, fans, computers and other infrastructure was added for the new courses.
- For the security purpose, a number of CCTV cameras have been installed at strategic places in the campus.
- The library holdings were upgraded keeping in mind the increasing number of students.
- The Principal's office and a music room have been renovated.
- The college auditorium and the Smartclassroom, the staff room and the administrative block were fitted with ACs.
- Teaching through satellite – EDUSAT was initiated.
- A well equipped gymnasium was set up.
- Other tools and equipment added include generators, invertors, scanners, printers, Xerox machine, microwave oven, fridge, water coolers, dishwasher, fully automatic washing machines, digital cameras etc.
- For conservation of energy, solar heaters and fuel saving water heaters have been installed. Solar lights have also been installed.
- An impressive college gate has been re-constructed.
- The college successfully got its land vacated by the land mafia and a gate has been constructed at the back of the college.

#### **Units and Cells :**

The college has a large number of units and cells to involve the students in socially motivated causes. These are - Women Cell, Career Guidance and Placement Cell, Legal Literacy Cell, Crimes against Women Cell, Anti-Corruption Cell, Anti-Ragging Cell, Grievances Redressal Cell, Eco-Clubs, Red Ribbon Club, PTA etc.

#### **Sports :**

The college students have always excelled in the area of sports. During the last 4 years, the players have won tournaments at the state and national level. Pugilists Pavitra, Pinky and Kavita, Priya, Darshana, Pooja have represented India

internationally.

The archers, Judokas and the footballers have won major championships at the university and the national level. Besides these students have shown interest in the new and upcoming games like Cricket, Sambo, Yoga and Ball Badminton. The Kurukshetra University, Kurukshetra has honoured our players and the faculty for the outstanding performance.

### **Faculty :**

For making progress in their careers, the faculty members are encouraged to take part in the seminars, workshops and extension lectures. About 5% of the faculties have been invited as resource persons in national and international conferences. 12% of the teachers participated in seminars, workshops etc. Ten books by the faculty were also got published during this period. Seven chapters have also been published by the faculty members during this period. In addition, sixty four papers have been published by the staff members in various peer reviewed national and international journals. For their achievements the faculty has also been honoured by a number of agencies.

- Mrs. Nisha Bhatia, Acting Principal was awarded Certificate of appreciation by Kurukshetra University Sports Council for showing excellent performance in Yoga, Football and Archery by the college team in 2013-14.
- Mrs. Narender Aulakh, Associate Professor of Physical Education was awarded Certificate of appreciation by Kurukshetra University Sports Council for showing excellent performance in Yoga, Football and Archery by the college team in 2011-12, 2012-13 and 2013-14. She has received this prestigious award continuously for last three years.

The Dr. Ranjana Sharma (retd. Acting Principal) was given the following awards:-

- National Mahila Ratan, Gold Medal, by the International Institute of Education and Management in April, 2011.
- Certificate of appreciation by Kurukshetra University Sports Council for showing excellent performance in Yoga and Football by the college team in 2012.
- International Achievers 'Award for Education Excellence' in 2011.
- 'Eminent Educationist' awards by the International Institute of Education and Management in 2011.
- Rajiv Gandhi Education Excellence Award by the Indian Solidarity Council.
- Golden Educationists Award on 28-01-2013.


# **ANNEXURES**

## ANNEXURE-1

Ph. 23236351, 23232701, 23237721  
23234116, 23235733, 23232317  
23236735, 23239437, 23239627

Extension No. 413 (CPP-I Colleges)  
UGC Website: [www.ugc.ac.in](http://www.ugc.ac.in)  
F. No. 8-35/2013 (CPP-I/C)

विश्वविद्यालय अनुदान आयोग  
बहादुरशाह जफर मार्ग  
नई दिल्ली-110 002  
UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110 002

  
SPEED POST

February, 2014

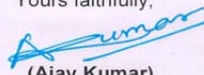
19 FEB 2014

The Principal,  
Fateh Chand College for Women  
Hisar  
Haryana

**Sub: - Recognition of Fateh Chand College for Women, Hissar, Dist. Hisar, Haryana under Section 2 (f) & 12 (B) of the UGC Act, 1956.**

Sir,

With reference to your letter no. FCH/48/172 dated 17.10.2013 on the above subject, I am directed to say that the name of **Fateh Chand College for Women, Hissar, Dist. Hisar, Haryana** established in the year of **1954**, affiliated to **Choudhry Devilal University** is included in the list of Colleges maintained under Section **2 (f) & 12 (B)** of the UGC Act, 1956 under the head '**Non-Government** College teaching upto **Bachelor's Degree**'.

Yours faithfully,  
  
(Ajay Kumar)  
Education Officer

## **ANNEXURE-2**

**Building Maps, bulky in nature will be supplied at the time of inspection.**



## ANNEXURE-3

  
**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्**  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission

*Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Fateh Chand College for Women  
Hisar, affiliated to Kurukshetra University, Haryana as  
Accredited<sup>1</sup>  
at the B<sup>+</sup> level<sup>2</sup>.  
(among the Affiliated/ Constituent Colleges)*

Date : October 01, 2002



*Imanai*  
Director

1. This certification is valid for a period of 5 (five) years with effect from the academic year 2002 - 2003.  
2. An institutional score (%) in the range of 55-60 denotes C grade, 60-65 -C\*grade, 65-70 - C\*\*grade,  
70-75 - B grade, 75-80 -B\* grade, 80-85 - B\*\* grade, 85-90 - A grade, 90-95 - A\* grade, 95-100 - A\*\* grade.

## Quality Profile

Name of the Institution: Fateh Chand College for Women  
Place: Hisar, Haryana

Criterion	Criterion Score (Ci)	Weightage (Wi)	Criterion X Weightage (Ci x Wi)
I. Curricular Aspects	80	10	800
II. Teaching-learning and Evaluation	77	40	3080
III. Research, Consultancy and Extension	60	05	300
IV. Infrastructure and Learning Resources	80	15	1200
V. Student Support and Progression	75	10	750
VI. Organisation and Management	85	10	850
VII. Healthy Practices	80	10	800
		<b>100</b>	<b><math>\Sigma C_i W_i = 7780</math></b>

$$\text{Institutional Score} = \frac{\Sigma C_i W_i}{\Sigma W_i} = \frac{7780}{100} = 77.80$$

*Indira*  
Director

## ANNEXURE-4

NAAC for quality and Excellence in Higher Education

### *Assessment Report for Institutional Accreditation of Fateh Chand College for women Hisar, Haryana*

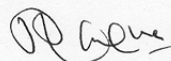
#### **Section 1: Preface**

Fateh Chand College for Women was established in the year 1935 at Lahore. The College was established by a philanthropist, Rai Fateh Chand. He realized that for the awakening of the society it was necessary to educate and enlighten the women of the country. In fact this is heartening to note that during those days when the colleges were being established by different religious sections, castes and other regional groups, this college adopted a policy of equal treatment of everybody and it is a secular institution that is why it attracted the help of many important citizens directly or indirectly.

Although at the initial stage the college was well looked-after financially and academically, at the time of partition it was closed due to the political reasons and its entity went into history. Eventually some of the students and relations of Rai Fateh Chand who belonged to Hisar realized that the legacy of the institution like F. C. College should not remain confined to pages of history. Due to their efforts this college was re-established in the year 1954 at Hisar, which was then backward part of the undivided Punjab of the independent India.

This multi-faculty college offers courses in Arts, Science and Commerce. New courses have been introduced from time to time keeping in view the needs of the society from time to time. The hallmark of this institution has been the right combination of value education and development of overall personality of the students through academic, cultural and sports activities.

*Assessment report of Fateh Chand College for women, Hisar, Haryana* ..... >1



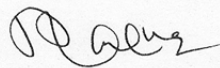
The college endeavors to promote cultural facilities and to strengthen them by linking with the society. Nationalism and patriotism are also imbibed in the system in view of its glorious historical past and the spirit of its founders.

The college is situated in the heart of the city in a land measuring eight acres. Due to its location it is very convenient for the parents to send their daughters fearlessly to the campus. Besides the various teaching departments and administrative blocks there are play-grounds, hostel, auditorium with adjoining common room, staff quarters for unmarried teachers and servants quarters apart from the Principal's residence.

This is the first college in the entire state of Haryana to offer itself for Assessment and Accreditation by NAAC.

It is also worthwhile to mention that the college is looked after by a highly capable and dedicated Board of Management. The emotional attachment of the teachers, students, administrative and other staff of the college is appreciable. Everybody talks very high of the institution and feels his/her responsibility towards it, which ensures a very congenial and family type atmosphere.

Fateh Chand College for women volunteered to be assessed by the National Assessment and Accreditation Council (NAAC) and submitted its self-study report. A peer team was constituted by the council to visit the institution and validate the self-study report. The peer team consisting Prof. Vinod P. Saxena, Former Vice-Chancellor of Jiwaji University, Gwalior as Chairman and Dr. Arvind Mohan, Director, Development and Planning & Director, College Development Council, Lucknow University and Dr. Rita Bawa, Principal, Kanya Maha Vidyalay, Jalandhar as Members visited the institution for three days during May 20-22,2002



with Dr. M.S. Shyamasundar, Assistant Adviser, NAAC functioning as the Coordinating Officer.

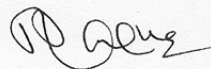
The peer team examined in detail the performance of the institution, its infrastructure, curricular and co-curricular programmes, and other relevant aspects of its functioning. The peer team also held discussions with the members of the faculty, the present students, alumni, parents and non-teaching staff in addition to the Principal and members of the Managing Council, to get a holistic perspective of the functioning of the College. The following report is based on the academic interaction worked out by the Peer Team.

## **Section 2: Criterion-wise Analysis**

### **Criterion I: Curricular Aspects**

At present the college has only under-graduate classes in the faculties of Arts, Science and Commerce. In arts, Faculty there are Departments of English, Hindi, Sanskrit, Punjabi, Economics History, Philosophy, Defense Studies, Political Science and Commercial Art. While in the Science Faculty, there are Departments of, Mathematics, Home Science, Botany, Zoology, Physics and Chemistry. Commerce is a new department, with temporary teaching faculty at present. This department will be the first to introduce masters programme. Besides this there is NCC Wing. NSS Unit, Women Cell and Women's Grievances Cell. Almost all the Departments have limited faculty due to government ban on fresh appointments, but they are working hard to meet out the academic requirements get the results and they are successful in their endeavour.

The College provides coaching to the candidates who are appearing in professional entrance exams like B.Ed., M.B.A. & Law. The Board members and alumni are keen to support the any new programme which



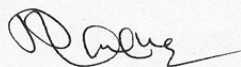
may provide jobs and self-employment opportunities to the girls of the area.

The College has 20 Departments. It has a total enrolment of over 1341 students. The college provides under graduate courses to the students. In line with the policy of Kurukshetra University, the college offers vertical mobility. Teachers of the college often participate in the Board of studies of the University.

The Curriculum is generally reviewed and updated every three years. The faculty members have the freedom of contributing to the updating of the content and syllabi, as and when necessary, through the Board of studies of the Kurukshetra University. Two vocational subjects Functional English and Commercial Arts, which are career oriented were started and are being conducted very successfully. Functional English lab and Commercial Arts lab have good infrastructure. In view of the needs of Fateh Chand College the authorities should think of introducing some more programs of socio-economic relevance. Several self-financing programs of local and national relevance can be introduced. This will not only generate resources for the institution but will also raise the employability of the students. In course design or syllabi revision industry should also be involved. The college has contacts with Haryana Agriculture University, Guru Jambheshwar University and some Industries. However, linkages with other Universities of the Country and the leading institutions of the area should also be encouraged.

**Criterion II: Teaching – Learning and Evaluation**

Teaching, learning and evaluation are carried out well. They follow the annual system of examination, as laid down by the University. The students at the under-graduate level are admitted on the basis of merit.



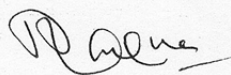
There are a few students from other States also. The total number of students during the academic session 2001-2002 was 1341. Most of the girls in the college are from the adjoining rural area.

As far as the teaching faculty is concerned there are 30 permanent teachers, eight temporary teachers and two part time teachers. The student-teacher ratio in the college is 45:1. However, the teachers of the college are committed to their profession. Twelve teachers hold Ph.D. degree, and two have submitted Ph.D. Thesis, seven are M.Phil degree holders i.e. Thirty percent of the teachers have Ph.D. Degree. Over fifty percent of the teachers have PG as their highest qualification. However, focus on national and international seminars will lead to better exposure and enhance the quality of teaching, this should be encouraged.

The Science Laboratories have the good basic equipment for the students. The labs are clean and well-maintained. The Home Science laboratories are well-equipped and have latest gadgets and kitchen-wares to train the students. The Department is very active and innovative.

The admission is based on merit. There is a common Library and methods like field visits and tours, special guidance and special help etc. are used.

Kurukshetra University, to which the college is affiliated, is following a system of annual examination. The introduction of Unit system of evaluation has been a major innovation in the direction of achieving the evaluation objectives. The Unit wise plan of the syllabi is demarcated in the beginning of the session. Test / house test are conducted to check the progress, this helps in mid course correction. Report cards of the house tests are sent to the parents to keep them aware about the progress of the students. 75 % percent of the attendance is compulsory.



Teachers are recruited through a properly constituted selection committee as per UGC/University/HEC guidelines. No permanent teacher has been appointed during last two years because of the Govt. time. 20% of the teachers are temporary and 5% are part time. Self-appraisal methods are also used for teachers. Teachers are required to submit annual confidential reports. These are actually used for improvement in quality of teaching. However, there is need for adequate emphasis on faculty development programs, during last three years seventeen teachers participated in faculty development programmes.

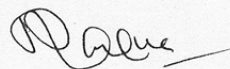
**Criterion III: Research, Consultancy & Extension**

The college should insist on research work. At present the College provides leave for research activities and this is the only research related support provided by the college. Some of the teachers pursue their research work and publish papers. The Mathematics Department is one such example. There are only two teachers, but they have 13 publications. In languages also, the teachers are interested in research and some research activities is taking place.

The College has a designated person as in-charge of extension activities, these include Social Service, Adult Education, Awareness Programs, Health and hygiene awareness, Community development, Environment awareness, AIDS awareness, Medical camps and Blood Donation, Celebrations etc. NSS is also active.

**Criterion IV: Infrastructure and Learning Resources**

The campus is built on 8 acres of land and is well maintained. The infrastructure is being used well. However, there is scope for further optimization. Eco-friendly steps are taken for healthy environment.



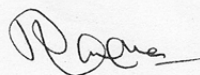


Sanitation and cleanliness needs are also taken care of. The college has in house facility of electricity backup in the form of two fifty KW Generators. The college also has water coolers fitted with water filters and purifiers.

The College Library has 28000 books. It is housed in a well equip building and the holdings are computerized. Around 500 books on careers are available in the career corner of the library. Latest information regarding careers is displayed on the notice board. Free Internet facility is available to the members. The college has its own Website. Library is well equipped. It has an Audio-Video section, Language lab and Seminar room. It has recently acquired bar code facility and further modernization is in progress. The entire Library is excellently organized and is unique in the region.

The college has labs for Food and Nutrition, Clothing & Textiles, Home Management, Commercial Arts, Defense Studies, Physics, Chemistry, Zoology, Botany.

The computer lab is equipped with fourteen computers, three printers and one CVT. Short term courses are organized for residents and staff. Educational CD's and audio visual aids are available in the computer lab. Besides the computer lab, college has around twenty-one computers in the departments and the administrative office. Teaching Defence studies is a strong feature this is needed for every citizen, but in a women's College this is a commendable initiative. They have a shooting range in the premises. Music learning gives outlet to the students and channelises their energy, this helps in developing their personality. The efforts of the college in this direction are commendable and participation of girls in music oriented activities is large.



There are Sports facility for a number of games like Hockey, Badminton, Volley Ball, Basket Ball, Hand Ball, Table Tennis, Judo etc. The sports ground is well developed. Students who are proficient in sports are provided incentive.

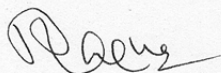
The college has 230 seated girls hostel Looking at the admission capacity, this appears to be a reasonable facility available to the students. It is equipped with generator, gas geysers, solar water heating systems and water coolers with Acquaguard. Also, Quality food is provided at low cost. Respect for labour amongst resident students is both inculcated and encouraged.

**Criterion V: Student Support and Progression**

The college regularly publishes student magazines and news bulletin. The main magazine is titled as 'ANSHUL'. The level and quality of publication is good. The institute organizes national level events in Hindi with several features and invites several eminent writers, poets and philosophers.

The college organizes convocation and prize distribution functions. College has an 'Alumni Association', which takes interest in development of the college. It also provides incentives and scholarships to a good number of girls.

There is a grievances cell and the 'Mahila Prakoshth', They take care of the individual problems of the students. The Prakoshth works towards enabling the students to create and establish their own identity. Special emphasis is given on promotion of values and morals which is a dire need of the modern society.



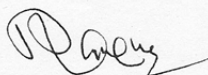
The students are informed about rules and regulations governing admission and about the facilities available through prospectus. Recourse to advertisements is also taken for wide publicity. There is a duly constituted alumni association. Variety of Financial Aid are available to needy students. During last two years around 350 students benefited by these various scholarships and stipends.

The library does have a career corner and career related information is displayed on the notice board. However, the college does not provide career counselling in a professional way. Personal counselling is being done by the teachers to solve the problems of students. Students also get adequate emotional and professional support from teachers. The College may also set up "placement cell" which should be placed in the charge of a regular teacher.

**Criterion VI: Organisation and Management.**

The college has a Board of Management. The President and the members take keen interest in the affairs of the college. One of the members has given substantial financial support to develop Commerce Department and continues to explore similar support from other sources. The Principal takes keen interest in all the matters of the college, from teaching to individual problems of the students. Each and every section of the college is personally looked after by the board of management and the Principal. There are separate administrative and accounts section.

The overall management is vibrant and responsive. The academic session is quite regular. There is significant focus on 75% attendance during the academic session. Reservation policy of the government is adhered to. The institution maintains confidential reports of the teachers and administrative staff. Computer training program for the teaching and non-teaching staff



was conducted last year. Appointment of teachers is done strictly on the basis of UGC / University guidelines. Teachers are encouraged to attend refresher courses and orientation programmers.

**Criterion VII: Healthy Practices**

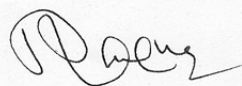
The College has a good number of Healthy practices. A few practices which are worth mentioning under this parameter are recorded below:

- Philanthropists play important role in management and financing of the college.
- Around 140 scholarships are being provided by the Alumni Association.
- Relationship between management and the institution is parent like. Their concern about poor students is appreciable, the students are disciplined.
- Staff is contented and hard working.
- Relationship between staff and principal is cordial.
- Library has good book bank facility.
- Value education is emphasized.
- Parents and citizenry of Hisar show involvement with the college.
- The College has a good mix of tradition and modernity.
- Defense studies department for girls is appreciable.
- The college has a career corner and nine subjects societies.

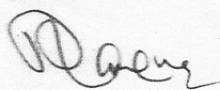
**Section 3: Overall Analysis**

For assuring the quality of teaching and research programmes, the College may wish to consider the following:

- Bridge and Remedial courses may be started for academically disadvantaged students and enrichment courses for brilliant students.



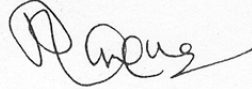
- Teachers may be encouraged to participate in National and International seminars and conferences. Also the college may organize seminars in different subjects. Opportunities for professional development of teachers could be improved. College may organize orientation programmes on research methodology and preparing research proposals for the members of the faculty.
- The College may develop a 'Local Area Network' connecting all the computers in the campus. This would ensure internet access to teachers and students on all the computers in the college at no extra recurring cost.
- College may find alternative ways of resource generation.
- Health club including a gym may be set up. This may also be used to generate additional resources.
- Short term certificate courses in therapeutic nutrition may be started. This may be kept open even for the general public. Similar programmes on etiquette and table manners may be started.
- A professional career counseling group may be invited to counsel the students. The group may also be required to provide computerized data base on careers.
- Commerce department may be provided with a few permanent teachers.
- Sports facilities may be made available at different time slots, so that they can be used by day scholars as well.
- Aptitude for sports may be developed and encouraged.
- Folk culture section may be set up.
- The library may subscribe a few journals to help the teachers to get abreast with the latest knowledge.
- Alumni association may be strengthened and may act as an advisory body. A directory of alumni may be developed.



*Name and signature of the peer team members*

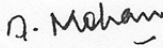
1. Name of the Chairman: **Prof. Vinod P. Saxena**

Signature



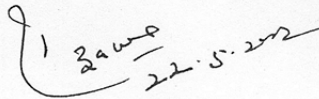
2. Name of the member : **Dr. Arvind Mohan**

Signature



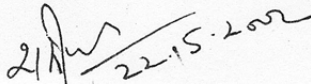
3. Name of the member : **Dr. Rita Bawa**

Signature

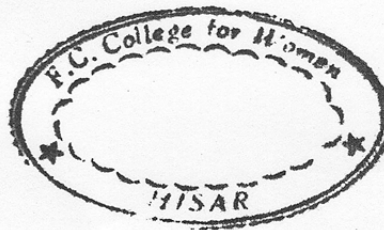


I agree with the observations and recommendations made by the peer team in this report.

*Name & Signature of the Head of the Institution*



**Dr. (Mrs.) Shamim Sharma**  
**Principal**  
**F.C. College for Women**  
**HISAR.**



## **ANNEXURE-5**

**Building map, bulky in nature will be supplied at the time of inspection.**

E-mail : fccprincipal@rediffmail.com  
Website : www.fcchisar.org



01662-234682 (Off.)  
01662-271634 (Fax)

**FATEH CHAND COLLEGE FOR WOMEN**  
**HISAR-125001 (Haryana)**

*Ref. No. FCH/2230.....*

*Dated...17-12-2014*

I certify that that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Principal  
F.C. College For Women  
HISAR

Signature of the Head of the institution  
with seal:

Place : Hisar

Date : 17-12-2014







## **F.C. College For Women (Lahore) , Hisar**

Phone : 01662-234682, Fax : 01662-271634

Email : [fccollegehisar@gmail.com](mailto:fccollegehisar@gmail.com), [fccprincipal@rediffmail.com](mailto:fccprincipal@rediffmail.com)

Website : [www.fcchisar.com](http://www.fcchisar.com)